



Meeting Minutes for the Governor's Commission on Disabilities Disability Business Enterprise Committee

Thursday July 23, 2009 9 – 10:30 AM

John O. Pastore Center, 41 Cherry Dale Court,
Cranston, RI 02920-3049

(voice) 401-462-0107 (fax) 462-0106 (tty) via RI Relay 711

(e-mail) crancourt@gcd.ri.gov (website) www.disabilities.ri.gov

Attendees:	Tim Flynn (Chair), Paul Grenon, Linda Roche, Paul Harden, Gayle Reid
Excused:	Monica Dzialo, John Treat, and Fred Trapassi
Absent:	Andy Argenbright

----- Agenda Topics -----

Call to Order and Acceptance of the Minutes	R. Timothy Flynn, Chairperson	5 min.
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Introductions:

MOTION: To accept the minutes of the previous meeting *as presented/revised as follows:* Change date in minutes related to” Reported that all the bills were “Held for Further Study or Continued” as of June 30, 2009” to June 30, 2010. PH and LR approved.

Action Items:	Discussion Leader:	Time:
1. Impact of FY 2010 Budget Decisions of the General Assembly on Commission and Disability Business Enterprise Operations	Tim Flynn	1hr and 10 min.

Discussion: Concern over budget decisions specifically not renewing the contract with ADIL expressed by committee members. Harvey Salvas reviewed the process. Specifically, citing state law that required the GCD (as any other agency) to look “in-house” to determine if an FTE was available and had the skill set to perform the duties that a contractor was doing. The GCD does in fact have such a FTE and therefore the contract with ADIL was not renewed. The contractor was not fired. He also reviewed that 98% of the GCD’s budget is allocated on salary and benefits and that there is no discretionary money.

Budget has been cut another \$6,000. Now have \$3,500 to work with.

2. Review and Prepare FY 2010 Priorities	Tim Flynn	10 min.
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Discussion: Concern expressed by committee members that Committee Chair was trying to decrease the services provided by the DBE and move away from services provided to people with developmental disabilities. TF responded that he thought the committee’s focus was to narrow and still does and does not want to take away services from people with developmental disabilities.

Chris Rancourt Bruzzi, the DBE Coordinator, provided a hand-out which detailed her activities and

time spent weekly since assuming responsibility for DBE program. Her time has been spent learning about the program, cleaning up records/databases, talking with various DBE's, collecting data on current contracts and activities from DBE's and searching the purchasing website.

Meeting purpose was to identify priorities for the DBE program going forward in light of the budget cuts. These priorities will be discussed at the GCD's Executive Committee meeting on August 13, 2009.

Motion: To accept the priorities identified by the committee:

1. Continue with the certification process
2. Continue to monitor and notify DBE's of state contracts
3. Promote passage of rules and regulations that give DBE's preference when bidding for state contracts (minority/woman owned business model) by Sept. 30, 2009.*
4. Coordinate trainings on federal contracting process by December 31, 2009
5. DBE Coordinator to meet with the DBE's

Motion passed unanimously.

* Tim Flynn committed to locate regulation previously drafted by contacting Matt Wojack in the Governor's office.

Announcements and Scheduling of Meetings		Tim Flynn	5 min.
Next meeting will be on:	Wednesday, Oct. 14, 2009	Starting at: 9 AM	
Adjournment:	Chairperson adjourned the meeting at 10:30		
Observers:	Bill Nieranowski, Terry Thoekle		
Resource people:	Christine Rancourt Bruzzi (GCD), Harvey Salvas (GCD)		