

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

April 30, 2007

Open Session

The Open Session of the State Board of Funeral Directors/Embalmers (Board) was called to order at 2:00 pm on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board members in attendance:

Raymond Butterfield

Elizabeth Feid

Edward Murphy

Board members not in attendance:

Joan Retsinas

Staff members in attendance:

Donna Dickerman

The minutes of the Open Meeting held on February 26, 2007 were

presented. On motion of Elizabeth Feid, seconded by Edward Murphy, the board unanimously voted to accept the minutes as presented.

Members were given a copy of a correspondence from John Skeffington, Jr., of Skeffington Funeral Home, expressing his opposition to the inspection of funeral contracts.

Members reviewed the licensure application of Allan Bellows to sit for the practical exam. Mr. Bellow's application was not in compliance with Section 6.6.4 of the rules and regulations. He will be notified and requested to provide the required documentation.

Adjournment to Executive Session

On motion of Edward Murphy seconded by Elizabeth Feid, it was unanimously voted to adjourn to Executive Session pursuant to Sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. Complaints EMB#5-2006, EMB#1-2007 and EMB#08-2006 were addressed.

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Return to Open Session

The Open Session was called back to order. On motion of Elizabeth Feid, seconded by Edward Murphy, it was unanimously voted too keep confidential all matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

Adjournment

On motion of Edward Murphy, seconded by Elizabeth Feid, it was unanimously voted to adjourn at 3:05 pm.

Respectfully submitted,

Donna Dickerman

Board Administrator

Health Professionals Regulation