

Pascoag Utility District Board of Commissioners

Regular Meeting Minutes- April 23, 2012

A meeting of the Pascoag Utility District was held on Monday, April 23, 2012 at 6:00 PM in the District Office at 253 Pascoag Main Street., Pascoag, RI 02859.

Members Present: Albert Palmisciano, Ann Polacek, Michael Kogut, Wallace Lees and Richard Jenks

Members Absent:

Mr. Palmisciano called the meeting to order at 6:00 PM

Minutes

1. Pledge of Allegiance

2. Public Comment

3. Committee Comments

A. Policy Subcommittee-Mr. Palmisciano stated they would talk more about the change to the District's hours of operation under item seven. He also mentioned that PUD staff would be using four hours of their vacation time in order to have Christmas Eve off because it falls on a Monday.

B. Facilities Subcommittee-Ms. Polacek stated that management would be sending a notice of termination to Alarm New England and putting an RFP out for alarm services due to their poor customer service.

4. Good and Welfare of the District

A. Docket No. 1725

For the period ending March 31, 2012, Pascoag Utility District

disconnected 11 residential standard customers and no residential protected status customers. The average monthly balance was \$289.11 for those that were terminated. Pascoag had no accounts terminated for non-payment in excess of \$1,000 during this period. Pascoag Electric sent a total of 298 disconnection notices for this period. PUD entered into two new written agreement and sixty verbal agreements with its standard customers. PUD has eight written agreements for customers who qualify for Protected Status. Twenty-two out of sixty short term agreements were delinquent and seventeen out of thirty-six written agreements have been broken during the month of March. Pascoag Utility District has one customer with a past due balance of \$1,350.71 who is moving to elderly housing and will no longer be a customer.

Motion to receive and file made by Mr. Lees, seconded by Mr. Kogut. The vote in favor was unanimous.

B. Moratorium

Mr. Kirkwood stated that the Wiley center has petitioned the RIPUC to extend the moratorium until May 1st. Ms. Round composed a letter stating that Pascoag Utility District did not want to extend the moratorium due to the unseasonably warm weather conditions of the past winter. The District felt this would put a burden on the backs of the rate payers. The RIPUC voted to extend the moratorium and the District complied with their request.

C. Facebook/Twitter Article

Mr. Kirkwood stated that Ms. Downs had submitted an article she wrote about the new social media program at Pascoag Utility to

Woonsocket Call and it was published.

Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks.

The vote in favor was unanimous.

D. NEWWA Conference

Mr. Kirkwood attended a meeting run by the New England Water Works Association. One of the topics of the meeting was on well rehabilitation which was useful due to PUD's project through RICWFA to have one of the well's rehabilitated.

E. Memorial Day-Board Meeting

Mr. Palmisciano stated that the Board meeting that was scheduled for May 28th, which falls on Memorial Day will be rescheduled to May 21st.

5. Approval of Minutes

- Finance Subcommittee Meeting- March 26, 2012**
- Regular BUC Meeting- March 26, 2012**

Mr. Lees made a motion to approve the minutes as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

6. Unfinished Business

A. 12-03 RICWFA Projects

Mr. Kirkwood was anticipating the RICWFA loan to close by the end of April, beginning of May.

7. New Business

A. 12-08 Action Item: Hours of Operation

Mr. Palmisciano stated that PUD employees would like to change their work hours from 7:30-4:00PM to 7:00-3:30PM. This would allow

the office to be open for an additional half hour in the morning so customers could come in on their way to work to pay their bills.

Mr. Lees made a motion to approve the new hours of operation, seconded by Ms. Polacek. The vote in favor was unanimous.

8. Financial Reports

A. Electric Department- February 2012

B. Water Department-February 2012

Mr. Lees made a motion to receive and file the reports as submitted, seconded by Mr. Jenks. The vote in favor was unanimous.

9. Executive Session

To go into Executive Session for the purpose of discussing matters of security pursuant to R.I.G.L. 42-46-5(a)(3). The minutes of said meeting shall remain confidential for as long as necessary pursuant to RIGL 42-46-5, until a majority of the Board shall vote to open said minutes as provided for and subject to the open meetings law.

To go into Executive Session for the purpose of discussing matters of litigation pursuant to R.I.G.L. 42-46-5(a)(2). The minutes of said meeting shall remain confidential for as long as necessary pursuant to RIGL 42-46-5, until a majority of the Board shall vote to open said minutes as provided for and subject to the open meetings law.

Mr. Lees made a motion to enter into Executive Session, seconded by Mr. Kogut. The vote in favor was unanimous. The Board entered into Executive Session at 6:47PM.

Mr. Lees made a motion to seal the minutes, no votes were taken, seconded by Mr. Jenks. The vote in favor was unanimous.

10. Adjournment

Mr. Lees made a motion to adjourn, seconded by Ms. Polacek. The vote in favor was unanimous. The meeting was adjourned at 6:56 PM.

Wallace Lees, Secretary

Desarae Downs, Recording Secretary