

PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS MINUTES

The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, October 27, 2014 at 6:00 p.m. in the District office, 253 Pascoag Main Street, Pascoag, RI.

Members Present: Chairman Albert Palmisciano, Commissioners Ann Polacek, Richard Jenks and Michael Kogut

Members Absent:

Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel

Chairman Palmisciano opened the meeting at 6:00 pm.

Minutes

1. Pledge of Allegiance

2. Public Comment

3. Committee Comments

- Electric Subcommittee-made a recommendation to the full Board to approve the 2015 electric budget.**
- By-laws Subcommittee-made a recommendation to the full Board to approve changes to the by-laws.**

4. Good and Welfare of the District

A. Well Exploration Update

Mr. Kirkwood gave an update on well exploration. The District is using the money from the settlement to pursue well exploration. The goal is to be an independent water company. Due to the nature of the project, Mr. Kirkwood can't reveal too many details of the sites. There are two sites that are in pretesting and we're optimistic that one of

these sites may be able to produce enough water. The exploration phase has already been completed. Sites have been identified but the lands then need to be characterized and wetlands need to be mapped. The engineering company is drawing up the maps to provide to the State. From there meetings will be held with the State and Pascoag Utility District to analyze the results and establish the process.

B. Docket No. 1725

Ms. LaPorte reviewed the customer shut off information. There were 31 standard customers terminated in the month of September. Pascoag Utility District sent out 708 disconnection notices. During this period, the average balance was \$233.16. Motion to receive and file made by Mr. Kogut, seconded by Mr. Jenks. The vote in favor was unanimous.

C. Exxon Settlement Account

Ms. Allaire stated the monthly summary for the money market has a balance 1.3 million. The only activity that has come out of this account has been for water exploration and debt service. \$500,000 is in an 18 month CD.

Motion to receive and file made by Mr. Jenks, seconded by Mr. Kogut. The vote in favor is unanimous.

D. Annual Meeting Agenda

Mr. Kirkwood reviewed the Annual Meeting Agenda with the Board. There are three Board member positions up for election this year. Motion to approve the annual meeting agenda made by Mr. Jenks, seconded by Mr. Kogut. The vote in favor was unanimous.

E. Upgrades to Water Facility Garage

Mr. Kirkwood wanted to brief the Board about the old water station garage that had a bad footing under it. Repairs are being made on the building this year so it will be structurally sound and provide storage for many years to come.

F. GNEF Kickoff Breakfast

The RIGNEF Kickoff breakfast is scheduled for Wednesday November 12th at the Salvation Army in Providence. Commissioners are welcome to attend.

G. NISC Conversion Update

Ms. Dolan stated that the final data has been received from Sungard. November will be “go live” and our trainer will be with us for the next week and a half. Staff will be coming in to train on Saturday.

H. PUD Christmas Party

Pascoag Utility District’s staff Christmas Party will be held at the Townsman’s Club on December 5th at 6PM.

5. Approval of Minutes

- Water Subcommittee-September 22, 2014**
- By-laws Subcommittee- September 22, 2014**
- Facilities Subcommittee- September 22, 2014**
- Regular BUC Meeting- September 22, 2014**

Ms. Polacek made a motion to approve as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

6. Unfinished Business

7. New Business

A. 14-15 Changes to By-Laws

Mr. Palmisciano stated that the By-Laws subcommittee has

recommended to the full Board to approve the changes to the by-laws. Mr. Jenks made a motion to approve the changes, seconded by Mr. Kogut. The vote in favor was unanimous.

B. 14-16 Approval of 2015 Electric Budget

Mr. Palmisciano stated that the Electric subcommittee made a recommendation to approve the 2015 Electric Budget. Mr. Jenks made a motion to approve the 2015 Electric budget, seconded by Mr. Kogut. The vote in favor was unanimous.

8. Financial Reports

A. Electric Department- August 2014

Mr. Kogut made a motion to approve the minutes as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

B. Water Department- August 2014

Mr. Jenks made a motion to approve the minutes as submitted, seconded by Mr. Kogout. The vote in favor was unanimous.

9. Adjournment

Mr. Kogut made a motion to adjourn, seconded by Mr. Jenks. The vote in favor was unanimous. The meeting was adjourned at 7:05PM.

Michael Kogut, Secretary

Board of Utility Commissioners

Desarae Dolan, Recording Secretary