

# **PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS MINUTES**

**The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, January 27, 2014 at 6:00 p.m. in the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Chairman Albert Palmisciano, Commissioners Ann Polacek Richard Jenks, Wallace Lees and Michael Kogut**

**Members Absent:**

**Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel**

**Chairman Palmisciano opened the meeting at 6:00 pm.**

- 1. Pledge of Allegiance**
- 2. Public Comment**
- 3. Committee Comments**

**Benefits Subcommittee- Mr. Jenks stated that the Subcommittee had a meeting earlier to discuss the District's healthcare plan. The Benefits Subcommittee recommended to the full Board that the District purchase the Vantage Blue 180/2000 health insurance plan. The Benefits Subcommittee also recommended to the full Board that the District offer the Blue Chip for Medicare Group Preferred medical plan from Blue Cross Blue Shield of RI to qualifying members. The cost of coverage would be paid by the District with no premium outlay for those who participate in the plan.**

- 4. Good and Welfare of the District**

**A. Docket No. 1725**

**Ms. LaPorte reviewed the customer shut off information. There were**

**no customers terminated in the month of December. Pascoag Utility District sent out 105 disconnection notices. Motion to receive and file made by Mr. Lees, seconded by Mr. Kogut. The vote in favor was unanimous.**

#### **B. Exxon Settlement Account**

**Ms. Allaire stated that the District has made the last payment to the contractors for the RICWFA project. There is \$51,000 still available to the District through RICWFA. The final reimbursement request was for \$62,000. Mr. Lees made a motion to receive and file, seconded by Mr. Jenks. The vote in favor was unanimous.**

#### **C. Auditors**

**Ms. Allaire stated that the auditors will be here next week to begin the annual audit. Staff is hoping to have the audit finalized by the end of March.**

#### **D. NISC Visit**

**Mr. Kirkwood stated that NISC staff will be onsite at the District office this week, conducting the business analysis for the accounting side of the software. The go-live date for the accounting software is for mid-June.**

#### **5. Approval of Minutes**

- Annual Meeting- December 9, 2013**
- Re-org Meeting- December 16, 2013**

**Mr. Lees made a motion to approve the minutes as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.**

## **6. Unfinished Business**

### **A. 12-09 Tank Rehab Project**

**Mr. Kirkwood stated that the project is complete. The last request for reimbursement has been submitted. The last item is for the contractor to conduct the annual inspection of the tank.**

## **7. New Business**

### **A. 14-01 Action Item: Healthcare Plan**

**The Benefits Subcommittee recommended that the Board approve the two healthcare plans that were presented. Mr. Lees made a motion to adopt the Vantage Blue 180/2000 health insurance plan and the Blue Chip for Medicare Group Preferred medical plan through Blue Cross Blue Shield of RI, seconded by Ms. Polacek. The vote in favor was unanimous.**

## **8. Financial Reports**

**A. Electric Department- not available**

**B. Water Department- not available**

## **9. Adjournment**

**Mr. Lees made a motion to adjourn, seconded by Mr. Jenks. The vote in favor was unanimous. The meeting was adjourned at 6:12PM**

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**Wallace Lees, Secretary**

**Board of Utility Commissioners**

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**Desarae Dolan, Recording Secretary**