

**PASCOAG UTILITY DISTRICT  
BOARD OF UTILITY COMMISSIONERS**

**Regular Meeting – July 25, 2011**

**The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, July 25, 2011, at 6:00 p.m. in the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Albert Palmisciano, Ann Polacek, Adrien Trudeau, Wallace Lees and Michael Kogut**

**Members Absent:**

**Mr. Palmisciano called the meeting to order at 6:02PM.**

**Minutes**

- 1. Pledge of Allegiance**
- 2. Public Comment-none**
- 3. Committee Comments-none**
- 4. Good and Welfare of the District**

**A. Docket No. 1725**

**For the period ending June 30, 2011, Pascoag Utility District disconnected 33 residential standard customers and no residential protected status customers. Pascoag Electric sent a total of 729 disconnection notices for this period. PUD entered into 3 new written agreements and 119 verbal agreements with its standard customers. PUD has 10 written agreements for customers who qualify for Protected Status. Twenty-one out of one hundred and nineteen short term agreements are delinquent and fifteen out of thirty-seven of the**

written agreements have been broken during the month of June.

#### **B. RFP Auditing Firm**

Ms. Allaire reported that Braver was the successful bidder of the auditing firm bid.

#### **C. RFP Bucket Truck**

Mr. Guertin reported that all three bids were over the budgeted amount of \$150,000. The bid was not awarded. The budgeted amount will be transferred to next year.

#### **D. Janitorial Bid**

Mr. Kirkwood reported that JaniKing was awarded the bid.

#### **E. Lease for metering truck**

Mr. Kirwood reported that they were able to sign a lease for the metering truck with Boch Toyota that was less than our previous lease.

#### **F. Exxon Mobil Update**

Mr. Kirkwood reported that there was a hearing scheduled for tomorrow and that they are hoping for final approval of the settlement.

#### **G. State Emergency Plan Meeting**

Pascoag received an invitation from Mr. Dave Stearns to attend a meeting at the RIPUC to review the state's emergency plan.

#### **H. Water Resource Board Meeting**

Mr. Kirkwood attended as part of their Strategic Planning initiative.

#### **I. Green Festival Update**

Ms. Downs stated that the festival will be held on September 17, 2011 from 10:00am to 2:00PM at the District office.

**J. Revision for Clarification: Application for Water Service, Appendix A- Water Dept. Connection Fee Rates**

**Ms. Allaire stated that the application has the same content but has been made clearer as to avoid any confusion for customers. Motion to receive and file made by Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**5. Approval of Minutes**

**A. Finance- June 27, 2011**

**B. Water-June 27, 2011**

**C. Regular BUC Meeting-June 27, 2011**

**Motion to approve the minutes as submitted was made by Mr. Lees, seconded by Mr. Kogut. The vote in favor was unanimous.**

**6. Unfinished Business**

**7. New Business**

**A. 11-16 Action Item: Hydro Memorandum of Agreement**

**Mr. Lees made a motion to sign the Hydro Memorandum of Agreement, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**8. Financial Reports**

**A. Electric Department- June 2011**

**B. Water Department-June 2011**

**Ms. Allaire reviewed the financial reports from June. Motion to receive and file made by Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**9. Executive Session**

**To go into Executive Session for the purpose of discussing pending litigation with a terminated employee, pursuant to R.I.G.L. 42-46-5(a)(2). The minutes of said meeting shall remain confidential for as long as necessary pursuant to RIGL 42-46-5, until a majority of the Board shall vote to open said minutes as provided for and subject to the open meeting law.**

**Mr. Lees made a motion to enter Executive Session at 6:47PM, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**Mr. Lees made a motion to exit Executive Session at 7:05PM, seconded by Mr. Kogut. The vote in favor was unanimous.**

## **10. Adjournment**

**Mr. Lees made a motion to adjourn, seconded by Mr. Trudeau. The vote in favor was unanimous. The meeting was adjourned at 7:06PM.**

**Wallace Lees, Secretary Board of Commissioners**

**Desarae Downs, Recording Secretary**