

PASCOAG UTILITY DISTRICT - BOARD OF UTILITY COMMISSIONERS

MEETING MINUTES

The regular meeting of the Pascoag Utility District Board of Utility Commissioners will be held on Monday, May 27, 2008 at 6:00 pm in the District office, Pascoag 253 Pascoag Main Street, Pascoag, RI.

Members Present: Chairman Albert Palmisciano, Vice-Chair Ann Polacek, Commissioners Dennis Whitman, and Adrien Trudeau

Members Absent: Commissioner Brian Choiniere (excused due to military duty), Commissioner William Mageau (excused due to sick leave), Commissioner Thomas Partridge

Also in Attendance: Theodore Garille, General Manager; William Bernstein, General Counsel

Chairman Palmisciano opened the meeting at 6:00 pm.

1. Pledge of Allegiance

2. Public Comment

There was no public comment.

3. Committee Comments

- Electric Subcommittee**

o The Electric Subcommittee met to discuss NERC requirements. There needs to be a resolution from the Board that Pascoag Utility District will comply with NERC's new procedures.

• Finance Subcommittee

o The Finance Subcommittee reviewed the 2007 audited financials. Both the Electric and Water Department came in with a net positive income.

4. Good and Welfare of the District

A. PUC Data Request – Docket No. 1725

Ms. Allaire reviewed the customer shut off information. The average customer balance is around \$290.00. Ms. Allaire stated that 10 residential standard customers were disconnected in the month of April. There were not any protected status customers that were shut off for the month of April. Pascoag Utility District sent out 176 disconnection notices. Motion to receive and file made by Mr. Whitman, seconded by Mr. Trudeau. The vote in favor was unanimous.

B. Thank You

Burrillville Middle School sent a thank you note for our donation that helped the middle school students attend Exchange City. Motion to receive and file made by Mr. Whitman, seconded by Ms. Polacek. The vote in favor was unanimous.

C. New Customer Service Representative

Ms. Allaire introduced PUD's new Customer Service Representative Cathleen Rider to the Board.

D. Summer Interns

Mr. Garille went over the recent applications for summer interns. There are three applicants that PUD is considering. No decision has been made on this yet.

E. BHS Cookout

Ms. Allaire reminded the Board of the upcoming Burrillville High school cook out. The students will be presenting their Conservation Kits to the Board and Pascoag Utility District's staff.

F. Atlantic Rural Waterworks Association Dinner

Ms. Allaire wanted to remind the Board of the upcoming Atlantic Rural Waterworks Association Dinner that will take place at Bella's Restaurant.

G. Town Council Meeting

Mr. Garille wanted to remind the Board of the upcoming Burrillville Town Council meeting which will recognize Pascoag Utility District's efforts in the Energy Star Rebates for the Town, specifically the \$20,000 rebate to the new library.

H. Transformer Sizing

Mr. Garille presented an article on Transformer Sizing to the Board. Up to 40% of line losses are lost through transformers that are not sized correctly. PUD has worked on Transformer Sizing in the past for Burrillville.

I. Least Cost/Reliability Legislation RIPUC Update

Pascoag Utility District has taken the stance that we are not subject to the requirements of this legislation. PUD has still voluntarily supplied them the information that is required of this legislation with the specification that we are not subject to the requirements but are

merely volunteering the information.

J. Website

Ms. Downs presented the updated website information. The website is online and fully functional. Next year the website will also include bill pay online.

K. District Office Newsletter

Ms. Allaire presented the PUD office newsletter to the Board. Mr. Whitman made a motion to receive and file, Mr. Trudeau seconded the motion. The vote in favor was unanimous.

5. Approval of Minutes

- Electric Subcommittee Meeting-April 28,2008**
- Water Subcommittee Meeting- April 28, 2008**
- Regular BUC Meeting- April 28, 2008**
- Electric Subcommittee Meeting- May 7, 2008**
- Finance Subcommittee Meeting- May 8, 2008**

Mr. Whitman made a motion to approve the minutes as submitted, seconded by Ms. Polacek. The vote in favor was unanimous.

6. Unfinished Business

08-02 NYISO Transmission Charges Update

Mr. Garille stated that Pascoag Utility District is in the process of making a report that will show congestion charges from July of 2005 through May of 2008. NYPA contracts are being reviewed at this time. There are seven states that are working together on this issue. Mr. Garille will keep the Board updated as information becomes available.

7. New Business

08-09-Review of Audited Financial Statements

Ms. Allaire reviewed the audited financial statements for 2007. Mr. Whitman made a motion to approve and file, Mr. Trudeau seconded the motion. The vote in favor was unanimous.

08-10-Resolution for NERC

Mr. Garille asked the Board to make a resolution that Pascoag Utility District will comply with all rules and regulations of FERC and NERC in Electric Reliability Compliance. Mr. Whitman made a motion to approve the resolution, Mr. Trudeau seconded the motion. The vote in favor was unanimous.

8. Financial Reports

9. Executive Session

- To go into Executive Session for the purpose of discussing information concerning the security of Pascoag Utility District pursuant to R.I.G.L 42-46-5(a)(3). The minutes of said meeting shall remain confidential for as long as necessary pursuant to R.I.G.L 42-46-5, until a majority of the Board shall vote to open said meeting minutes as provided for subject to the open meeting law.**
- To go into Executive Session for the purpose of discussing information regarding the Exxon Mobil Litigation pursuant to R.I.G.L. 42-46-5(a)(2). The minutes of said meeting shall remain confidential for as long as necessary pursuant to R.I.G.L 42-46-5, until a majority of the Board shall vote to open said meeting minutes as provided for**

subject to the open meeting law.

10. Adjournment

Ms. Polacek made a motion to adjourn Executive Session at 7:02 pm, which was seconded by Mr. Whitman. The Executive Session adjourned at 7:03. Mr. Whitman made a motion to adjourn the Regular BUC meeting at 7:04 pm. Mr. Trudeau seconded the motion. The vote in favor was unanimous. Chairman Palmisciano adjourned the meeting at 7:05 pm.

All meetings of the Pascoag Utility District are subject to the open meetings laws, which include requirements for access by the physically challenged. Anyone wishing to attend these meetings, who may have special needs for access or services such as a sign language interpreter, must contact the District at 568-6222 forty-eight (48) hours prior to the scheduled meeting.

Brian Choiniere, Secretary

Board of Utility Commissioners

Desarae Downs, Recording Secretary