



Description of graphic: RI State Seal an anchor in gold behind a blue wheelchair logo. Just below is a blue banner with the state motto "Hope". All are in the center of a ring of 8 blue stars, in groups of 2 separated by the logos for Braille, hearing aids, low vision and amplified phone.

# Governor's Commission on Disabilities Disability Business Enterprise Committee Meeting Minutes

**Wednesday, December 14, 2011 9–10:00 AM**

John O. Pastore Center, 41 Cherry Dale Court  
Cranston, RI 02920-3049

(voice) 401-462-0107 (fax) 462-0106 (tty) via RI Relay 711

(e-mail) [crancourt@gcd.ri.gov](mailto:crancourt@gcd.ri.gov)

(website) [www.disabilities.ri.gov](http://www.disabilities.ri.gov)



**Attendees:**

Terry Thaelke (Chair), Andy Argenbright (Vice-chair), Paul Harden

**Absent:**



Gayle Reid, Lorraine Hynes



**Excused:**






Monica Dzialo, Fred Trapassi, Jr.

**Staff:**

Christine Rancourt Bruzzi

	Agenda Topics	Moderator/Leader	Time
 Clock graphic	Call to Order and Acceptance of the Minutes and Staff Notes	Terry Thaelke, Chairperson	9:07
Chair calls the meeting to order.			
<input checked="" type="checkbox"/> voting check off graphic	MOTION: To accept the minutes of the November 9, 2011 meeting as presented and staff notes. Approved by PH/AA and unanimously accepted.		
<b>Action Items:</b>			
 in and out mail tray	Staff report	Chris Rancourt Bruzzi	9:10
Purpose/Goal: Discuss what has been happening over the past few months.			
Discussion: CRB shared the status of the 3 potential new DBEs. Interest expressed but no follow through by any. TT will contact these potential DBEs as well as the other DBEs			

	Agenda Topics	Moderator/Leader	Time
	who did not reapply for recertification. CRB will e-mail TT the relevant e-mail addresses.		
 <p>Pad and pen</p>	2012 DBE Legislation	Terry Thoelke	9:18
	Purpose/Goal: Discuss the 2012 DBE Legislation and the results of the full commission meeting on Nov. 28, 2011.		
	Discussion: Move ahead with the Bill and have it discussed At the full commission meeting on Nov. 28, 2011 it was decided to move ahead with the Bill with one edit recommended by the DBE Committee at the Nov. 9, 2011 DBE meeting, which was to remove the words "small disadvantaged" from section 37-2.2-3.1, line 1.		
 <p>Bar chart on easel graphic</p>	DBE Data from 3 <sup>rd</sup> quarter	Chris Rancourt Bruzzi	9:22
	Purpose/Goal: Share progress in the quarterly data collection process and decide how to proceed.		
	Discussion: CRB sent e-mails to the seven DBE's saying that they will be decertified in 15 days if the 3 <sup>rd</sup> quarter data is not provided along with the attachment for the data. Three of the seven provided the missing data and were sent applications for recertification. Two DBEs said that the data was e-mailed but it was not received and they promised to resend. The last two DBEs did not respond at all. Some confusion regarding whether the DBE should still submit the data given the Habilitation legislation exists. Given that the DBE certification period ends on 12/31/11, this data is still necessary. However, only 11 of the 15 DBEs provided 3 <sup>rd</sup> quarter data.		

	Agenda Topics	Moderator/Leader	Time
 Picture of certificate	DBE Recertification Process	Christine Rancourt Bruzzi	9:30
Purpose/Goal: Discuss the DBE recertification process.			
<input checked="" type="checkbox"/> voting check off graphic	Discussion: The recertification letter letters were sent and returned by six DBEs. All Six DBEs were approved for recertification by the committee.		
 Magazines in racks	Entrepreneurial Articles	Terry Thielke	9:40
TT shared data on entrepreneur's w/disabilities and will e-mail the articles to the committee. TT will put together a framework for the DBE Committee to work with based on her research and offered contact the ORS for assistance.			
 Person flying in a hot air basket with light bulb shaped balloon	New Business	Paul Harden	9:50
PH initiated a discussion regarding counseling DBEs in business practices and if this activity goes beyond the role of the DBE Committee as described in the legislation. CRB will ask that this question be put on the agenda at the next full commission meeting.			
 calendar graphic	Next Meeting	Terry Thielke	9:58
Next meeting will be February 8, 2012			
 alarm clock graphic	Adjournment	Terry Thielke	10:00
<input checked="" type="checkbox"/> voting check off graphic	MOTION: To adjourn at 10:00. Approved: PH/AA .		

December 14, 2011