

PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS MINUTES

The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, March 25, 2013 at 6:00 pm in the District office, Pascoag 253 Pascoag Main Street, Pascoag, RI.

Members Present: Chairman Albert Palmisciano, Vice-Chair Ann Polacek, Commissioners Richard Jenks, Michael Kogut and Wallace Lees

Members Absent:

Also in Attendance: Michael Kirkwood, General Manager; William Bernstein, General Counsel

Chairman Palmisciano opened the meeting at 6:00 pm.

1. Pledge of Allegiance

2. Public Comment-there were no comment

3. Committee Comments

A. Facility Subcommittee-Mr. Jenks stated that they discussed the proposals for three Capital Projects.

4. Good and Welfare of the District

A. Docket No. 1725

Ms. Round reviewed the customer shut off information. The average customer balance was \$289.89. Ms. Round stated that five residential customers were disconnected in the month of February. Pascoag Utility District sent out 280 disconnection notices. Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimous.

B. Exxon Mobil Settlement Fund

Ms. Allaire reviewed the settlement fund's capital expenditures. Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimous.

C. APPA/NEPPA Legislative Rally

Mr. Kirkwood stated that he and Mr. Palmisciano had attended the rally and met with Senator Whitehouse, Senator Reed, Representative Langevin and Representative Cicilline in Washington DC.

D. Thank You

Ms. Dolan presented a thank you letter from RIGNEF for the District's donation. Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimous.

5. Approval of Minutes

- Facilities Subcommittee-February 25, 2013**
- Policy Subcommittee- February 25, 2013**
- Regular BUC Meeting- February 25, 2013**

Motion to receive and file made by Mr. Jenks, seconded by Mr. Lees. The vote in favor was unanimous.

6. Unfinished Business

A. 12-09 Tank Rehab Project

Mr. Kirkwood stated that the Rock Ave tank project is getting back into full swing. They are in the process of sandblasting the tank. A majority of the tank has been blasted and primed. The mixing system has been installed on the inside of the tank.

7. New Business

A. 13-07 Greenridge/Fernwood

Mr. Kirkwood stated that staff met with the project proponent and their contractor about the proposed new housing developments. Mr. Kirkwood said the project was well thought out.

B. 13-08 Action Item: Letter of Support-Green Festival

Ms. Dolan stated that she had drafted a letter of support for the merge of the Green Festival between PUD and the Town of Burrillville. The letter would need to be signed by the General Manager and the Chairman of the Board. Mr. Lees made a motion to approve the signing of the letter; seconded by Mr. Jenks. The vote in favor is unanimous.

C. 13-09 Billing Software & Website Redevelopment

Ms. Dolan updated the Board on the progress of the billing software search and website redevelopment. Staff has met with several vendors in the last month and reviewed their products. The RFP for software will be going on during the first week of May. The website preview should be available in the next week or two.

D. 13-10 Water Exploration

Mr. Kirkwood stated that the District has narrowed the water exploration to two potential sites. One has the potential but PUD may not be able to gain ownership. The other site is a little more remote so it would require more resources to get it connected.

8. Financial Reports

A. Electric Department- January 2013

B. Water Department-January 2013

Ms. Allaire reviewed the financial reports for the electric and water department. Mr. Lees made a motion to approve as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

9. Adjournment

Mr. Lees made a motion to adjourn, seconded by Mr. Jenks. The vote in favor was unanimous. The meeting was adjourned at 6:51PM.

Wallace Lees, Secretary

Board of Utility Commissioners

Desarae Dolan, Recording Secretary