

**PASCOAG UTILITY DISTRICT  
BOARD OF UTILITY COMMISSIONERS**

**Regular Meeting Minutes – May 23, 2011**

**A meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, May 23, 2011, at 6:00 p.m. in the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Chairman Al Palmisciano, Ann Polacek, Adrien Trudeau, Michael Kogut and Wallace Lees**

**Members Absent:**

- 1. Pledge of Allegiance**
- 2. Public Comment-none at this time**
- 3. Committee Comments-none at this time**
- 4. Good and Welfare**
  - a. Docket No. 1725**

**For the period ending April 30, 2011, Pascoag Utility District disconnected 5 residential standard customers and no residential protected status customers. Pascoag Electric sent a total of 274 disconnection notices for this period. PUD entered into 5 new written agreements and 88 verbal agreements with its standard customers. PUD has 10 written agreements for customers who qualify for Protected Status. Twenty two out of 88 short term agreements are delinquent and fifteen out of 31 of the written agreements have been broken during the month of April.**

**Motion to receive and file made by Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**b. GNEF Luncheon**

**Ms. Downs stated that the GNEF Luncheon would be held on June 2nd at 12:00 at Crystal Lake Golf Course.**

**Motion to receive and file made by Mr. Kogut, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**c. PUD Bill Redesign and Customer Notification Letter**

**Ms. Downs spoke about the redesign of the PUD electric and water bills. The bills were redesigned to include more helpful information such as a graph of twelve month history of usage and detail payment options. Customers have been notified by bill inserts of the coming changes.**

**Motion to receive and file made by Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**d. AMR Project Update**

**Ms. Choquette updated the Board on the progress of the AMR Project. Cycles 2-5 have been completed so far. The project is expected to be completed by December 2011.**

**e. NYPA Firm Hydro**

**Mr. Kirkwood stated that there would be no anticipated reduction in firm hydro energy sales for the month of June.**

**Motion to receive and file made by Mr. Lees, seconded by Mr. Kogut. The vote in favor was unanimous.**

**f. EPA Training**

**Mr. Kirkwood said that management has been undergoing free EPA Training that helps water companies prioritize water projects.**

**g. NERC and NPCC Delisting**

**Mr. Guertin stated that PUD has been delisted from NERC and NPCC. Mr. Guertin and Mr. Blodgett will continue to follow the NPCC and NERC protocol.**

**5. Approval of minutes**

- Regular BUC Meeting-April 25, 2011**
- Special Meeting- May 10, 2011**

**Motion made by Mr. Lees to approve the minutes as submitted, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**6. Unfinished Business**

**7. New Business**

**A. 11-12 Power Supply-3 Year Load Following Contract**

**Mr. Kirkwood stated that the contract has been signed for a three year load following contract and that PUD is locked in under six cents.**

**B. 11-13 PFD Settlement**

**Mr. Kirkwood stated that both parties will withdraw their lawsuits they had with each other. Mr. Palmisciano and Mr. Kirkwood have been working on the settlement for weeks. Pascoag Fire will pay \$5,000 per year for water usage beginning in 2015.**

**C. 11-14 Action Item: Well Exploration-this item was taken off the agenda**

**D. 11-15 Action Item: Resolution for Pension**

**Mr. Lees made a motion to adopt the Amendment of Qualified**

**Retirement Plan, seconded by Mr. Kogut. The vote in favor was unanimous.**

**E. 11-16 Action Item: Bruce Rylah Complaint**

**Mr. Kirkwood stated that the property was inspected by PUD staff and was found to be in good condition.**

**8. Financial Reports**

**a. Electric Department- March 2011**

**Motion to receive and file made by Mr. Trudeau, seconded by Mr. Lees. The vote in favor was unanimous.**

**b. Water Department- March 2011**

**Motion to receive and file made by Mr. Lees, seconded by Mr. Kogut. The vote in favor was unanimous.**

**9. Adjournment**

**Motion to adjourn made by Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous. The meeting was adjourned at 6:53PM.**

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**Wallace Lees, Secretary Board of Utility Commissioners**

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**Desarae Downs, Recording Secretary**