

# GOVERNOR'S WORKFORCE BOARD RHODE ISLAND

June 27, 2011

## BOARD MEETING MINUTES

### ATTENDANCE

#### **BOARD MEMBERS (\*DENOTES ABSENCE)**

Mario Bueno	Joseph MarcAurele	Sharon Moylan	Keith Stokes
Robin Coia	Paul MacDonald	Robert Nangle	Cathy Streker
Ray DiPasquale	William McGowan	George Nee	Martin Trueb*
Deborah Gist	Brandon Melton	Charles J. Fogarty	Pheamo Witcher
Constance Howes	Mike Grey		

**GWB STAFF:** Lisa D'Agostino, Nancy Olson, Dan Brown, Maureen Mooney

**DLT STAFF:** Sean Fontes, Mary Ellen McQueeney-Lally, Sue Chomka, Jen Cornwell, Mavis McGetrick, Chris Grieco, Marie DeRoche

**GUESTS:** Cheryl DaCosta, Tech Collective; Ruth Ricciarelli, HARI; Aime Brissette, Stepping Up; Heather Singleton, RI Hospitality; Robin Smith, CCRI; Philip Less, RIDE; Robert Ricci, Mark Perrotti, Richard Beneduce, and Jim Glover, Workforce Solutions of Providence/Cranston; Ray Choinere, RI House Policy; G. Patry, Quality Partners of RI, Jillian Salerno, CCRI; Chris Rancourt, GCD; Janet Raymond, Greater Providence Chamber of Commerce; Robert Kalaskowski, Senate Policy Office; Paul Harden, RIEDC; Judy Jones, Poverty Institute; Adrian Boney, The Rhode Island Foundation; Todd Flaherty, Children's Crusade

**LOCATION:** Department of Labor & Training, conference room 73-1

### Call to Order and Welcome

Chair MarcAurele called the meeting to order at 8:05 a.m. and welcomed new board member, Mike Grey, Vice President of Sodexo, to the Board.

### Introduction of Chair

Chair MarcAurele introduced Constance Howes, the newly appointed Chair of the Governor's Workforce Board and welcomed her to the board. Chair Howes stated that as President of Women & Infants Hospital, she has been active in the efforts in Providence and in the State to increase economic development and to create more jobs. She indicated that a key element in this effort is to have the workforce ready for work and emphasized the importance of training. She stated that in order to meet the needs of employers in a timely manner, RI must have a well educated and trained workforce.

### Meeting Minutes

Chair MarcAurele requested a motion to approve the minutes of the Governor's Workforce Board's meeting held on 5/19/11.

**VOTE on motion to approve:** B. Melton moved to approve, seconded by G. Nee. All approved. Motion to vote passes.

**VOTE** to approve Governor's Workforce Board meeting minutes. All approved. May 19, 2011 meeting minutes approved.

### **Chair's Comments**

Chair MarcAurele acknowledged the meeting attendees and thanked them for their support over the years particularly as it related to the State Strategic Plan. He recognized the work of the board members and thanked Committee Chairs for their efforts. Chair MarcAurele thanked the DLT and GWB staff for their work on behalf of the State and the board.

### **Acting Executive Director's Report**

Lisa D'Agostino reported on the GWB activities of the past month. She reported that Dan Brown attended the Dorcas Place 30<sup>th</sup> Anniversary Student Recognition Celebration at the Liston Campus of the Community College of RI. She indicated that the GWB received a Community Partners Award in recognition of their leadership commitment to expanding adult and workforce education services in the community.

L. D'Agostino reported that the Industry Partnership RFP was released and that proposals were received, reviewed and awarded by the Strategic Investments Committee. She noted that the FY12 Industry Partnership Awards are on the agenda today. She stated that the Industry Partnership contracts will be negotiated and that the Comprehensive Workforce Training Grant RFP should be released later this summer. L. D'Agostino reported that the Career Pathways System Task Force will be meeting in July and that GWB staff will be working on a variety of summer projects and planning for the fall.

L. D'Agostino commented on the successful annual meeting. She reported that she attended a meeting with Directors Stokes and Fogarty at the United Way to learn about their strategic plan and current initiatives in workforce development. L. D'Agostino reported meeting with Janet Raymond from the Greater Providence Chamber of Commerce to discuss Knowledge Economy proposals that were not funded in order to identify any potential GWB funding.

### **FY12 Industry Partnership RFP Awards**

Chair MarcAurele reported that the Strategic Investments Committee met at 7:30 this morning to work through voting issues on the FY12 Industry Partnership RFP Awards. He asked L. D'Agostino to provide an update on this.

L. D'Agostino reported that the board had previously approved \$1M for the Industry Partnerships for FY12 and that a Request for Proposals (RFP) was released on May 25<sup>th</sup>. She stated that the GWB received 10 proposals for a total funding request of \$1.6M. She explained the technical review process and the review teams. She stated that 2 proposals did not meet the minimum score of seventy (70) points out of one hundred (100) points and were deemed unresponsive. She reported that 8 proposals will be funded and that the Strategic Investments Committee voted on this. L. D'Agostino reported that staff will work with the entities to negotiate the contracts and that the total funding will not exceed \$1M.

Chair MarcAurele noted that the Industry Partnership RFP Awards are not on the consent agenda as the vote was just taken at the Strategic Investments Committee meeting. He asked if there was a motion to approve the Industry Partnership Awards as presented.

The following board members recused themselves from the vote due to an affiliation with one or more of the entities to be funded:

Constance Howes, Charles Fogarty, George Nee, Brandon Melton, Pheamo Witcher, Robin Coia

The following board members were eligible to vote.

Robert Nangle, Deborah Gist, Mario Bueno, Mike Grey, Paul MacDonald, Sharon Moylan, Cathy Streker, Keith Stokes, Ray DiPasquale

A motion was made to approve the Industry Partnership Awards for FY12 as presented.

**VOTE on motion to approve:** R. Nangle moved to approve, seconded by P. MacDonald. All approved. Motion to vote passes.

**VOTE** to approve Governor's Workforce Board meeting minutes. All approved. FY12 Industry Partner RFP Awards approved.

### **Consent Agenda**

Chair MarcAurele stated there were three items on the consent agenda which were approved by the Strategic Investments Committee. He asked if there were any questions or discussion on these items.

Since there were no questions or any discussion, Chair MarcAurele requested a motion to approve the consent agenda.

**VOTE on motion to approve:** G. Nee moved to approve, seconded by R. Coia. All approved. Motion to vote passes.

**VOTE** to approve the Consent Agenda. All approved. Consent Agenda approved.

### **Workforce Investment Notice 08-01 (change 2)**

Chair MarcAurele asked David Tremblay to present the information on WIN 08-01 Change 2. D. Tremblay commented that this WIN was referred back to the Planning & Evaluation Committee for further review as there were some questions raised by the board. D. Tremblay stated that this WIN provides guidance concerning the discontinuation of the requirement of including a reference to E-Verify in contracts. He stated this WIN complies with the State of Rhode Island Executive Order #11-02 of January 5, 2011 which terminated the Executive Order 08-01 requiring that all contracts include language about utilizing the E-Verify program. D. Tremblay indicated there was some question surrounding the WIN 08-01 Change 2 and jeopardizing federal dollars by modifying the contracts. He confirmed that this is not the case. The Planning & Evaluation Committee discussed this WIN in detail and recommended a positive vote.

With no further questions or discussion, Chair MarcAurele asked if there was a motion to approve WIN 08-01 Change 2.

**VOTE on motion to approve:** C. Fogarty moved to approve, seconded by M. Bueno. All approved. Motion to vote passes.

**VOTE** to approve WIN 08-01 Change 2. All approved. WIN 08-01 Change 2 approved.

### **Workforce Investment Notice 10-25**

Chair MarcAurele asked David Tremblay to present the information on WIN 10-25. D. Tremblay stated that this WIN generated considerable discussion at a recent board meeting and was reviewed and voted upon at the May Planning & Evaluation Committee meeting. He noted that this WIN identifies a new WIA certification process for the Eligible Training Provider List (ETPL). He indicated that enhancements were noted in the WIN which state that organizations approved for the ETPL will be

expected to achieve positive employment outcomes for those enrolled in the programs. The WIN notes that these outcomes will be part of the criteria used to determine if a training program should remain on the ETPL.

P. MacDonald stated that he was concerned about the process relating to the ETPL and that some of the training programs were not appropriate and the costs questionable. He indicated his suggestion that a sub-committee be formed to review the ETPL had not been taken and he felt it had value. After a discussion, Chair MarcAurele suggested to have more regular reporting on the ETPL and the process to the board. P. Witcher pointed out that the 2<sup>nd</sup> page of the WIN states that training services must be directly linked to local employment opportunities and must lead to a job that is included on the “In-Demand Occupations List”. She indicated if this process is in place, it should serve to ensure that the training is valid for the ETPL.

### **Continuation of Board Business**

Chair MarcAurele stated that in the event that it becomes necessary to conduct business during the months of July and August, a resolution from the Board is requested that the Executive Committee be granted the authority to act on behalf of the Board. He asked if there was a motion to approve this resolution.

**VOTE on motion to approve:** G. Nee moved to approve, seconded by B. Melton. All approved. Motion to vote passes.

**VOTE** to approve the resolution for the continuation of board business. All approved. Resolution for the continuation of board business approved.

### **Committee Chair Updates**

The committee reports were brief and included updates on the Career Pathways System Task Force and the Youth Development Committee. There were several comments made on the successful annual meeting. Several board members thanked the Chair for his service on the board.

### **Other Business**

Chair MarcAurele recognized Vice Chair McGowan for his dedication and commitment to the board both as Vice Chair and Chair of the Planning & Evaluation Committee which was instrumental with the strategic planning effort. Vice Chair McGowan was presented an award for his service to the board. Chair MarcAurele was recognized for his dedication and leadership to the board for the past 6 and ½ years as Chair. He was presented with an award and a gift for his service.

With no further business, Chair MarcAurele asked for a motion to adjourn the meeting.

**VOTE:** G. Nee moved to approve. S. Moylan seconded the motion.  
The vote was unanimous, the motion passed.

The meeting adjourned at 9:07 a.m.

Respectfully submitted,

Maureen Mooney