

Pascoag Utility District Board of Commissioners

Regular Meeting Minutes- July 23 , 2012

A meeting of the Pascoag Utility District was held on Monday, July 23, 2012 at 6:00 PM in the District Office at 253 Pascoag Main Street., Pascoag, RI 02859.

Members Present: Albert Palmisciano, Ann Polacek, Michael Kogut and Richard Jenks

Members Absent: Wallace Lees

Mr. Palmisciano called the meeting to order at 6:00 PM

Minutes

1. Pledge of Allegiance

2. Public Comment

3. Committee Comments

• Policy Subcommittee

4. Good and Welfare of the District

A. Docket No. 1725

For the period ending June 30, 2012, Pascoag Utility District disconnected 44 residential standard customers and no residential protected status customers. The average monthly balance was \$176.32 for those that were terminated.

Pascoag had no accounts terminated for non-payment in excess of \$1,000 during this period. Pascoag Electric sent a total of 718 disconnection notices for this period. PUD entered into two new written agreement and ninety-six verbal agreements with its standard customers. PUD has fourteen written agreements for customers who qualify for Protected Status. Twenty-eight out of ninety-six short term

agreements were delinquent and twenty out of thirty-eight written agreements have been broken during the month of June.

Motion to receive and file made by Ms. Polacek, seconded by Mr. Jenks. The vote in favor was unanimous.

B. Open Government Meeting Reminder

Mr. Kirkwood reminded the Board that the Open Government Summit was being held at Roger Williams University School of Law on July 27th for any Board members who wanted to attend.

C. ENE Meeting

Mr. Kirkwood attended a meeting at ENE about the state of the power markets. Natural gas has been very low which has been very beneficial for PUD.

D. Meeting with Freedom Bank

Ms. Allaire and Mr. Kirkwood met with Freedom Bank to discuss setting up a restricted fund for the Water Department. The account was being set up in preparation for the settlement money.

E. Communication from Auditors regarding 2011 audit

Mr. Jenks made a motion to receive and file, seconded by Mr. Kogut. The vote in favor was unanimous.

4. Approval of Minutes

A. Policy Subcommittee Meeting- June 25, 2012

B. Regular BUC Meeting-June 25, 2012

Motion to approve as amended made by Mr. Jenks, seconded by Ms. Polacek. The vote in favor was unanimous.

5. Unfinished Business

A. 12-09 Tank Rehab Project

Mr. Kirkwood stated that the bids had been reviewed and awarded. He fully expects work on the tanks to start during the first week in August.

B. 12-10 Cost of Service

Ms. Allaire submitted the Cost of Service on July 6th with a docket number. She is waiting to receive the first round of data requests. Ms. Allaire stated that she was hopeful that the Water Cost of Service would be completed by next month.

6. New Business

A. 12-13 Action Item: Sexual Harassment Policy

Mr. Jenks made a motion to approve the changes to the Sexual Harassment Policy, seconded by Mr. Kogut. The vote in favor was unanimous.

7. Financial Reports

A. Electric Department- May 2012

B. Water Department- not available

Ms. Allaire reviewed the Electric financial statements for May. Ms. Polacek made a motion to approve, seconded by Mr. Jenks. The vote in favor was unanimous.

8. Adjournment

Ms. Polacek made a motion to adjourn, seconded by Mr. Kogut. The vote in favor was unanimous.

Wallace Lees, Secretary

Desarae Downs, Recording Secretary