



**Governor's Commission on Disabilities
 Disability Business Enterprise Committee
 Revised Meeting Minutes
 Monday August 19, 2013 9:00 AM - 10:00 AM**

John O. Pastore Center, 41 Cherry Dale Court,
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Attendees: Jon DuPre (Chair.); Thomas Bovis, Christine Botts, Allyson DuPont; & Paul Harden

Excused: Monica Dzialo & Andy Argenbright

Guests: Bob Cooper

Staff: Christine Rancourt Bruzzi, Assistant ADA Coordinator



9:00 Call to Order and Acceptance of the Minutes, Jonathan Dupre, Chair

Chair called the meeting to order at 9:00



MOTION: To accept the minutes of the previous meeting as presented
 Motion moved by PH, seconded by TB, passed unanimously.

Status Report:



9:05 Report, Christine Rancourt Bruzzi, Asst. State ADA Coordinator

Purpose/Goal: To brief the committee on activities and accomplishments since the last meeting.

Discussion: Reviewed conversation CRB had with Allison Rogers on 8/16/13 regarding the holistic approach purchasing wants to take with respect to the DBE, WBE, MBE and the Habilitation Procurement Programs. Given the parameter differences in the laws for each of these groups, this holistic approach was not viewed favorably.



MOTION: To have the DBE Committee request in writing the Director of BHDDH, the Director of DHS, the Director of the MBE, and the Chair of the GCD meet with the Director of Administration to resolve how to implement the law that affects the DBE.
 Motion moved by PH, seconded by JD, passed unanimously.

Activity Items:

9:15 Performance Measures, Jonathan Dupre, Chair

Purpose/Goal: To Review the DBE Committee's FY 2013 achievements and develop operations plans for the next two program years (FY 2014 & FY 2015).

Discussion: Because the purchasing regulations for the DBE program are not in place, performance measures at this time are not possible. However, measures will be

	utilized once the regulations are in place. Until the regulations are in place, CRB is directed to use the DBE time allotted as needed e.g. attending meetings, etc.
	<p>MOTION: DBE Operation Plan for FY 2014 & FY 2015</p> <p>5) Disability Business Enterprise</p> <p>The DBE program is intended to carry out the state's policy of supporting the fullest possible participation of small disadvantaged businesses owned and controlled by persons with disabilities (at least fifty-one percent (51%) owned by one or more person(s) with disabilities or, in the case of a publicly owned business, at least fifty-one percent (51%) of the stock of which is owned by one or more disabled person, whose management and daily business operations are controlled by one or more person(s) with disabilities, and have fifty or fewer employees) in state funded and state directed public construction, public projects, and in state purchases of goods and services. This includes assisting disadvantaged disability businesses throughout the life of contracts in which they participate.</p> <p>Measure Number: 4 contacts a month with potential DBEs. Measure: Monthly contacts with or outreach to 4 potential DBEs when the purchasing regulations are in place.</p> <p>Motion moved by PH, seconded by TB, passed unanimously</p>
	9:45 Agenda for the Next Meeting, Jonathan Dupre, Chair
	Purpose/Goal: To set the date and agenda for the next meeting.
	Discussion: Next meeting, Monday, 11/18/13. Agenda topics new purchasing regulations and review performance measures
	9:50 Adjournment, Chair
	<p>MOTION: To adjourn at 9:50</p> <p>Motion moved by JD, seconded by TB, passed unanimously</p>