

Minutes



DISABILITY BUSINESS ENTERPRISE COMMITTEE

Wednesday October 13, 2004 9 AM to 10:30 AM
Governor's Commission on Disabilities
Department of Labor and Training
Building 72, 2nd Floor Conference Room
John O. Pastore Center,
Cranston, RI 02920

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Secretary: Sandy Furtado

Attendees: Bill Nieranowski (Chair); Paul Grenon (Vice Chair, for Kathleen Spangler); Kevin McHale; Monica Dzialo (for Ron Lebel).

Excused: Helen Christy (for Peter Corr); Paul Harden (for Michael McMahan); Lou Salerno; Doddie McShane;

Minutes

1 Call to Order and acceptance of minutes Bill Nieranowski, Chair.

Discussion: Chair calls the meeting to order at 9:13 AM.

Members and guests introduce themselves

MOTION: To accept the minutes as presented PG/KMcH passed unanimously

2 Tabled Business: Financial Statements Required Bill Nieranowski

Discussion: Chair and members discussed the reasons for dropping the financial statements from the DBE certification process.

MOTION: To no longer require the annual submission of financial statements for DBE certification. PG/KMH passed unanimously

3 Marketing Waiver (HIPAA Release) Bill Nieranowski

Discussion: Chair announced that the Commission's Legal Counsel has not completed the wording for the HIPAA waiver.

4 Approval of Changes to Form J Bill Nieranowski

Discussion: Members discussed the proposed changes to Form J.

<p>MOTION: To adopt the proposed changes to Form J and insert a HIPAA Release into the revised DBE Application Form J, once drafted by the Commission’s Legal Counsel. PG/KMcH passed unanimously</p>	
5	<p>Legislation Update Bill Nieranowski</p>
<p>Discussion: Members reviewed the legislation as enacted into law (see attached)</p>	
6	<p>Recommendations for DBE Catalog’s Format Bill Nieranowski</p>
<p>Discussion: Members discussed changing the DBE Catalog’s format and decided to only produce an “on-line” searchable catalog that can be updated. Create a small brochure describing the DBE program and listing the certified DBEs.</p>	
<p>MOTION: To revised the DBE Catalog’s format to an “on-line” searchable catalog that can be updated. MD/KMcH passed unanimously.</p>	
7	<p>Status and Comments on the DBE Guide Bill Nieranowski</p>
<p>Discussion: Members discussed the status of the draft DBE Guide. It was noted that the core of the guide; the steps needed to make a DBE successful in procuring state business needs to be developed.</p>	
8	<p>Other Business: Election of Vice Chairperson Bill Nieranowski</p>
<ul style="list-style-type: none"> • Election of Vice Chairperson 	
<p>MOTION: To nominate Paul Grenon to be Vice Chairperson, close nominations and direct the secretary of case one ballot for Paul Grenon. MD/KMcH Passed, PG abstained</p>	
<ul style="list-style-type: none"> • Proposed Meeting Schedule for 2005 	
<p>Discussion: The chair proposed that all meetings of the Committee, in 2005 be held from 9:00 — 10:30 in the 2nd floor conference room of the Department of Labor and Training. The meetings would be: January 12, 2005, February 9, 2005, March 9, 2005, June 8, 2005, & October 12, 2005</p>	
<p>MOTION: To recommend to the Commission that the DBE Cmte. meetings in 2005 be from 9 — 10:30 AM in the 2 floor conference room of the Department of Labor and Training; on January 12, 2005, February 9, 2005, March 9, 2005, June 8, 2005, & October 12, 2005. MD/PG passed unanimously</p>	
<p>Discussion: Paul Grenon will try to recruit a member from the mental health community. Paul recommended looking into conducting a DBE Business Expo, will be placed on the January 12th agenda for further discussion.</p>	
Adjourned at:	10:30 AM
Observers:	Bob Cooper