

Meeting of the Governor's Portrait Commission

Tuesday October 1, 2013 – 11:00 A.M.

State House Room 111

Minutes

1. The meeting was called to order by Paul F. Caranci at 11:03 with the following commission members present: Paul Caranci, Jonathan Stevens, Lorraine Hynes, Randall Rosenbaum, Kate Telford, Brien Brothman. Also present was Katherine Gregg, Providence Journal reporter

2. The members of the Commission were introduced

3. Paul Caranci explained the purpose of the Commission and distributed copies of RI General Law 37-8-9 and the Rules and Regulations of the Governor's Portrait Commission which form the basis of the Commission's duties and responsibilities. In addition, Paul provided copies of the meeting agenda and a draft matrix listing names and contact information of those associated with the Commission and its work.

4. Paul Caranci provided a letter from Secretary of State A. Ralph Mollis designating Randy Rosenbaum as Process Manager. As such, Rosenbaum will be responsible for carrying out the daily functions required to meet the mission of the Commission. He will keep the Commission members informed along the way and call for a meeting at such time that a formal action is required of the Commission. In

drafting press releases, he will correspond with the communications directors for both the Governor and the Secretary of State.

Upon a motion by Jonathan Stevens, seconded by Kate Telford, Randall Rosenbaum was authorized, in his capacity of project manager, to make the routine decisions that are required to fulfill the mission of the Commission, keeping the members informed, and coordinating with communications directors for the Governor and Secretary of State and other Commission members when necessary. The motion was approved unanimously.

5. Randall Rosenbaum distributed a package of information describing the process and discussed the events as he envisions them unfolding based on his extensive history in working with previously established Governor's Portrait Commissions. The process includes issuing an RFP and a call for artists soliciting bids. The responses will include an artist's resume and samples of previous works. Meeting with the Governor and the First Lady so they can view the best of the submissions, walking through the State House to view portraits of previous Governors, issuing press releases announcing the start of the process, artist selection, drafting a contract for the selected artist, meeting with the artist and the Governor at various intervals to monitor progress. Despite starting the process later than was the case with the Carcieri Commission, it is expected that the portrait will be delivered in a timely fashion.

6. The next meeting of the Commission will be at the call of Mr. Rosenbaum.

7. The meeting was adjourned at 11:32 with some members of the

Commission viewing portraits of previous governors.