

PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS MINUTES

The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, July 22, 2013 at 6:00 pm in the District office, Pascoag 253 Pascoag Main Street, Pascoag, RI.

Members Present: Chairman Albert Palmisciano, Commissioners Richard Jenks, and Michael Kogut

Members Absent: Ann Polacek and Wallace Lees

Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel

Chairman Palmisciano opened the meeting at 6:00 pm.

- 1. Pledge of Allegiance**
- 2. Public Comments-There were no comments.**
- 3. Committee Comments-There were no comments.**
- 4. Good and Welfare of the District**

A. Docket No. 1725

Ms. Round reviewed the customer shut off information. The average customer balance for terminated customers was \$306.54. Ms. Allaire stated that 30 residential customers and 1 residential financial hardship customer was disconnected in the month of June. Pascoag Utility District sent out 794 disconnection notices. Motion to receive and file made by Mr. Jenks, seconded by Mr. Kogut. The vote in favor was unanimous.

B. Settlement Account

Ms. Allaire stated that \$421,000 had been deposited in the account due to a reimbursement by RICWFA. The balance of the account is

just under 1.9 million dollars.

C. NISC Contract

Ms. Dolan stated that the NISC contract should be signed in the next day or two. A timeline for the software project will be established after the signing.

D. Billtrust Water Online Payment Portal

Ms. Dolan stated that the Water Department's Online bill portal is projected to be functional by August 1st. Staff is finishing up some last minute details but the project is on schedule.

E. Line of Credit

Mr. Kirkwood stated that the line of credit process is proceeding. Mr. Bernstein is working on the closing documents.

F. Electric Use during Heat Wave

Mr. Kirwood said that PUD hit an all time peak that was just shy of 13MW. The last peak PUD hit was in 2006 at 12.8. New England was in a capacity deficiency for three days but was able to pull through without issuing voltage reductions or load shedding.

G. SCADA System

Mr. Kirkwood stated that the information the SCADA system is providing is very valuable. The system notified us when there was an over chlorination and was quickly corrected.

H. Water Test Results

Mr. Kirkwood reviewed the monthly water test results. On July 10th the monthly samples were taken and two of the samples came back

testing positive for coliforms. PUD retested the water and no coliforms were found. PUD did notify customers by website, facebook and by mail. The Lab will now be taking the monthly samples as a precaution against sampling error.

5. Approval of Minutes

A. Facilities Subcommittee Meeting-June 25, 2013

B. Finance Subcommittee Meeting- June 25, 2013

C. Regular Board Meeting- June 25, 2013

Mr. Jenks made a motion to approve the minutes as submitted, seconded by Mr. Kogut. The vote in favor was unanimous.

6. Unfinished Business

• 12-09 Tank Rehab Project

Mr. Kirkwood stated that the tank rehab project is almost complete. South Main St tank has been graded.

• 13-16 Line of Credit-duplicate agenda item

7. New Business-none

8. Financial Reports

A. Electric Department- May 2013

B. Water Department- May 2013

Ms. Allaire reviewed the financials. Mr. Kogut made a motion to approve the financials, seconded by Mr. Jenks. The vote in favor was unanimous.

9. Adjournment

Mr. Jenks made a motion to adjourn, seconded by Mr. Kogut. The vote in favor was unanimous. The meeting was adjourned at

6:30PM

Wallace Lees, Secretary
Board of Utility Commissioners

Desarae Dolan, Recording Secretary