

# **BOARD OF FUNERAL DIRECTORS/EMBALMERS**

## **MINUTES OF MEETING**

**July 23, 2007**

**Open Session**

**The Open Session of the State Board of Funeral Directors/Embalmers (Board) was called to order at 1:00 pm on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.**

**Board members in attendance:**

**Raymond Butterfield**

**Elizabeth Feid**

**Edward Murphy**

**Board members not in attendance:**

**Joan Retsinas**

**Staff members in attendance:**

**Donna Dickerman**

**The minutes of the Open Meeting held on June 25, 2007 were presented. On motion of Edward Murphy, seconded by Elizabeth Feid, the board unanimously voted to accept the minutes as presented.**

#### **Adjournment to Executive Session**

**On motion of Edward Murphy seconded by Ray Butterfield, it was unanimously voted to adjourn to Executive Session pursuant to Sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. Complaints EMB#4-2007, EMB#5-2007 and EMB#6-2007 and EMB#7-2007 were addressed.**

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## **Return to Open Session**

**The Open Session was called back to order. On motion of Raymond Butterfield, seconded by Elizabeth Feid, it was unanimously voted too keep confidential all matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed. The Board reported the following final actions: EMB#05-2007 and EMB#06-2007, a finding of no unprofessional conduct with a letter of concern and EMB#04-2007 a proposal of a reprimand.**

## **Adjournment**

**On motion of Edward Murphy, seconded by Elizabeth Feid, it was unanimously voted to adjourn at 2:45 pm.**

**Respectfully submitted,**

**Donna Dickerman**

**Board Administrator**

**Health Professionals Regulation**