

# **Workforce Partnership of Greater RI**

## **Board of Directors Minutes**

**March 10, 2015**

**Present: Deb Anthes, Kevin Bettencourt, Bob Cooper, Victoria Gaillard-Garrick, Scott Greco, Kathleen Grygiel, Thomas Hughes, Steven Kitchin, Robert Langlais, Sharon Lee, Mark Mancinho, Dorothy Mattiello, Jason Menard, Paul Ouellette, Gail Patry, Raymond Pingitore, Scott Seaback, Lauren Slocum, Robin Ann Smith, James White, Paul Wielgus**

**Absent: Vanessa Cooley, Joe DeSantis, Thomas Fay, Karen Jedson., Roger LaFlamme**

**Dean Patterson, Jennifer Rossi-Stephens, Darrel Waldron**

**WPGRI Staff: Maria Carlucci, Brian Gambardella, Sharon Geoffrey, Lauren Moses, Michael Martins, Nancy Olson, Carlos Ribeiro, Diane Vendetti**

**Guests: Dan Brown, Sue Chomka**

### **Welcome/Call to Order**

**Chair Steve Kitchin called the meeting to order at 8:11 a.m. and requested the Board review the minutes from the January 13, 2015 meeting.**

**Vote: Paul Ouellette made a motion to accept the minutes as Amended. Robin Smith seconded the motion. The motion passed unanimously.**

## **Chairman's Report**

**Chair Kitchin announced that due to changes to the law, the chairs of the two local workforce investment boards, or their designees, are members of the Governor's Workforce Board. He will be attending GWB's bi-annual planning committee meeting. Chair Kitchin along with Nancy Olson and Paul Ouellette will be attending NAWB in Washington, DC.**

## **Executive Directors Report**

**Executive Director Nancy Olson announced that she will be attending the NAWB meeting in Washington, DC. While in DC she will be attending an all day conference where she will gather information about WIOA. Nancy stated she continues to meet weekly regarding the H1B Grant and that the grant and will begin enrollments in April. Nancy stated that interviews will be conducted this week for the Office Manager position and that the Assistant Coordinator posting has closed and those interviews should be within the next two weeks.**

**Recently there have been at least 10 new companies that are utilizing OJT. Nancy announced the US Department of Labor Employment & Training Administration review just ended. Representatives from the federal office were here for two weeks. They spent three days in the West Warwick NetWORKri office and the staff received some positive feedback. Final report will be issued to SWIO.**

## **December Dashboard**

**Gail Patry reviewed the PY14 ITA & OJT Service Levels, the PY14 WIA**

**Services vs. Actual enrollments, PY14 WIA job placements, and the top ITA (CDL & CNA/Patient Care Technician) from July 1, 2014 through December 31, 2014. She also stated that the average hourly wage has risen.**

#### **Fiscal Report as of December 31, 2014**

**Lauren Slocum reported that the total WIA Budget is 10.3 million. Total WPGRI Budget is \$12,629,955.00. 64.99% has been expended and obligated**

**Vote: Lauren Slocum made a motion to accept the Fiscal Report. Robin Smith and Paul Wielgus seconded the motion. The motion passed unanimously**

#### **Jobs Driven National Emergency Grant & OJT Training Wage**

**Nancy Olson stated that the current OJT structure is \$12.00 per hour. She discussed that for the 32 OJTs for the Jobs Driven NEG she would like to allow \$10.10 per hour.**

**Vote: Ray Pingitore made a motion to authorize the hourly rate of \$10.10 per hour. Robert Langlais and Gail Patry seconded the motion. The motion passed unanimously.**

#### **Strategic Plan Update**

**Executive Director Nancy Olson discussed and reviewed the Strategic Plan.**

#### **Workforce Investment Opportunity Act**

**Executive Director Nancy Olson presented information about the Workforce Investment and Opportunity Act (WIOA). She discussed some of the changes under WIOA. Nancy reviewed the board composition, the plan requirements, the formulas for Adult and Dislocated Worker, Career Services and the Youth Allotment formula.**

### **Committee Reports**

#### **Board Development**

**Chair Paul Ouellette stated that the committee is in a holding pattern for board appointment while waiting for direction from Director Jensen and/or the Governor's office.**

#### **Strategic Development Committee**

**Chair Patry stated she had no further business to discuss.**

#### **Finance Committee**

**Chair Lauren Slocum asked for assistance from members to promote OJTs because there are dollars available to expend.**

#### **Youth Council**

**Chair Paul Wielgus stated that he is looking forward to reviewing the proposals for the summer youth programs. He also announced that he is looking for readers for the JDF Summer Youth Program RFP.**

#### **Adjournment**

**Chair Kitchin requested a motion to adjourn the meeting at 9:36 a.m.**

**Vote: Robin Smith made a motion to adjourn the meeting. Paul Ouellette seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Maria Carlucci**