

**GOVERNOR'S WORKFORCE BOARD RHODE ISLAND
June 21, 2007 ANNUAL BOARD MEETING**

MINUTES

Attendance

Board Members (*denotes absent)

Mario Bueno	Robert Nangle
Mia Caetano Johnson*	George Nee
Armeather Gibbs*	Adelita Orefice
Saul Kaplan	Robert Paniccia
Paul MacDonald	Lorna Ricci
Joseph MarcAurele	Cathy Streker*
William McGowan	Martin Trueb
Brandon Melton	Jack Warner
Sharon Moylan	

Staff Present: M. Koback, S. Schaefer, N. Olson, D. Francis, M. Mooney and G. Theriault, Esq.

Guests: See attached attendance list for Annual Meeting attendees

DLT Staff: J. Severance, L. D'Agostino, L. Hart, R. Langlais, D. Tremblay, M. McGetrick, J. O'Hare, M. Ferreira, D. Miller, J. Pratt, L. Norris, K. Partington, N. Ucci

Location: Crowne Plaza Hotel, 801 Greenwich Avenue, Warwick, RI

Time: With a quorum present, Chairman J. MarcAurele welcomed everyone and called the meeting to order at 8:10 a.m.

Chairman's Address

Chairman MarcAurele welcomed everyone to the 2nd Annual Board meeting of the Governor's Workforce Board Rhode Island. He acknowledged the mutual commitment of those present to strengthen and innovate Rhode Island's workforce and the nation's economy. His address focused on the demand for a workforce to possess the knowledge and technical skills to respond to increasing competition. He noted many challenges but also pointed out that there is agreement among economists, industry leaders, politicians and policy experts that the single, greatest source of potential for economic success rests with the capacity of the American workforce. He also identified innovation as the single most important factor in determining America's success through the 21st century.

Chairman MarcAurele recognized the members of the Strategic Planning Committee who recently participated in the retreat facilitated by the Corporation for a Skilled Workforce.

He closed his address by thanking those in attendance for their dedicated service and critical leadership role in promoting workforce and economic development within their communities.

Director's Address

Adelita Orefice, Executive Director, also thanked the Board and staff for their work throughout the year. She highlighted the many projects and initiatives the Board has undertaken and stated that she anticipates continued progress in the upcoming year. Director Orefice also mentioned the good work of the many partners and stakeholders that have supported the Board's work and stated she looks forward to strengthening those relationships as plans move forward. The Director then introduced the members of the Workforce Cabinet in attendance and thanked each for their support.

Governor's Greetings

Chair MarcAurele introduced Governor Donald L. Carcieri, emphasizing the Governor's support of the Board and its work. Governor Carcieri thanked the Board and Director Orefice for their work. The Governor spoke about the difficult budget process this year and emphasized that with less funding to go around, the Board was taking all the right steps in its efforts to align the various resources and programs. He emphasized the need for RI to better prepare its workforce through improvements in education, highlighting a number of initiatives underway and specifically mentioning the increased focus on adult education and literacy. The Governor addressed several issues regarding workforce initiatives and stressed that alignment and access to all RI citizens is critical to success. He concluded by encouraging the Board to continue its efforts and pledged his ongoing support.

Keynote Address

Richard Kazis, Sr. VP, Jobs for the Future, Inc. (JFF)

Mr. Kazis introduced himself, explaining that as Senior Vice President for the national partnership, he oversees policy and research efforts linking educational institutions with employers across the nation. Directing JFF's involvement in the national "Achieving the Dream" initiative he promotes systems change and improved performance at the country's community colleges. He also mentioned that he directs the JFF "Double the Numbers" initiative, designed to increase the number of people entering and graduating college. Mr. Kazis continued his presentation with a slide show that graphically depicted the current state of the workforce, showing the trends in the job skills and education needed for the country to compete in the global economy. Mr. Kazis also focused on the theme of the Annual Meeting, "The RI Advantage", stating that he is aware of the progress the state is making to address the skill and education gaps. He commended the Governor and Board for their commitment and efforts, pointing out that RI has much to offer and is strategically located within the northeast region to become an important catalyst in driving the region's economic growth. He concluded his presentation by encouraging the Board to continue its efforts

to implement system change by aligning resources and creating opportunities for all citizens.

Partnership Presentation (Attachments: Annual Report and Presentation handout.) Chair MarcAurele introduced Gail Patry of Quality Partners of RI. Ms. Patry stated that as one of the first Industry Partnerships funded, Quality Partners has completed a very thorough Skill Gap Analysis regarding the need to educate and train long-term health care workers. Her presentation included current data describing the problems, projected need and plans to address these. She thanked the Board for their support and stated her agency's commitment to continue the collaboration.

Workforce Innovation Award

Chair MarcAurele spoke about the Board's annual presentation of the Workforce Innovation Award, stating that each year the Board selects a company that has invested funding from the Board that has resulted in innovating the business by improving operational systems, training on new technologies, improved customer service and recognized accomplishments. Chair MarcAurele stated that the recipient of this year's award was AAA Southern New England. He continued his presentation by highlighting the accomplishments of AAA in providing mechanical training to their road crews in order to reduce the number of tows and get motorists running on the spot. Customer satisfaction data from AAA supports the success of their investment to the extent that the RI office will now serve as a model for other states. Mr. Peter Stipe, Director of Human Resources Development & Training at AAA, accepted the Award on behalf of AAA and thanked the Board for their support.

Business Meeting

Chairman Joseph MarcAurele called the business meeting to order at 9:25 a.m. A motion was entered to approve the May 17, 2007 Governor's Workforce Board Meeting Minutes.

VOTE: M. Trueb moved to approve, seconded by B. Melton. All approved.

Executive Appointment

Chair MarcAurele stated his preference that given that this agenda item was a personnel matter, he would convene the members in closed, executive session following the regular business meeting.

WIA Consent Agenda

Chairman J. MarcAurele asked M. Koback to briefly summarize the WIA Consent Agenda at which time he reviewed the attachment "*WIA Consent Agenda*".

VOTE: Chair MarcAurele moved to approve, seconded by W. McGowan. All approved.

Old/New Business

Chairman MarcAurele referred members to the FY '07 Budget Report included in the meeting packet. He described the report as self-explanatory, indicating that it is primarily a budget update showing current obligations and balances.

Chair MarcAurele explained that the Board would convene in closed executive session to discuss the personnel matter regarding the position of Executive Director. Chairman MarcAurele entered a motion to adjourn the regular business meeting.

VOTE: G. Nee moved to approve, seconded by R. Nangle. All approved

Chair MarcAurele expressed his appreciation to everyone for attending the meeting.

With no other business to be discussed, the meeting adjourned at 9:35 a.m.

Respectfully submitted,

Maureen F. Mooney



GOVERNOR'S WORKFORCE BOARD RI

WIA Consent Agenda

Thursday, June 21, 2007
8:00 AM – 10:00 AM
Crowne Plaza Hotel
801 Greenwich Avenue, Warwick, Rhode Island

RECOMMENDATION: Vote to approve the consent agenda as a whole. (Any item listed can be referred to a committee for further review and be placed on a future agenda with a recommendation from the subcommittee involved.)

◆ CONSENT AGENDA ITEM: 1

NEW WIA POLICY ISSUANCES PY 2006 (all policy issuances since May 17, 2007 meeting)

BACKGROUND: The ETA, USDOL requires that the WIA Statute and Regulations be implemented by the issuance of State Policy by the Governor. ETA, USDOL, from time to time, issues changes in policy impacting the administration of the Workforce Investment Programs in Rhode Island. These issuances are called Training and Employment Guidance Letters (TEGLs) and require that changes in State policy be implemented to conform to changes in federal policy. These policy issuances now also include policy issuances for the Job Development Fund Youth Initiative for PY 2007.

REFERENCES: All WIA Policy Issuances 1999-2006:

[click here to go to Workforce Investment Notices](#)

Program Year 2006 Workforce Investment Notices

WIN NOTICE NO.	DATE	SUBJECT
06-12	5/29/07	<u>Clarification of the Definition of a Self-Sufficient Wage for Determination of Eligibility.</u> This policy refers the Workforce Development System to appropriate citations in the <u>Federal Register</u> as they are updated annually and other policy issuances impacting the delivery of Adult and Youth services.
06-13	6/11/07	<u>Lower Living Standard Income Level (LLSIL) and Self-Sufficiency Guidelines for 2007.</u> This policy also details the income levels required for various program eligibility tests for Program Year 2007.

CONSIDERATION: The policy issuances listed for PY '06 above were issued pursuant to federal policy and allocation of funds by the GWBRI for youth services in PY 2007.

POSSIBLE ACTION: Review, modification and approval of policy issuances.

◆ **CONSENT AGENDA ITEM: 2**

STATE WORKFORCE INVESTMENT PLAN

BACKGROUND: The WIA legislation prescribes that the State Workforce Board develop and approve a [State Workforce Investment Plan 2007-2009](#). The Training and Employment Guidance Letter 13-06, Change 1 issued by ETA, USDOL requires that the Final Plan be submitted by the Governor no later than May 1, 2007. The Plan was approved by the Governor's Workforce Board on April 19, 2007 and submitted by the Governor to USDOL on April 30, 2007. A technical Review of the Plan was conducted by the Regional Office of USDOL on May 1, 2007. No comments were made at this time. It is expected that the Plan will be approved NLT July 1, 2007.

POSSIBLE ACTION: Informational

REFERENCES: [State Plan](#) and [Exhibits](#)