

# **PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS**

## **MEETING MINUTES**

**The regular meeting of the Pascoag Utility District Board of Utility Commissioners was held on Monday, August 24, 2009, at the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Chairman Albert Palmisciano, Commissioners Thomas Partridge, Dennis Whitman, Brian Choiniere, Adrien Trudeau and William Mageau**

**Members Absent: Ann Polacek**

**Also in Attendance: General Manager Theodore G. Garille, Assistant General Managers Judith Allaire and William Guertin, William Bernstein, General Counsel**

**Chairman Palmisciano opened the meeting at 6:00 pm.**

### **1. Pledge of Allegiance**

### **2. Public Comment**

**There was no comment at this time.**

### **3. Committee Comments**

**Water Subcommittee-Mr. Palmisciano stated that the Water Subcommittee met to discuss some of the preparations for Wednesday**

night's meeting.

#### **4. Good and Welfare of the District**

##### **A. PUC Data Request- Docket No. 1725**

**Ms. Allaire stated that for the month of July, 36 residential standard customers were shut off. There was 1 protected status customer that was approved by Division to be shut off, that customer has now been turned back on. 865 disconnection notices were sent out for the period ending July 31, 2009. During this period, Pascoag entered into 4 new written agreements (longer than 2 weeks), and 108 verbal agreements (less than 2 weeks)with its standard customers.**

**Motion to receive and file was made by Mr. Whitman, seconded by Mr. Trudeau, all in favor, vote is unanimous.**

##### **B. Business Continuity Plan (COOP)**

**Ms. Allaire stated that the RIPUC and NPCC requested a Business Continuity Plan from Pascoag Utility District. The plan was needed to address how the Pascoag Utility District would continue to run in the event of a widespread flu epidemic/disaster. Management had looked over its' existing plan and revised it to include a work from home option where necessary. Employees are also trained annually on Emergencies and Sabotage. Motion to receive and file made by Mr. Mageau, seconded by Mr. Whitman. The vote in favor was unanimous.**

### **C. Unaccounted for Water**

**Mr. Garille stated that Management continues to diligently work on the ongoing issue of unaccounted for water. PARE Engineering has been brought in and is being consulted on this issue.**

### **D. NEPPA Conference**

**September 13th starts the NEPPA conference.**

### **E. Letter to Customers Regarding Streetlights and Fire Hydrants**

**Mr. Garille stated that Pascoag Fire District has made the Utility District aware that they will no longer be paying for streetlights or fire hydrant fees as of January 1, 2010. Mr. Bernstein stated that in light of some information that was received today, the street light issue may end up in litigation.**

### **F. Policy**

**Policy was discussed in the Business Continuity Plan section.**

### **G. Public Power Month**

**Mr. Guertin discussed upcoming events for Public Power Month.**

### **H. Scanning Project**

**Ms. Allaire spoke about Pascoag Utility District's scanning project. All of Pascoag Utility District's customer information is in the process of being scanned and stored electronically.**

## **5. Approval of Minutes**

### **• Regular BUC Meeting- July 27, 2009**

**Motion to receive and file minutes as submitted was made by Mr. Whitman, seconded by Mr. Trudeau. The vote in favor was unanimous.**

## **6. Unfinished Business**

### **08-32 New Generating Station Taunton**

**Mr. Garille stated that there has been progress made on the station.**

### **09-02 NYPA Loop Flow Issue**

**Mr. Garille stated that FERC issued a judgment that no market manipulation had taken effect and that it was just an electrical phenomena. They have new equipment in place that should prevent this from ever happening again. Unfortunately they will not be giving any refunds to Pascoag Utility District.**

### **09-03 Stony Brook Plant**

**Mr. Garille stated that there has been progress made on the station.**

### **09-14 New Training Facility/Water Department Office**

**Mr. Garille stated that NEPPA Board members will be voting on the new training facility that will take place this Friday. Mr. Palmisciano asked if the language on the vote the Board took regarding the facility could be reviewed.**

## **7. Financial Reports**

### **A. Electric Department- June 2009**

### **B. Water Department- June 2009**

**Ms. Allaire reviewed the electric and water department budgets. Motion to receive and file made by Mr. Trudeau seconded by Mr. Mageau, all in favor, vote is unanimous.**

## **8. Executive Session**

**Mr. Choiniere made a motion to move to executive session at 7:00**

pm, seconded by Mr. Whitman. Mr. Partridge made a motion to adjourn Executive Session, seconded by Mr. Whitman. The vote in favor was unanimous. The Board exited executive session at 7:12 PM.

## **9. New Business**

### **09-20 Action Item: Miller Hydro Energy Purchase**

Mr. Choiniere made a motion to empower the General Manager and enter into and execute a power purchase agreement between Pascoag Utility District and the Miller Hydro Group for the purchase of a portion of the output of the Miller Hydro Generating Plant. The motion was seconded by Mr. Mageau. The vote in favor was unanimous.

### **09-21 Action Item: New Source of Renewable Energy**

I, Brian Choiniere Secretary of the Pascoag Utility District, certify that at a meeting of the board held August 24, 2009, of which meeting all members of the board were duly notified and at which a quorum was present and acting throughout, the following vote was passed by a vote of 6 to 0, all of which appears in the official records of the board in my custody:

**Voted:**

- 1. That the Pascoag Utility District hereby agrees to participate in MMWEC's Special Project 2009 A; and**
- 2. That the Pascoag Utility District hereby agrees to pay its pro rata share of the monthly costs for carrying out the Special Project 2009 A pursuant to the scope of work and annual budget for such Project as developed and approved by MMWEC; and**

**3. That the manager is hereby authorized and directed to make payments to MMWEC calculated as set forth in the preceding paragraph 2; and**

**4. That the manager is hereby authorized and directed to execute a Power Purchase Agreement with MMWEC and/or take any other action deemed necessary or advisable to carry out the purpose of this vote; and**

**5. That any actions previously taken by the manager which are consistent with the purpose of this vote are hereby ratified and confirmed.**

**I further certify that the above vote was taken at a meeting open to the public; that notice stating the place, date, and time of the meeting was filed with the RI State Attorney General's office. In connection with the above vote, no deliberations or decisions were taken in private or executive session; and that the official record of the meeting was or will be made available to the public.**

**Mr. Trudeau seconded the motion. The vote in favor was unanimous.**

## **10. Adjournment**

**Motion was made to adjourn by Mr. Mageau and seconded by Mr. Trudeau, all in favor, vote is unanimous. Meeting was adjourned at 7:16 PM.**

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**Brian Choiniere, Secretary**  
**Board of Utility Commissioners**

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**Desarae Downs, Recording Secretary**