

GOVERNOR'S WORKFORCE BOARD RHODE ISLAND

BOARD MEETING MINUTES
June 19, 2014
RIDLT, Conference Room 73-1
8:00 – 9:30 am

ATTENDANCE

BOARD MEMBERS (*DENOTES NOT PRESENT)

Mario Bueno*	John Gregory	Cheryl Merchant
Timothy Byrne	Clark Greene (S)*	Sharon Moylan (S)
Channavy Chhay	Mike Grey*	Robert Nangle(S)
Robin Coia	Juana Horton (S)*	George Nee
Monica Dzialo	Constance A. Howes	Bahjat Shariff
Charles J. Fogarty(S)	Paul MacDonald*	Martin Trueb*
Deborah Gist(S)*		

(S) denotes State Workforce Investment Board (SWIB) only

GWB Staff: Rick Brooks, Amelia Roberts, Hillary Feeney, Sherri Carello

DLT Staff: Sean Fontes, Sue Chomka, Scott Greco, David Tremblay

Guests: Cheryl Dacosta, Tech Collective; Barbara Jackson, WPS Training; Chris Matteson, RIMA; Jodie Neville, Monica Monteiro, Hasbro; Malcolm Baxter, BIS; Ruth Ricciarelli, HARI; Bobby Gondola, Aimee Ollman, Meghan Hughes, Year Up; Ruth Gobeille, Polaris MEP; Kat Kernan, Foster Forward; Robin Smith, CCRI; Andrea Castaneda, Steve Osborn, RIDE; Holly Ashton, IYRS; Linda Katz, EPI; Kevin Cunha, CDC; Ann Marie Borden, EBS Econotel; Heather Gaydos, ISPN; Jill Holloway, PDC; Judy Titzel, Building Futures; David Chenevert, RIMI

Call to Order and Welcome

Chair Howes called the meeting to order at 8:04 a.m. and welcomed the four new Board members, Channavy Chhay, Monica Dzialo, John Gregory, and Bahjat Shariff, to the meeting. Chair Howes announced Cathy Streker was no longer a member of the Governor's Workforce Board and asked for a motion to send her a note of appreciation for her service and commitment to the GWB.

VOTE: Robin Coia moved to approve, seconded by Robert Nangle. All were in favor, the motion passed unanimously.

Meeting Minutes

Chair Howes asked if there was a motion to approve the minutes of the Governor's Workforce Board's meeting held on May 15, 2014.

VOTE: Sharon Moylan moved to approve, seconded by Tim Byrne. All were in favor, the motion passed unanimously.

Per Chair Howes' request, Sean Fontes, Executive Counsel, asked for declarations on any of the voting matters before the board for conflicts of interest. He explained that board members should avoid the appearance of a conflict of interest according to the RI State Code of Ethics

and Governor's Workforce Board By-Laws. He stated that board members who disclose a conflict should both abstain from the vote and recuse themselves from any discussion.

Chair's Comments

Chair Howes referred to the Consent Agenda and asked Board members to review the list of FY15 Innovative Partnership Programs recommended for funding to determine if there are any possible conflicts of interest. Chair Howes announced an Orientation meeting for new GWB will be scheduled and all current members are welcome to attend for a refresher course. She referred to the schedule of FY15 Board Meetings, noting the Board Retreat is scheduled for Thursday, October 16, 2014. Chair Howes indicated that Board members will have the opportunity to review, discuss and provide recommendations for the FY16-FY17 Biennial Employment & Training Plan at the Retreat.

She announced the Board will not convene in July and August 2014. Chair Howes reported the Strategic Investments and Evaluation Committee will be voting on the FY15 Industry Partnership Grants at the July 10 and August 7, 2014 meetings. She stated, according to the By-Laws, the Committee has the authority to approve grant and contract awards on behalf of the Board. Chair Howes invited all Board members to attend the meetings and participate in the discussions. Chair Howes asked for a motion to delegate authority to the Strategic Investments and Evaluation Committee to award contracts for the FY15 Industry Partnerships.

VOTE: George Nee moved to approve, seconded by John Gregory. All were in favor, the motion passed unanimously.

Executive Director's Report

Chair Howes asked Rick Brooks to provide an update on GWB Programs, Policy, and Partnerships. R. Brooks reported 48 FY14 Incumbent Worker Training Grants will be ending on June 30, 2014, 34 grants are underway which began in April 2014, and a second round of 36 grants will be implemented on July 1, 2014. He noted 240 participants and 100 companies have participated in the Work Immersion Program, highlighting the available funds and legislative changes to the program for FY15.

R. Brooks further discussed the Summer Youth Program, FY15 Industry Partnership RFP Process, and elimination of the 10% Indirect Cost Recovery, which will provide an additional \$1.2 - \$1.3 million to support workforce development activities in Rhode Island. R. Brooks indicated the Biennial Plan development process is underway and the Advisory Group will convene with labor market economists to discuss the Rhode Island economy and labor market. He noted the GWB is seeking a consulting to assist in the writing of the Plan. If need be, an extension may be requested from the General Assembly to extend the submission date. R. Brooks discussed the new and ongoing GWB partnerships and collaborations with various agencies and organizations.

Quarterly JDF Performance Report and Biennial Plan Report Card

Chair Howes asked Hillary Feeney to discuss the JDF Performance Report and Biennial Plan Score Card. H. Feeney referred to the performance handout and reviewed key data elements of the Incumbent Worker Training Annual and Express Grants, Industry Partnerships, Summer and Year-Round Youth Services, Adult Education, Innovative Partnerships, and RI Work Immersion Program. She highlighted employer partnerships, work experiences, pre-employment training, etc. for JDF funded programs.

H. Feeney referred to the Biennial Plan Score Card and Action Steps and discussed Q1-Q3 performance data pertaining to the Biennial Plan Priorities: Employer Partnerships, Work Readiness, Work Readiness Credential, Career Pathways, Public Workforce System, and Employment Information. H. Feeney highlighted the totals to date, action steps, and related activities to address each priority.

CNC Machinist Non-Trade Apprenticeship Program

Chair Howes asked Ruth Gobeille to provide an update on the CNC Machinist Non-Trade Apprenticeship Program. R. Gobeille provided an overview and discussed the partnerships, work process, training, mentoring, and instructional piece of the program. The Board discussed employer concerns regarding the termination of apprentices.

Committee Chair Reports

Adult Education and Literacy Committee

Chair Howes asked Robert Nangle to provide an update on the Adult Education and Literacy Committee. R. Nangle reported, at the last meeting, the committee discussed the GED testing costs and waivers, new legislation, and the demonstration of RI Agent, a beta portal for adult learners to access resources on a single site. R. Nangle suggested the portal be presented to the full Board.

Employer Committee

Chair Howes asked Rick Brooks to provide an update on the Employer Committee on behalf of Committee Chair Martin Trueb. R. Brooks noted at the last meeting, two of the Industry Partnerships provided a program activity update and the committee discussed agenda items for the next Employer Advisory Group meeting.

Strategic Investments and Evaluation Committee

Chair Howes asked Rick Brooks to provide an update of the last Strategic Investments and Evaluation Committee meeting on behalf of Committee Chair Mike Grey. Chair Howes noted the discussion focused primarily on the funding recommendations for the FY15 Innovative Partnership Grants. R. Brooks added the committee voted on Workforce Investment Notices, which are required by the Federal Workforce Investment Act to provide guidance on the implementation of WIA funded programs. He provided an overview of the approved Wagner Peyser Agricultural Outreach Plan and reviewed the FY15 Innovative Partnership Grant funding recommendations approved by the committee at the June 3, 2014 meeting. R. Brooks noted the committee voted to apply a pro-rata percentage adjustment to be able to fund 13 proposals and remain within the \$1.75 million allocated. He reviewed the list of applicants, highlighting the new programs (5) and current grant recipients recommended for refunding (8).

Consent Agenda

Chair Howes asked for motion to approve the following FY15 Innovative Partnership Grant recommendations, subject to a pro-rata percentage adjustment as to not exceed the FY15 allocation of \$1.75 million.

AccessPoint RI
Connecting for Children and Families
Foster Forward
Institute for the Study and Practice of Nonviolence
Marine Trades Association
New England Tech (SAMI)
OpenDoors (9 Yards)

Rhode Island Hospital (RI Hospital STAT)
Rhode Island Manufacturers Association
Saint Antoine Residence (TEAMHealth)
The Providence Plan/Building Futures
UNAP/Stepping Up (Passport to Practice)
Year-Up

VOTE: Robin Coia moved to approve, seconded by Cheryl Merchant. All were in favor, the motion passed unanimously. Chair Constance Howes, Channavy Chhay, George Nee, and John Gregory abstained from the vote.

Chair Howes asked if there was a motion to approve WIN Notices 13:03 – 13:09 and the Wagner Peyser Agricultural Outreach Plan.

VOTE: George Nee moved to approve, seconded by Tim Byrne. All were in favor, the motion passed unanimously.

Presentations by New FY15 Innovative Partnership Grant Recipients

Sherrri Carello introduced the new FY15 Innovative Partnership Grant recipients and asked them to provide an overview of their program. Representatives from Foster Forward, Institute for the Study and Practice of Nonviolence, Building Futures, RI Manufacturers Association, and Year Up discussed the target population, training, and partners of their individual programs.

Adjournment

With no further business, Chair Howes asked for a motion to adjourn the meeting.

VOTE: George Nee moved to approve, seconded by John Gregory. All were in favor, the motion passed unanimously.

The meeting adjourned at 9:32 a.m.

Respectfully submitted,

Amelia-Anne Roberts