

STATE BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

Monday, 13 December 2004

Open Session

The Open Session of the State Board of Funeral Directors/Embalmers (Board) was called to order at 2:00 P.M. on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board members in attendance:

Elizabeth Feid

Edward Murphy

Sheila C. Perkins

Board members not in attendance:

Robert T. Jones

Staff members in attendance:

Kelly Doyle, Board Administrator, Health Professions Regulation

Gregory Madoian, Legal Counsel

Others in attendance:

None

The minutes of the meetings held on 25 October 2004 were presented. On a motion by Ms. Feid and seconded by Ms. Perkins, it was unanimously Voted to accept the Open and Executive minutes as presented and that the Executive minutes to remain sealed.

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Topics of Discussion

The Board reviewed and approved the application of the following

individual for licensure as funeral director/embalmer pending successful completion of the practical examination:

- Angell Williams

The Board reviewed and approved the application of the following individual for licensure as funeral director/embalmer intern:

- William Clancy

The Board reviewed and approved the applications of the following funeral establishments:

- P-O Funeral Home Inc. D/B/A Prata Funeral Home at 220 Cottage Street, Pawtucket, RI 02860

- P-M Funeral Home Inc D/B/A Prata-Murphy Funeral Home of West Warwick Inc. at 78 Providence Street, West Warwick, RI 02893

Adjournment to Executive Session

On a motion by Ms. Perkins and seconded by Ms. Feid, it was unanimously so Voted to adjourn to Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, in that confidential issues of fitness for licensure and investigative cases

will be discussed, and/or oral examinations administered.

Return to Open Session

Mr. Murphy called the Open Session back to Order at 3:45 PM.

On motion of Ms. Feid, seconded by Ms. Perkins, it was unanimously voted to keep confidential all matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

The Board reported that the following final actions were taken while in Executive Session:

2004-06-EMB: No Unprofessional Conduct, Letter of Concern.

Old Business

None

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New Business

Staff distributed the 2005 Board meeting schedule. No action by the Board is necessary.

Adjournment

The Chairman called for a motion to adjourn the Open Session pursuant to the Sections 42-46-4 and 42-42-5 of the General Laws of the State of Rhode Island. On a motion by Mr. Jones and seconded by Ms. Perkins, it was unanimously so Voted to adjourn. The Open Session of the meeting was adjourned at 3:45 P.M.

Respectfully submitted,

Kelly Doyle

Board Administrator

Health Professions Regulation