

**PASCOAG UTILITY DISTRICT  
BOARD OF UTILITY COMMISSIONERS**

**Regular Meeting – April 27, 2009**

**The regular meeting of the Pascoag Utility District Board of Utility Commissioners will be held on Monday, April 27, 2009 at 6:00 pm in the District office, 253 Pascoag Main Street, Pascoag, RI.**

**Members Present: Chairman Albert Palmisciano, Commissioners Thomas Partridge, Dennis Whitman, Brian Choiniere and Adrien Trudeau**

**Members Absent: William Mageau-excused due to sick leave, Ann Polacek absent due to illness**

**Agenda**

**1. Pledge of Allegiance**

**2. Public Comment**

**There was no public comment at this time.**

**3. Committee Comments**

**By-Law Subcommittee-Mr. Palmisciano stated that they are still in the process of reviewing the By-Laws and if anyone has any ideas-to please get in touch with him.**

**4. Good and Welfare of the District**

**A. Docket No. 1725**

**Ms. Allaire reviewed the customer shut off information. Ms Allaire stated 4 residential customers were shut off in the month of March.**

**The average balance is a little over \$300.00. There were 250 disconnection notices sent out in the month of March. Motion to receive and file made by Mr. Partridge, seconded by Mr. Whitman. The vote in favor was unanimous.**

#### **B. InfraGard Membership**

**Ms. Allaire and Mr. Garille went to a meeting in Providence sponsored by the FBI. InfraGard is a website where a network of agencies are connected and able to report suspicious activities. Pascoag Utility District is applying for membership.**

#### **C. NYPA**

**Mr. Garille presented a formal notification that NYPA is withdrawing their rulemaking for an increase in preference power rates and has suspended the scheduled production rates increases. Mr. Partridge made a motion to receive and file, seconded by Mr. Trudeau. The vote in favor was unanimous.**

#### **D. Nova Records**

**Ms. Allaire spoke to the Board about how the office recently transported all of its' old documents to Nova Records for storage in its' secure location. All other records that were more than 7 years old were shredded by Nova Records.**

#### **E. NERC**

**Ms. Allaire stated that NERC is looking at its' new budget year and is looking into a 41% rate increase. 58% of the 41% is due to salary increases, bonuses and additional personnel hired.**

## **F. Customer Service Class Graduation**

**Ms. Allaire spoke about NEPPA's Customer Service Class. NEPPA has graduated its' first class this month at Pascoag Utility District. In the first graduating class were Pascoag Utility District Customer Service Representatives', Julie Choquette and Linda LaPorte. Ms. Allaire wanted Ms. Choquette and Ms. LaPorte to be recognized for their achievement.**

## **G. Pedestrian Walkway**

**The walk way near the front office has been fixed to adhere to the guidelines of the American Disabilities Act.**

## **H. Open Government Meeting**

**Mr. Bernstein presented information on the Open Government Meeting that took place last week. Mr. Bernstein felt that PUD was on very solid ground as far as where PUD stood on APRA and OMA. He was very pleased at how many officials from Town were in attendance. Mr. Palmisciano asked about the "Rolling Quorum" that is discussed in the Open Meeting Laws. Mr. Bernstein stated that Commissioners are prohibited from talking to one another about matters that are going to come before the Board without being in session.**

## **I. Family Fair**

**Ms. Allaire stated that Pascoag Utility District will have a booth at the Family Fair on May 9th. PUD usually has conservation information bags for its' customers.**

## **J. Office Solar Project**

**Pascoag Utility District is now a generator of solar power. The 5KW system has been installed since last Friday. The monitor is in the process of being installed. The customers would then be able to see the energy output in real time. There will also be a section on the website devoted to the solar panel project. The solar panels will produce about 1/8 of the District's need.**

#### **K. Thank You**

**There was a thank you letter presented to the Board from the American Red Cross because Pascoag Utility District made a \$50.00 donation. Motion to receive and file made by Mr. Partridge, seconded by Mr. Choiniere. The vote in favor was unanimous.**

#### **5. Approval of Minutes**

- Regular BUC Meeting- March 23, 2009**
- By-Laws Subcommittee- April 6, 2009**
- Special Meeting- April 6, 2009**

**Mr. Partridge made a motion to approve both sets of minutes, seconded by Mr. Whitman. The vote in favor was unanimous.**

#### **6. Unfinished Business**

#### **7. New Business**

##### **09-09 Amendment Number Four-Section 125 Plan**

**Mr. Partridge suggested that the language on the plan should be changed to the last day of February instead of February 28th due to leap years.**

**The Adopting Resolution reads as follows:**

**The undersigned Secretary of Pascoag Utility District (the Employer) hereby certifies that the following resolutions were duly adopted by**

**the Employer on April 27, 2009, and that such resolutions have not been modified or rescinded as of the date hereof;**

**Resolved, that Amendment Number Four to the Pascoag Utility District Section 125 Plan effective March 1, 2009, is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Amendment.**

**Resolved, that the duly authorized agents of the Employer shall act as soon as possible to notify its employees of the adoption of this Amendment by delivering to each employee a copy of the summary description of the changes to the Plan in the form of the Summary Plan Description-Material Modification, which form is hereby approved.**

**The undersigned further certifies that attached hereto as Exhibits A and B respectively, are true copies of Amendment Number Four to Pascoag Utility District Section 125 Plan and Summary Plan Description-Material Modifications approved and adopted in the foregoing resolutions.**

#### **09-10 Central Maine Power Intervention**

**The Central Maine Power Company is planning on constructing transmission lines. Although they have not put a shovel to the ground yet, they have applied to NYISO and FERC to make this a pooled transmission. There is no guarantee that these power lines would ever be built. There are nine systems involved in the intervention with Attorney John Coyle representing all of the systems. At a**

**minimum it would be \$15,000 more per year that the District would have to pay. Pascoag Utility District will be part of this intervention.**

## **8. Financial Reports**

### **A. Electric Department- February 2009**

**Ms. Allaire presented information on the Electric Department Financial Reports.**

**A motion to approve the reports as submitted was made by Mr. Choiniere, seconded by Mr. Partridge. The vote in favor was unanimous.**

### **B. Water Department-February 2009**

**Ms. Allaire stated that the Operating Budget is shown slightly above budget projections, which is really a function of timing because PUD bills quarterly. The water department is a little over budget on the O&M side but everything else is within the budget. For the period ending in February the water department was showing a net income of \$9,589.00. In March, in order to pay some operating bills, PUD had to withdraw \$20,000 from the restricted fund account.**

**A motion to approve the reports as submitted was made by Mr. Partridge, seconded by Mr. Trudeau. The vote in favor was unanimous.**

## **9. Adjournment**

**Mr. Whitman made a motion to adjourn, seconded by Mr. Partridge . The vote in favor was unanimous.**

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**Brian Choiniere, Secretary**  
**Board of Utility Commissioners**

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**Desarae Downs, Recording Secretary**

**The public is welcome to any meeting of the Board of Utilities council or its committees. If communication assistance (readers/interpreters/captioners) is needed or any other accommodation to ensure equal participation, please contact the District Office at least three (3) business days prior to the meeting.**