

# **PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS MINUTES**

**The Annual meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, December 9, 2013 at 7:00 p.m. in the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Chairman Albert Palmisciano, Commissioners Richard Jenks, and Wallace Lees**

**Members Absent: Ann Polacek and Michael Kogut**

**Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel and Raymond Trinque, Moderator**

**Mr. Trinque opened the meeting at 7:40 pm.**

**To consider the following agenda items:**

## **1. Introduction and Welcome (Chair) - BUC Annual Report General Manager's Report**

**Mr. Kirkwood reviewed the following topics:**

- o Completion of SCADA system and water storage tanks.**
- o Staff managed expenses closely in a tough economic climate.**
- o The LED streetlight implementation was a success and is continuing.**
- o The purchase of a new bucket truck that replaced PUD's oldest truck.**
- o The selection of a new software vendor for customer billing and accounting.**
- o The revamping of the PUD website.**
- o Continuing the water exploration efforts.**

## **o Social media tools**

**The full presentation is available on PUD's website and Facebook page.**

## **2. Election of Officers**

- One (1) Moderator for one-year term- Raymond Trinque**

**Mr. Trinque was elected as Moderator.**

- One (1) Clerk for a one-year term- Jack Griffin**

**Mr. Griffin was elected as Clerk.**

- Two (2) members of the Board of Utility Commissioners\*]**

**1. Wallace Lees**

**2. Michael Kogut**

**This was an uncontested election and ratepayers casted their vote for commissioners. Mr. Lees and Mr. Kogut each received 25 votes. They have both been re-elected for another three year term.**

**3. To consider and act upon the Board of Utility Commissioner's request to approve the Water Department budget for fiscal year 2014.**

**A motion was made to approve the Water Department's budget and seconded. The Budget was approved.**

**4. To consider and act upon the Treasurer's request to close the books no later than December 31, 2013.**

**A motion was made to approve the request and seconded. The request was approved.**

**5. Adjournment**

**A motion was made to adjourn and seconded. The meeting was**

**adjourned at 8:00 PM.**

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**Wallace Lees, Secretary**

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**Desarae Dolan, Recording Secretary**