

**R. I. STATE BOARD OF ELECTIONS**  
**MINUTES OF MEETING**  
**September 10, 2013**

The Rhode Island State Board of Elections convened at 3:37 PM at the Rhode Island Board of Elections, a quorum included, Chairman Frank Rego, Vice-Chairman Richard Pierce, Commissioners William West, Susan Farmer and Richard DuBois, Executive Director Robert Kando and Board legal counsel Raymond Marcaccio were also in attendance.

First order of business: Commissioner West moved to approve the minutes for Board of Elections meeting dated 6/18/13, seconded by Vice-Chairman Pierce and passed unanimously.

Next order of business: Elections Directors Report on the pollworker taskforce summary, new voter registration agency "Healthsource RI" and meeting with the Emergency Management Agency to develop a continuity of operations plan during the election cycle. Elections Director Bob Rapoza stated that the taskforce first met in February 2013 and had 3 subsequent meetings, during which recruitment of pollworkers, applications for pollworkers, high school pollworkers, as well as, pollworker pay, training and polling place operations were all discussed. Director Rapoza also noted that a survey was sent to 766 pollworkers from the last election and that the BOE received 459 responses.

Vice-Chairman Pierce and Commissioner West both spoke in favor of pollworker testing, while Commissioner DuBois suggested that since some people test poorly on written tests, an option for verbal testing should be available. Chairman Rego stated that testing wardens was important, since most wardens are seasoned pollworkers and maybe less attentive and miss election changes. Commissioner West noted that each polling location had a Board approved diagram that designated the proper placement of equipment.

Director Rapoza informed the Board that a new agency, Healthsource RI will soon be offering services and will be required to offer voter registration opportunities to applicants for service. He also stated that he and Executive Director Robert Kando have met with members of the Emergency Management Agency to develop a continuity of operations plan for the BOE in the event of an emergency and that each of the 39 cities and towns have their own emergency management agency which could support the local boards of canvassers.

Next order of business: Campaign Finance Director Ric Thornton informed the Board that prior to each quarterly reporting due date, the staff sends reminder notices to filers and that late notices are sent out after the filing period, with a 2<sup>nd</sup> notice 2 weeks later. This year has had higher than expected late or non-filers.

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Mr. Thornton also stated that there were 2 off-year elections scheduled in Central Falls and Woonsocket and that campaign finance division has provided packets to the board of canvassers to distribute to candidates. He also said that due to the small number of candidates the staff has been able to provide individual training to candidates on request. Director Thornton also stated that he and his staff review each filed report, follow-up on identified problems, some of which become full audits.

Next order of business: Commissioner DuBois motioned to move into executive session to vote on the approval of minutes of the executive session held on 6/18/13, seconded by Commissioner Farmer and passed unanimously.

First order of business: Vice Chairman Pierce moved to approve the minutes for the Board of Elections executive session, seconded by Commissioner Farmer and passed unanimously.

Next order of business: Commissioner DuBois motioned to return to public session, seconded by Commissioner Farmer and passed unanimously. Chairman Rego announced that in the executive session the Board had voted unanimously to approve the minutes of the executive session held on 6/18/13.

At 4:20 PM, Vice Chairman Pierce, seconded by Commissioner DuBois moved to adjourn. The motion passed unanimously.

At 4:22 PM, Vice Chairman Pierce moved to adjourn seconded by Commissioner DuBois and passed unanimously.

Andreza Skipworth