

# **BOARD OF FUNERAL DIRECTORS/EMBALMERS**

## **MINUTES OF MEETING**

**February 2, 2009**

**The Open Session of the State Board of Funeral Directors/Embalmers (Board) was called to order at 1:00 p.m. on the above date in Room 104, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.**

### **Board members in attendance:**

**Raymond Butterfield**

**Bruce Donovan**

**Elizabeth Feid**

**Edward Murphy**

**Joan Retsinas**

### **Staff members in attendance:**

**Maureen Slowik**

**The minutes of the previous Open Meeting were presented. On motion of Elizabeth Feid, seconded by Raymond Butterfield, the board unanimously voted to accept the minutes as presented.**

**Board welcomed its newest member: Bruce Donovan.**

**Application for Joseph Malm was reviewed and approved pending receipt of an original transcript from Mt. Ida College. Mr. Malm will then be noticed that he is eligible to take his practical exam for licensure as a funeral director/embalmer.**

### **Adjournment to Executive Session**

**The minutes of the previous Executive Session were presented. On motion of Elizabeth Feid, seconded by Edward Murphy and Joan Retsinas, the board unanimously voted to accept the minutes as presented.**

### **Return to Open Session**

**The Open Session was called back to order. On motion of Edward Murphy, seconded by Raymond Butterfield, it was unanimously voted to keep confidential matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.**

## **Adjournment**

**On motion of Elizabeth Feid, seconded by Joan Retsinas, it was unanimously voted to adjourn at 2:05 p.m.**

**Respectfully submitted,**

**Maureen Slowik**

**Board Administrator**

**Health Professionals Regulation**