

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

October 30, 2006

Open Session

The Open Session of the State Board of Funeral Directors/Embalmers (Board) was called to order at 2:00 pm on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board members in attendance:

Raymond Butterfield

Elizabeth Feid

Edward Murphy

Board members not in attendance:

Joan Retsinas

Robert T. Jones

Staff members in attendance:

Donna Dickerman

The minutes of the Open Meeting held on August 28, 2006 were presented. On motion of Edward Murphy, seconded by Elizabeth Feid, the board unanimously voted to accept the minutes as presented.

Business

Members unanimously approved a newly created Inspection Report to be used in reviewing pre-need contracts and arrangements during inspections of funeral establishments by state-contracted funeral home inspector, William McGrath.

Members reviewed a request for assistance in finding records of an internment/exhumation that took place in 1893. The Board recommended research be conducted with the city of burial, as an exhumation/disinternment requires a city-approved order.

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Adjournment to Executive Session

On motion of Edward Murphy seconded by Raymond Butterfield, it was unanimously voted to adjourn to Executive Session pursuant to Sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. Complaint #'s EMB#01-2006, EMB#04-2006, EMB#05-2006, EMB#06-2006, EMB#07-2006 and EMB#08-2006 were addressed.

Return to Open Session

The Open Session was called back to order. On motion of Elizabeth Feid, seconded by Edward Murphy, it was unanimously voted too keep confidential all matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed. Board's final action: Complaints #EMB-01-2006, #EMB-05-2006 and EMB-07-2006 were dismissed with a finding of no unprofessional conduct.

Adjournment

On motion of Edward Murphy, seconded by Raymond Butterfield, it was unanimously voted to adjourn at 3:45 pm

Respectfully submitted,

Donna Dickerman

Acting Board Administrator

Health Professionals Regulation