



Minutes for Governor's Commission on Disabilities Disability Business Enterprise

Wednesday, June 11, 2008

9:00AM-10:00AM

John O. Pastore Center, 41 Cherry Dale Court,
Cranston, RI 02920-3049

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Attendees:	Bill Nieranowski (Chair), Monica Dzialo, Paul Harden, Andy Argenbright, Gayle Reid, John Treat, Chris Botts (Staff)	
Excused:	Doddie McShane, Linda Roche,	
Absent:		
----- Agenda Topics -----		
Call to Order and Acceptance of the Minutes 9:05AM	Bill Nieranowski, Chairperson	5 min.
MOTION: To accept the minutes of the previous meeting as: presented PH/MD passed unanimously		
Action Items:	Discussion Leader:	
1. Pending Certification/Recertification	Chris Botts	
<p>Discussion: The committee reviewed the initial application for DBE certification for the Corliss Institute, Inc. and the renewal application for Thayer Wood Products. The committee discussed if the products/services that are currently listed in the DBE catalog are up to date with Thayer Wood Products. A letter will be sent to all the DBE's with their current catalog list of products and services and will request the DBE's to update the list if necessary.</p> <p>MOTION: To approve the initial application for DBE certification for the Corliss Institute Inc., and the renewal application for DBE certification for Thayer Wood Products. PH/MD passed unanimously</p>		
2. DBE Goals for FY 2009	Bill Nieranowski	
<p>Discussion: The committee reviewed and discussed the goals for the DBE program. The committee also discussed surveying the DBE's to determine their "needs" to be successful. The Committee discussed having the networking seminar this summer.</p> <p>Training>Funding Sources Growing the program Facilitating Business>Marketing and awareness Administrative>Business Tracking tools</p> <p>Current FY 2008 DBE Goals include:</p> <ul style="list-style-type: none"> • Plan three DBE trainings to be completed by June 30, 2009 to include 2 to 3 of the 		

following.

Financing Your Business

How to Bid on State Contracts

Business Basics

Networking/Marketing

- Pursue grants for training DBE's
- Use new brochures to market DBE program to state buyers
- Investigate the current Workforce Development Grant
- Increase the number of contracts awarded to DBE's
- Meet with three State agency buyers
- Facilitate 2 meetings between a DBE and State Buyers
- Develop and distribute survey to State agency buyers that polls which DBE products

And services their agencies use.

- Develop process to identify dollar volume of contracts awarded to DBE's
- Continue/Expand pilot recycling program with follow up grant from RIRRC

MOTION: To approve the 2008 DBE goals. MD/JT passed unanimously

3. Staff Report

Chris Botts

The committee reviewed the contracts awarded to the DBE's during the past fiscal year. The goal was to award 7 contracts during the fiscal year. There were 17 contracts awarded to the DBE's.

Next meeting will be on:

October 8, 2008

Starting at: 9AM

Adjournment:

Chairperson adjourned the meeting at 10:00

Other Information

Observers:

Resource persons: