

Pascoag Utility District Board of Commissioners

Policy Subcommittee Minutes- April 23, 2012

A meeting of the Pascoag Utility District Policy Subcommittee was held on Monday, April 23, 2012 at 5:15 PM in the District Office at 253 Pascoag Main Street., Pascoag, RI 02859.

Members Present: Albert Palmisciano and Wallace Lees

Members Absent:

Minutes

1. Hours of Operation

Mr. Kirkwood stated that the linemen had met with him and discussed going back to an old work schedule that had been in place several years before. The lineman used to work from 7:00-3:30PM and the schedule currently is 7:30-4:00PM. Mr. Kirkwood stated that he would like to change the hours for both the lineman and the office staff to 7:00-3:30PM. This would also allow the office to be open a half hour earlier for customers who want to pay their bill before they go to work.

Mr. Lees made a motion to recommend the change of hours to the full Board, seconded by Mr. Palmisciano. The vote in favor was unanimous.

2. Christmas Eve.

Mr. Kirkwood stated that normally PUD allows staff to leave at 12:00 on Christmas Eve and then have the full day off for Christmas. This year Christmas Eve falls on Monday and Christmas on Tuesday. Mr. Kirkwood polled the staff and each would save 4 hours of their vacation time to take the full day off on Monday and have Tuesday off

for the holiday.

3. Adjournment

Mr. Lees made a motion to adjourn, seconded by Mr. Palmisciano. The vote in favor was unanimous. The meeting was adjourned at 5:33PM.

Wallace Lees, Secretary

Desarae Downs, Recording Secretary