

# **PASCOAG UTILITY DISTRICT –WATER SUBCOMMITTEE**

## **MINUTES**

**The Water Subcommittee meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, March 24, 2014 at 5:15 pm in the District office, Pascoag 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Albert Palmisciano and Ann Polacek**

**Members Absent:**

**Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel**

**Mr. Palmisciano opened the meeting at 5:15 pm.**

### **1. Water Department Billing: Quarterly or Monthly**

**Mr. Kirkwood stated that from previous conversations he's had with the Board that he feels they would prefer to go with monthly water billing. He would like the Board to officially decide whether they would want to go with monthly water billing or quarterly while PUD is in the process of converting their software system.**

**Ms. Polacek and Mr. Palmisciano said it was a good idea to go to monthly billing. Ms. Polacek made a motion to recommend to the full Board that the District move to monthly water billing, seconded by Mr. Palmisciano. The vote in favor was unanimous. This would be implemented towards the end of 2014/beginning of 2015.**

### **2. Adjournment**

**Ms. Polacek made a motion to adjourn, seconded by Mr. Palmisciano. The vote in favor was unanimous. The meeting was adjourned at 5:19AM.**

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**Wallace Lees, Secretary**  
**Board of Utility Commissioner**

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**Desarae Dolan, Recording Secretary**