

GOVERNOR'S WORKFORCE BOARD RHODE ISLAND
April 21, 2011 BOARD MEETING MINUTES

ATTENDANCE

BOARD MEMBERS (*DENOTES ABSENCE)

Mario Bueno*	Deborah Gist*	Brandon Melton	Keith Stokes*
Robin Coia*	Joseph MarcAurele*	Sharon Moylan	Cathy Streker*
Ray DiPasquale	Paul MacDonald	Robert Nangle	Martin Trueb
Charles J. Fogarty	William McGowan	George Nee*	Pheamo Witcher

GWB Staff: Lisa D'Agostino, Dan Brown, Maureen Mooney

DLT Staff: Maureen Palumbo, Hector Rivera, David Tremblay, Laura Hart, Mary Ellen McQueeney-Lally, Diane Gagne, Chris Grieco, Matthew Weldon, Jen Buck

Guests: Ray Choinere, RI House Policy; Robert Ricci and Jim Glover, Workforce Solutions of Providence/Cranston; Judy Jones, Poverty Institute; Malcolm Baxter, United Way volunteer; Marguerite McLaughlin, Quality Partners of RI; Rick Brooks, United Nurses Allied Professionals; Todd Flaherty, Children's Crusade; Cheryl DaCosta, Tech Collective; Janet Raymond, Greater Providence Chamber of Commerce; Andrea Castaneda, RIDE; Ruth Ricciarelli, Hospital Association of RI; Lee Lewis, Junior Achievement of RI; Joe Winn, CCRl; Philip Less, RIDE; Paul Harden, RIEDC; Jill Holloway, Professional Development Center; Robert Kalaskowski, Senate Policy; Susan Bernstein, Governor's Office; Jack Sullivan, New Horizons; Robert Bromley, Senate Fiscal.

LOCATION: Department of Labor & Training, conference room 73-1

Call to Order and Welcome

Vice Chair McGowan called the meeting to order at 8:10 a.m. and welcomed everyone to the meeting. Vice Chair McGowan acknowledged the commitment and dedication of the board and thanked everyone for their work over the past six years. He mentioned the important work done by the committees and on the State Workforce Plan. Board members collectively recognized the hard work of W. McGowan as Vice Chair. Vice Chair McGowan reviewed the key agenda items.

Meeting Minutes

Vice Chair McGowan requested a motion to approve the minutes of the Governor's Workforce Board's meeting held on 3-17-11.

VOTE on motion to approve: R. DiPasquale moved to approve, seconded by R. Nangle. All approved. Motion to vote passes.

VOTE to approve Governor's Workforce Board meeting minutes. All approved. March 17, 2011 meeting minutes approved.

Acting Executive Director's Report

Vice Chair McGowan asked Lisa D'Agostino to present this report. L. D'Agostino provided an overview of the work of the subcommittees since the last board meeting and thanked the committee chairs for their continued dedication and hard work. She commented on the work and progress being made by the Plan Management Team (PMT) in its ongoing effort to identify those activities that demonstrated progress in achieving the goals

and objectives of the State Plan. She stated that the PMT continues to meet weekly and plans to work to gather information from the community based organizations that are engaged in workforce development and training activities.

L. D'Agostino reported on other activities and meetings the GWB staff attended in the past month. She indicated staff attended the United Way Skill-Up initiative which allows the GWB staff to inform the strategic planning process. She reported that the GWB staff monitors the progress of efforts that are working to make training industry specific. L. D'Agostino reported that Director Fogarty recently held a workforce partner meeting with representatives from RIDE, CCRI, Providence Cranston Workforce Solutions, and the Workforce Development section of the RI Department of Labor & Training (RIDLT) to promote collaboration, the leveraging of resources, and building of strategies for the state. She stated that she recently met with representatives from the Poverty Institute to work on improving the reporting process for collecting information on the planned workforce development system training efforts and subsequent performance.

Other meetings included participation in a summit planning effort for an initiative called "Pathways to Prosperity", which is based on a report prepared by the Harvard Graduate School of Education. She stated the focus of this report is to demonstrate the need for developing meaningful career training around multiple pathways. The summit will be held on June 13th and representatives from several state agencies, business, labor, the GWB Career Pathways System Task Force and policy leaders will be invited and asked to speak at this event.

L. D'Agostino reported that meetings with the Industry Partners have occurred to obtain feedback on their progress of the last few years with a view towards the upcoming solicitation (RFP) which is planned to begin July 1st.

L. D'Agostino provided an update on the Comprehensive Workforce Training Grant Program stating that in FY11, 43 employers were funded and more than 3,000 employees were trained. She explained this is a 50/50 matching grant program and that the 2010 grants were awarded in two separate rounds. In the first round, 26 organizations received awards with a maximum of \$50,000. In the second round, 17 organizations received awards with a maximum of \$25,000. Based on an earlier request from Board members, L. D'Agostino provided an overview of the training conducted which included information technology (IT), management and leadership training, company based software and hardware upgrades, LEAN practices and others. She reported that the completion date for many of the 2010 grants is June 30th and that GWB staff will be reviewing the grant expenditure reports to assess unexpended funds and, where appropriate, de-obligations and reprogramming in the new fiscal year. She noted that GWB staff will take into consideration any requests for extensions of the grant period since several employers had a late start with the training due to the delayed funding cycle.

Consent Agenda

Vice Chair McGowan reported there were three items on the consent agenda and that any of these items could be removed and discussed individually. He noted that the 3 items on the consent agenda were vetted and approved by the Strategic Investments Committee at the April 4th meeting.

Since there were no questions or any discussion, Vice Chair McGowan requested a motion to approve the consent agenda.

VOTE on motion to approve: P. MacDonald moved to approve, seconded by M. Trueb. All approved. Motion to vote passes.

VOTE to approve the consent agenda. All approved. Consent agenda approved.

Workforce Investment Notices (WINS)

Vice Chair McGowan stated there were three WINS which are listed on the board agenda as opposed to the usual consent agenda because they have not been reviewed by the Planning & Evaluation Committee. He asked David Tremblay of the State Workforce Investment Office (SWIO) to provide information on each of the WINS.

Workforce Investment Notice 10-14

D. Tremblay stated that WIN 10-14 is to provide notice of the public comment period for the documents associated with the State's request to extend the current Workforce Investment Act (WIA) and Wagner-Peyser (WP) Act State Plan for an additional year, through Program Year 2011 (July 1, 2011 through June 30, 2012). He noted that the current State Plan expires on June 30, 2011 and that all states must have approved State plans in place to receive formula allotments under the WIA and WP Act. Since there were no questions or any discussion, Vice Chair McGowan requested a motion to approve WIN 10-14.

VOTE on motion to approve: P. MacDonald moved to approve, seconded by M. Trueb. All approved. Motion to vote passes.

VOTE to approve WIN 10-14. All approved. WIN 10-14 approved.

Workforce Investment Notice 10-15

D. Tremblay stated that WIN 10-15 is to provide Local Workforce Investment Boards with allocations for PY2010 (FY2011) Youth Center Services for the Job Development Fund (JDF) to be evenly distributed among all Youth Centers. He noted that the GWB Strategic Investments Committee unanimously approved to award a \$100,000 grant for Youth Center Services at its meeting on September 1, 2010.

Since there were no questions or any discussion, Vice Chair McGowan requested a motion to approve WIN 10-15.

VOTE on motion to approve: P. MacDonald moved to approve, seconded by R. Nangle. All approved. Motion to vote passes.

VOTE to approve WIN 10-15. All approved. WIN 10-15 approved.

Workforce Investment Notice: 08-01 Change 2

D. Tremblay stated that WIN 08-01 (change 2) provides guidance concerning the discontinuation of the requirement of including reference to E-Verify in contracts. He referenced the State of Rhode Island Executive Order #11-02, noting that on January 5, 2011, Governor Chafee issued Executive Order #11-02 which rescinded the "Illegal Immigration Control Order" stating that E-Verify is no longer required in contracts and that existing contracts that contain the reference should be modified to state that enforcement of the provision has been waived.

There was discussion among the board members on this WIN and it was decided there would not be a vote before this was further discussed at the next Planning & Evaluation Committee. R. Di Pasquale commented that this WIN raises a red flag due to the fact that federal grants still require compliance with e-verify and noted this could affect federal funds coming into the state.

Based on this discussion, Vice Chair McGowan requested a motion to remove this agenda item and bring it to the Planning and Evaluation Committee which will meet on May 10th.

VOTE on motion to approve: M. Trueb moved to approve, seconded by C. Fogarty. All approved. Motion to vote passes.

VOTE to remove WIN 08-01 (change 2) from the agenda and move to the Planning and Evaluation Committee for review. All approved. WIN 08-01 (change 2) removed from the agenda and moved to the Planning and Evaluation Committee.

Presentation: RI Youth Workforce Development System

Vice Chair McGowan reported that Maureen Palumbo, Chief, Statewide Youth Services at RIDLT and Brandon Melton, Chair of the Youth Development Committee would be presenting an update on the RI Youth Workforce Development System.

M. Palumbo provided an overview of the statewide youth system and explained the allocation of the funding through the State Workforce Investment Office to RI's two Local Workforce Investment Boards (LWIBs). She noted that the youth system is primarily funded through the Workforce Investment Act on the federal funding side and the Job Development Fund on the state funding side. She reviewed the Seven Year Snap Shot and explained the funding awarded and leveraged and in-kind dollars.

Brandon Melton commented on the statistics of program years of 2005 through 2011 which included the number of youth served, vendors, programs, and funding. He acknowledged the important work of focusing on partnerships specifically with Workforce Solutions of Providence/Cranston (WSPC) and the Workforce Partnership of Greater RI (WPGRI). He emphasized that there is a single state youth development system in RI and noted the important collaboration with RIDE and other state agencies. B. Melton indicated that a major effort has been placed on improving the quality of programs as well as making the best use of limited resources.

M. Palumbo provided details on the 2011 program, the 16 youth centers, 39 vendors and 46 programs. She reviewed the required program components, referenced the service delivery model for all youth, and explained the eligibility criteria for JDF and WIA services. She reviewed the data of Program Year 2010.

Committee Chair Brandon Melton noted the major contributing factors to the growth and success of the statewide youth system and mentioned the liaisons to the RI Youth Workforce Development System. He discussed the importance of expanding partnerships, engaging the RI employer community and decreasing duplication of services. He noted the goals of further integrating youth services into the schools, increasing youth worker core competencies and leveraging resources and services. A copy of the PowerPoint presentation is available in the meeting packet.

Committee Updates

Vice Chair McGowan asked committee chairs to present the committee reports.

Adult Education

Committee Chair Di Pasquale reported that there were no Adult Education meetings held and that the next meeting is scheduled for May 5, 2011.

Board Development Committee

Committee Chair Sharon Moylan reported that the Board Development Committee will meet on April 29th to discuss the final planning items for the annual meeting to be held on May 19th. She asked L. Hart to provide an update on the video – The Power of Partnerships. Chair Moylan reported that the committee will be reviewing the staff recommendations for this year's Innovation Award which will be presented to an employer who has received a Comprehensive Workforce Training Grant. She stated that the Save the Date was emailed and that invitations are due to go out within a week.

Career Pathways System Task Force (CPSTF)

Committee Chair Brandon Melton reported that the 3rd meeting of the CPSTF was held on April 14th and that the next focus of the taskforce will be selecting one or two industries or occupations and the data delivery process. He stated that these will be selected based on LMI data on emerging and growth industries. He

indicated that at the last meeting, good and best practices were reviewed and that the task force looked at several national models in the states of Washington, Arkansas, Ohio and Wisconsin. He noted that the next meeting will be held on June 2nd and that there will be staff work done prior to this meeting.

Employment Security Advisory Council (ESAC)

ESAC Chair McGowan reported that the ESAC has not been asked to meet.

Executive and Strategic Investments Committee

Vice Chair reported for Chair MarcAurele indicating that the Strategic Investment Committee will meet again on May 2nd and June 6th and that the Executive Committee will meet on June 6th.

Planning & Evaluation Committee

Committee Chair McGowan reported that the Planning and Evaluation Committee will meet on May 10th to review current WINs as well as WIN 08-01 Change 2 as discussed in today's meeting. He noted that there will be an update on the State Plan from the PMT meetings.

Youth Development Committee

Committee Chair Brandon Melton discussed the important liaisons of the State Youth Services Division. He noted that he, M. Palumbo and L. D'Agostino recently met with Director Fogarty to discuss a possible Youth Summit meeting. He noted the importance of expanding partnerships and engaging the RI employer community and other key stakeholders including RIDE, other state agencies, and community based organizations.

Old/New Business

Vice Chair McGowan asked Director Fogarty for updates on DLT and GWB. Director Fogarty stated that there would be an announcement of a new Chair of the GWB shortly. He reported that Chair MarcAurele met with the Governor and indicated his desire to step down before the end of the fiscal year. Director Fogarty reported that the Governor is working on the board vacancies and that the position of GWB Executive Director has been approved and the position will be posted soon.

With no further business, Vice Chair asked for a motion to adjourn the meeting.

VOTE: S. Moylan moved to approve. M. Trueb seconded the motion.
The vote was unanimous, the motion passed.

The meeting adjourned at 9:26 a.m.

Respectfully submitted,

Maureen Mooney