

**PASCOAG UTILITY DISTRICT – FACILITIES SUBCOMMITTEE  
MINUTES**

**The Policy Subcommittee meeting of the Pascoag Utility District Board of Utility Commissioners was held on Tuesday, June 25, 2013 at 5:30 pm in the District office, Pascoag 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Richard Jenks and Mike Kogut**

**Members Absent:**

**Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel**

**Mr. Jenks opened the meeting at 5:30 pm.**

**1. Billing Software System**

**The billing software system is a budget item for 2014; however it has been accelerated due to the timing of the current system's contract's end. The first payment would be due in 2013 so staff can start the planning process and the remaining payments would be due in 2014.**

**Mr. Kogut made a motion to recommend to the full Board the ability for management to negotiate a contract with NISC and make one initial payment in 2013, seconded by Mr. Jenks. The vote in favor was unanimous.**

**2. Adjournment**

**Mr. Kogut made a motion to adjourn, seconded by Mr. Jenks. The vote in favor was unanimous.**

**The meeting was adjourned at 5:50 PM.**

---

**Wallace Lees, Secretary**

# **Board of Utility Commissioners**

---

**Desarae Dolan, Recording Secretary**