

Workforce Partnership of Greater RI

Board of Directors

October 14, 2014

Present: Deb Anthes, Vanessa Cooley, Bob Cooper, Thomas Fay, Victoria Gaillard-Garrick, Scott Greco, Kathleen Grygiel, Paul Harden, Thomas Hughes, Steven Kitchin, Roger LaFlamme, Jason Menard, Paul Ouellette, Dean Patterson, Jennifer Rossi-Stephens, Scott Seaback, Lauren Slocum, Robin Ann Smith, Jason Vlaun, Paul Wielgus

Absent: Kevin Bettencourt, Joe DeSantis, Karen Jedson, Robert Langlais, Sharon Lee, Mark Mancinho, Dorothy Mattiello, Gail Patry, Raymond Pingitore, Darrell Waldron, James White

WPGRI Staff: Kara Aniballi, Brian Gambardella, Sharon Geoffrey, Michael Martins, Nancy Olson, Carlos Ribeiro, Diane Vendetti

Guests: Dan Brown, Leslie Milner, Lauren Moses, Sarah Griffin, David Tremblay, Ryan Costella

Welcome/Call to Order

Chair Steve Kitchin called the meeting to order at 8:04 a.m. and requested the Board review the minutes from the September 9, 2014 meeting.

Vote: Vanessa Cooley made a motion to accept the minutes as submitted. Paul Harden seconded the motion. The motion passed unanimously.

Chairman's Report

Chair Kitchin stated The Workforce Investment Act has been re-authorized and is now The Workforce Innovation and Opportunity Act of 2014. Chair Kitchin reiterated there may be a change to the Board of Directors composition. He and fellow Chair of Providence Cranston Workforce Board, Janet Raymond, will be members of the Governor Workforce Board.

Executive Directors Report

Executive Director Nancy Olson stated she and Carlos Ribeiro have interviewed candidates for the position of Senior Monitoring and Evaluation Specialist. There were 54 applicants. Five individuals were interviewed. Both internal and external candidates were interviewed.

Nancy stated the majority of Board members responded to the Survey Monkey poll on which meeting time was more convenient. The consensus was 8:00 a.m.

Nancy stated she will be attending an all day WIOA Town Hall meeting in Boston on October 27, 2014. She will update the Board with the information provided there.

\$50K Marketing Committee

Chair of the Board Development/Marketing Committee, Paul Ouellette, stated the Marketing Committee met and discussed the possibility of allocating funds for Marketing Initiatives. Through discussion the Taskforce is requesting a \$50K allocation from WIA Adult and Dislocated Worker funds.

Vote: Paul Ouellette made a motion to approve an allocation of \$50K to the Marketing Taskforce. Paul Wielgus seconded the motion. The motion passed unanimously

Consolidation of Quality Assurance and Strategic Development Committee

Chair Kitchin stated at last months meeting there was a voting item on the agenda to consolidate the Quality Assurance Committee with the Strategic Development Committee to create the Strategic Development and Evaluations Committee. Bob Copper noted at the Board of Directors meeting in ARTICLE IX the by-laws stated the following: “The by-laws may be altered, amended or restated or new by-laws may be adopted at any meeting of the directors at which a quorum is present by an affirmative vote of a majority of the directors present, provided that notice of the intended action and a full copy or fair summary thereof is explicitly given as part of the notice of the meeting.”

The Board was not provided a full copy or fair summary of the proposed amended by-laws prior to this meeting so a motion was made to table this item.

As the Executive Committee and Board have since been provided with proposed amended by-laws electronically Chair Kitchin requested a motion to amend the by-laws to consolidate the Strategic Development Committee and Quality Assurance Committee into the Strategic Development and Evaluations Committee

Vote: Paul Harden made a motion to approve the by-laws to consolidate the Committees into the Strategic Development and Evaluation Committee. Bob Cooper seconded the motion. The motion passed unanimously.

On-Ramps National Work Readiness Credential

Chair Kitchin invited Kristin Lehouiller & Sarah Griffen- RI On-Ramps Initiative, David Tremblay-State Workforce Investments Office, and Ryan Costella – Director of Strategic Initiatives, Click Bond Inc.

Kristin Lehouiller and Sarah Griffen presented a National Career Readiness Credential Overview PowerPoint presentation to the Board. A hard copy was also provided to all Board members. Ryan Costella then spoke about his experience utilizing the National Career Readiness Credential with his company.

July Dashboard

Diane Vendetti reviewed the PY13 ITA & OJT Service Levels, the PY13 WIA Services vs. Actual enrollments, PY13 WIA job placements, and the top ITA and OJT trainings from July 2013 through July 2014.

Committee Reports

Board Development

Chair Paul Ouellette stated he had no further business to discuss.

Strategic Development Committee

Chair Harden stated the Strategic Development Committee met on September 19, 2014 and discussed the On-the-Job Training program. Currently the minimum amount an OJT contract can be written for is \$12 per hour and the maximum reimbursement rate is \$21 per hour. He stated the Strategic Development Committee discussed the possibility of modifying the OJT contract to offer the employer 25% of the cost of the OJT when the employee is retained 90 days after the OJT concludes. Chair Harden informed the Board that Nancy Olson sought guidance from SWIO regarding this and was told we could not offer this incentive.

Chair Harden stated Strategic Development Committee then discussed the possibility of ITA completers participating in the OJT program if the OJT employment is training related. Chair Harden stated the Executive Committee agreed extending the OJT program to

ITA completers.

Quality Assurance Committee

Chair Paul Harden stated he had no further business to discuss.

Finance Committee

Chair Lauren Slocum stated she had no further business to discuss.

Youth Council

Chair Paul Wielgus stated he had no further business to discuss.

Adjournment

Chair Kitchin requested a motion to adjourn the meeting at 9:27 a.m.

Vote: Scott Greco made a motion to adjourn the meeting. Scott Seaback seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi