



**Governor's Commission on Disabilities
Small Disability Business Enterprise Meeting Minutes
Thursday, Jan. 18, 2018 9:40 - 11:00 AM**

Department of Administration (DOA) - Room 3A
One Capitol Hill, Providence
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Attendees: Andy Argenbright (Vice-Chair); Allison DuPont; and Tracy Cunningham

Absent: Tom Bovis

Staff: Christine Rancourt-Bruzzi, Assistant State ADA Coordinator



9:40 - 9:50 Andy Argenbright (Chair)

Purpose/Goal: Call to Order; Introductions

Discussion: Chair calls the meeting to order at 9:40.
Introduction of committee members.

Action Items:

9:50 - 10:20 Chris Rancourt Bruzzi


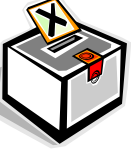






Purpose/Goal: To share work about the Small Disability Business Enterprise.

Discussion: CRB shared the status of the SBDE (Small Disability Business Enterprise) program beginning with the addition of the work "Small" to the name although in the law the program is still referred to as the DBE. She explained that this change was necessary to avoid/eliminate confusion with the Disadvantaged Business Enterprise (DBE) program. CRB then shared with the committee the new regulations, the new application new form, and the ongoing work between the GCD and ODEO (Office of Diversity, Equity & Opportunity). This work helped shape the materials created and approved to make them as consistent as possible with materials used with the Disadvantaged Business Group (DBE), the Minority Business Enterprise (MBE) group, and the Women's Business Enterprise (WBE) group. Finally, CRB discussed where the SDBE is with new SDBE applicants and existing SDBE members. The SBDE committee, by law, needs to consist of seven (7) members, however, because the SDBE was inactive for several years due to difficulty getting new regulations approved, committee members either dropped out or retired and now there are only four (4) members. There must be 7 member: the director of human services or his/ her designee, the director of BHDDH or his/her designee, the CEO of the Commerce Corp. or his/her designee, the director of administration or his/her designee and three (3) people with disabilities. We need someone from human, someone from Commerce and one person with a disability to complete the committee. A few people were identified as possible committee members.



Motion Proposed: Have CRB pass on the names of potential committee members to BC.

Motion moved by AD, seconded by AA, passed unanimously.

	<i>10:20 - 10:30 Chris Rancourt Bruzzi</i>
	Purpose/Goal: To provide a status update to amend the law Disability Business Enterprise
	Discussion: The current law in limiting as to which agencies and can provide “certification” regarding disability, which is creating problems for the program. Specifically ORS cannot “certify” a person as having a disability due to federal requirements, budget cuts, and the needs of their clients. BC has put together a revision to the DBE Bill to address this issue. Committee was given the bill to review.
	Motion Proposed: Committee members will review the new bill as well as the other documents and provide feedback to CRB by 1/24/18 which will then be passed on to BC. Motion moved by TC, seconded by Ad, passed unanimously.
	<i>10:30 - 10:50 Chris Rancourt Bruzzi</i>
	Purpose/Goal: To approve Elmore Design Collaborative, Inc. as an SDBE
	Discussion: The paperwork to become an SBDE provided by Thomas Elmore.
	Motion Proposed: Approve Elmore Design Collaborative, Inc. as an SDBE Motion moved by AD seconded by AA, passed unanimously.
	<i>10:50 - 10:59 Agenda for the Next Meeting, Andy Argenbright</i>
	Purpose/Goal: To confirm date and set agenda for the next meeting.
	Discussion: Given the SDBE program is restarting, it was suggested to reconvene sooner than the schedules 4/19/18 date.
	MOTION Proposed: Meeting date March 7 th @ 10:00 at the DOA, room to be announced. Motion moved by AA, seconded by AD, passed unanimously
	<i>11:00 Adjournment, Andy Argenbright</i>
	MOTION: To adjourn at 11:00 Motion moved by AA, seconded by AD, passed unanimously