

# **PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS MINUTES**

**The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, September 23, 2013 at 6:00 p.m. in the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Chairman Albert Palmisciano, Commissioners Ann Polacek Richard Jenks, Wallace Lees and Michael Kogut**

**Members Absent:**

**Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel**

**Chairman Palmisciano opened the meeting at 6:00 pm.**

**1. Pledge of Allegiance**

**2. Public Comments-There were no comments.**

**3. Committee Comments**

**• Mr. Palmisciano stated that the Finance Subcommittee had met to discuss the proposed 2014 electric budget and the COS rates for the water department. The Finance Subcommittee recommended that the full Board approve the 2014 Electric Budget and suggest a modified rate proposal for the COS rates for the water department.**

**4. Good and Welfare of the District**

**A. Docket No. 1725**

**Ms. Round reviewed the customer shut off information. The average customer balance for terminated customers was \$306.54. Ms. Allaire stated that 33 residential customers and zero residential financial hardship customer was disconnected in the month of August. Pascoag Utility District sent out 933 disconnection notices. Motion to**

receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimous.

#### **B. Settlement Account**

Ms. Allaire stated that as of the end of August the balance of the money market account was just over a million dollars .A reimbursement from RICWFA will be going back into that account in the amount of \$700,000 and there is a CD in the amount of \$500,000. PUD has spent \$170,000 of the budget and there's a remaining \$178,000 for projects that will be spent in the next quarter of the year. The new generator for Well #5 is one of the projects that will begin shortly.

Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimous.

#### **B. DC Trip**

Mr. Kirkwood went to DC with the NEPPA legislative committee. One of the issues the committee was concerned with was more congressional oversight of FERC who regulates transmission rates and natural gas markets. Overall it was a very productive trip.

#### **C. NISC Conference**

Ms. Dolan attended NISC's member conference in Missouri and attended classes on steps to make the software conversion process easier.

#### **D. NEPPA Annual Conference**

Mr. Kirkwood stated that he, Mr. Palmisciano and Ms. Allaire attended. The conference had very informative speakers.

#### **E. RIWWA Meeting**

**Mr. Kirkwood, Mr. Lima, Mr. Guertin and Mr. Piccardi went for the full day water training session. Mr. Kirkwood went to sessions on water sampling technique and excavation safety.**

#### **F. Green Festival**

**Ms. Dolan stated that the Green Festival was a success and that it was very well attended. The partnership between Burrillville Parks and Recreation was incredibly beneficial and worked out well.**

#### **5. Approval of Minutes**

##### **A. Regular BUC Meeting Minutes-July 22, 2013**

**Mr. Lees made a motion to approve the minutes as submitted, seconded by Mr. Kogut. The vote in favor was unanimous.**

#### **6. Unfinished Business**

##### **A. 12-09 Tank Rehab Project**

**Mr. Kirkwood stated that the tank rehab project is almost complete. South Main Street's tank is completely done.**

#### **7. New Business**

##### **A. Action Item: Approval of 2014 Electric Budget**

**Mr. Palmisciano stated that the Finance subcommittee met and made a recommendation to the full Board to approve the 2014 Electric Budget. Mr. Lees made a motion to approve the 2014 Electric Budget, seconded by Mr. Jenks. The vote in favor was unanimous.**

##### **B. Action Item: Approval of Water Department's COS Rates**

**Mr. Lees made a motion to approve a modified version of the COS Water rates. \$175,000 would come from the settlement fund as well as debt service; \$75,000 for capital improvement would come from rates which would result in a 7% rate increase. The rate increase would**

**translate to an estimated \$10 increase per customer, per quarter. Mr. Jenks seconded the motion. The vote in favor was unanimous.**

## **8. Financial Reports**

### **A. Electric Department- July 2013**

### **B. Water Department- July 2013**

**Mr. Jenks made a motion to approve the electric financials, seconded by Mr. Lees. The vote in favor was unanimous.**

**Mr. Lees made a motion to approve the electric financials, seconded by Mr. Jenks. The vote in favor was unanimous.**

## **9. Adjournment**

**Mr. Lees made a motion to adjourn, seconded by Mr. Kogut. The vote in favor was unanimous. The meeting was adjourned at 6:29PM**

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**Wallace Lees, Secretary**

**Board of Utility Commissioners**

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**Desarae Dolan, Recording Secretary**