

**PASCOAG UTILITY DISTRICT  
BOARD OF UTILITY COMMISSIONERS**

**Members Present: Albert Palmisciano, Wallace Lees, Adrien Trudeau,  
Michael Kogut and Ann Polacek**

**Members Absent:**

**A meeting of the Pascoag Utility District Board of Utility  
Commissioners was held on Monday, April 25, 2011, at 6:00 p.m. in  
the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Minutes**

**1. Pledge of Allegiance**

**2. Public Comment**

**Mr. Bruce Rylah (PUD customer) spoke about a concern he had with a  
culvert pip located on his property. He requested that a couple of  
loads of gravel be purchased by the District to grade his driveway  
due to this problem. Mr. Guertin stated that he would send a staff  
member over to his property to look at the driveway.**

**Mr. Rylah also wanted to know why the Water Superintendant was up  
at the well twice a day. Mr. Guertin explained that he is required to do  
tests twice per day per RIDOH.**

**Mr. Lees would like an item regarding this complaint on next month's  
agenda to discuss this with the rest of the Board, after Management  
looks into it.**

**3. Committee Comments**

**• Electric Subcommittee- Mr. Palmisciano spoke about the April 8th  
Electric Subcommittee meeting where the Electric Subcommittee**

approved Management going forward with a three year load following contract. Mr. Palmisciano also stated that the Electric Subcommittee had met with the Town Manager, Mr. Mike Wood and Mr. Steve Rawson about the Hydro Plant Term Sheet. The Term Sheet would allow the Town to move forward with the project if Pascoag Utility approved the purchasing of power from the plant. The Electric Subcommittee would like to recommend to the full Board to approve the purchase of power from the Burrillville Hydro Plant.

#### **4. New Business**

##### **A. 11-11 Action Item: Burrillville Hydro Plant**

Mr. Lees made a motion to approve the term sheet for the Hydro Plant, seconded by Ms. Polacek. The vote in favor was unanimous.

#### **5. Good and Welfare of the District**

##### **A. Docket No. 1725**

For the period ending March 31, 2011, Pascoag Utility District disconnected 8 residential standard customer and no residential protected status customers. The average monthly balance was \$788.09 for those that were terminated. Pascoag had two accounts terminated for non-payment in excess of \$1,000 during this period. Pascoag Electric sent a total of 321 disconnection notices for this period. PUD entered into 4 new written agreements and 91 verbal agreements with its standard customers. PUD has 11 written agreements for customers who qualify for Protected Status. Twenty-three out of ninety one short term agreements were delinquent during the month of March. Nineteen out of thirty eight written agreements were broken. Motion to receive and file made by

**Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous.**

#### **B. Annual Update and Review of PUD's Defined Benefit Plan**

**Mr. Kirkwood stated that the annual review has been completed. The District has been adequately funding the Defined Benefits Plan.**

#### **C. PIPP Legislation**

**Mr. Kirkwood stated that the PIPP legislation would impose a universal charge for every customer. The charge would go to fund a reduced rate for low income customers. Mr. Kirkwood will be sitting on a committee that is going to closely look at this legislation. He stated that if the legislation cannot be stopped, PUD will ask for an exemption from it.**

#### **D. Firm Hydro**

**Mr. Kirkwood stated that the NYPA entitlements have been very beneficial this year. Motion to receive and file made by Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous.**

#### **E. Revision to Employee Handbook**

**Ms. Allaire stated that there have been questions regarding returning District property when an employee leaves. This document will be implemented in the employee handbook. Motion to receive and file made by Mr. Lees, seconded by Mr. Trudeau. The vote in favor was unanimous.**

#### **F. EPA Training**

**Mr. Kirkwood stated that PUD is the beneficiary of an EPA training seminar. PUD management and several staff members will participate.**

## **G. Arborist position**

**Mr. Kirkwood stated that Mr. Michael Warner has been hired as the Arborist for PUD.**

## **6. Approval of Minutes**

### **A. Regular BUC Meeting- March 7, 2011**

### **B. Electric Subcommittee Meeting-April 8, 2011**

**Motion to receive and file made by Mr. Lees, seconded by Ms. Polacek. The vote in favor was unanimous.**

## **7. Unfinished Business**

### **A. 11-03 RICWFA Project Priority List**

**Mr. Guertin stated that the District has applied for three projects. Currently the water tanks are being tested for lead paint on the outside.**

### **B. 11-08 Easement 353 Pascoag Main Street**

**The Easement for 353 Pascoag Main Sheet has been signed by both parties and has been recorded at the Town Hall.**

## **8. New Business (continued)**

### **A. 11-09 Action Item-Audited Financial Statements 2010**

**Mr. Lees made a motion to approve the 2010 audited financial statements, seconded by Mr. Trudeau. The vote in favor was unanimous.**

### **B. 11-10 Temporary Easement with the State of RI**

**Mr. Guertin spoke about a temporary easement with the State for two years. The District signed the easement so that the State would be**

**able to work on the parcel of land across from CVS.**

## **9. Financial Reports**

**A. Electric Department- not available at this time**

**B. Water Department-not available at this time**

## **10. Executive Session**

**To go into Executive Session for the purpose of discussing litigation regarding Exxon Mobil, pursuant to R.I.G.L. 42-46-5(a)(2). The minutes of said meeting shall remain confidential for as long as necessary pursuant to RIGL 42-46-5, until a majority of the Board shall vote to open said minutes as provided for and subject to the open meeting law.**

**To go into Executive Session for the purpose of discussing litigation regarding Pascoag Fire District, pursuant to R.I.G.L. 42-46-5(a)(2). The minutes of said meeting shall remain confidential for as long as necessary pursuant to RIGL 42-46-5, until a majority of the Board shall vote to open said minutes as provided for and subject to the open meeting law.**

**Mr. Lees made a motion to go into Executive Session, seconded by Mr. Trudeau. The vote in favor was unanimous.**

**Mr. Lees made a motion to seal the minutes of Executive Session, seconded by Mr. Kogut. The vote in favor was unanimous.**

**Mr. Lees made a motion to exit Executive Session, seconded by Mr. Trudeau. The vote in favor was unanimous.**

## **11. Adjournment**

**Mr. Lees made a motion to adjourn, seconded by Mr. Trudeau. The vote in favor was unanimous. The meeting was adjourned at 7:53 PM.**

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**Wallace Lees, Secretary of the Board of Utility Commissioners**

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**Desarae Downs, Recording Secretary**