

Pascoag Utility District Board of Commissioners

Regular Meeting Minutes- March 26, 2012

A meeting of the Pascoag Utility District was held on Monday, March 26, 2012 at 6:00 PM in the District Office at 253 Pascoag Main Street., Pascoag, RI 02859.

Members Present: Albert Palmisciano, Ann Polacek, Michael Kogut, Wallace Lees and Richard Jenks

Members Absent:

Mr. Palmisciano called the meeting to order at 6:00 PM

UMinutes

1. UPledge of Allegiance

2. UPublic Comment

3. UCommittee Comments

A. Finance Subcommittee- Mr. Lees stated that he recommended to the full Board to approve the audited financial statements.

4. UGood and Welfare of the District

A. UDocket No. 1725

For the period ending February 29, 2012, Pascoag Utility District disconnected 2 residential standard customers and one residential protected status customer. The average monthly balance was \$340.35 for those that were terminated. Pascoag had no accounts terminated for non-payment in excess of \$1,000 during this period. Pascoag Electric sent a total of 202 disconnection notices for this period. PUD entered into three new written agreement and 51 verbal agreements with its standard customers. PUD has 9 written agreements for customers who qualify for Protected Status. Thirteen out of fifty one

short term agreements were delinquent and nineteen out of twenty-nine written agreements have been broken during the month of February. Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimousU.

B. UNYPA

Mr. Kirkwood stated that Pascoag continues to get firm hydro power from NYPA (2-2 ½ cent range).

i. ULoop Flow Refund for Participants

Mr. Kirkwood stated that FERC has penalized Constellation on the basis of manipulating the markets. The settlement funds that were awarded to New England were for \$20 million dollars and ISO will handle the disbursement of those funds. He is working to make sure Pascoag Utility's claim is part of the settlement because PUD was affected by the loop flow issue.

Mr. Lees made a motion to receive and file, seconded by Mr. Jenks. The vote in favor was unanimous.

C. UPayments by Credit Card

Ms. Allaire provided information on PUD's customers' credit card use. PUD is averaging 650 credit card transactions per month. In January and February, there was \$180,000 in credit card payments made. Ms. Allaire expects the trend to continue and increase as PUD comes out of the moratorium.

Ms. Polacek made a motion to receive and file, seconded by Mr. Lees. The vote in favor was unanimous.

D. UEPA Grant

Mr. Kirkwood stated that Ms. Allaire deserves a lot of credit for her work on the EPA grant. Due to her work, PUD will be able to use the remaining grant money from the Water AMR project that came in under budget, towards the RICWFA projects thereby reducing the amount for the tank projects.

E. UDC Legislative Trip

Mr. Kirkwood attended the APPA/NEPPA rally in Washington DC. He met with RI delegates and spoke about some concerns that pertain to Pascoag Utility District.

F. UTestimony re: RI Senate Bill S-2376

Mr. Kirkwood stated that there are multiple bills that are coming out that would impact utility companies. One bill would restrict water utilities ability to change its water meters with its own staff and would require them to hire a licensed plumber to change out meters. Another bill would require utilities to run stray voltage tests even if they've never had a problem.

G. USocial Media

Mr. Kirkwood spoke about the implementation of social media tools such as Twitter and Facebook to communicate with customers. He believes it will be a great tool to help communicate with customers in emergency/storm situations.

H. UERP Training

Ms. Allaire stated that Pascoag Utility District staff will have an Emergency Response Plan training session on Tuesday, March 27th.

I. UNEPPA Board Meeting Report

Mr. Kirkwood went to the NEPPA Board Meeting. The new location for NEPPA was discussed. The last training in Pascoag will be held this June.

J. URI Energy Assurance Plan Update

Mr. Kirkwood is continuing to work on this plan with other RI officials.

K. UThank You

A thank you letter from the Town was presented, regarding the moving of the Score Board. Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimous.

5. UApproval of Minutes

A. Electric Subcommittee- February 27, 2012

B. Regular BUC Meeting- February 27, 2012

Motion to approve the minutes as submitted made by Mr. Lees, seconded by Ms. Polacek. The vote in favor was unanimous.

6. UUnfinished Business

7. UNew Business

U12-06- Action Item: Approval of Audited Financial Statements

Mr. Palmisciano stated the Finance Subcommittee met and reviewed the audited financial statements and made a recommendation to the full Board to approve the audited financial statements. Mr. Lees made a motion to approve the audited financial statements, seconded by Mr. Kogut. The vote in favor was unanimous.

U12-07- Action Item: Restatement of Qualified Retirement Plan

Mr. Lees made a motion to approve the restatement of qualified

retirement plan, seconded by Mr. Jenks. The vote in favor was unanimous.

8. UFinancial Reports

A. Electric Department- January 2012

B. Water Department-January 2012

Ms. Allaire stated that for January, Pascoag Utility District is right on schedule with its budget. The transmission charge was understated by almost \$24,000 because the invoice hadn't posted in January. The miscellaneous general might look out of line but that happens every year because PUD has to pay the DPU assessment.

The Operating Revenue and the Harrisville Surcharge has been prorated on a quarterly basis. Operation and Maintenance-Engineering Services looks like PUD is 500% over budget but that is the first installment to C&E Engineering for the preliminary work on the tank project and will get reclassified to another account.

Motion to receive and file made by Mr. Lees, seconded by Mr. Jenks. The vote in favor was unanimous.

9. UAdjournment

Mr. Lees made a motion to adjourn, seconded by Mr. Jenks. The vote in favor was unanimous. The meeting was adjourned at 6:52PM.

Wallace Lees, Secretary

Desarae Downs, Recording Secretary