

Workforce Partnership of Greater RI

Board of Directors Annual Meeting

June 10, 2014

Board Members Present: Gip Cabral, Vanessa Cooley, Bob Cooper, Joseph DeSantis, Scott Greco, Kathleen Grygiel, Paul Harden, Karen Jedson, Steve Kitchin, Roger LaFlamme, Robert Langlais, Mark Mancinho, Jason Menard, Joseph Oakes, Paul Ouellette, Gail Patry, Dean Patterson, Raymond Pingitore, Scott Seaback, Lauren Slocum, Robin Ann Smith, Jason Vlaun, Jay Visnjic

Board Members Absent: Kevin Bettencourt, Thomas Fay, Victoria Gaillard-Garrick, Wendy Kagan, Peter Koch, Sharon Lee, Dorothy Mattiello, Jennifer Rossi-Stephens, Darrell Waldron, James White, Paul Wielgus

WPGRI Staff: Kara Aniballi, Maria Carlucci, Brian Gambardella, Adrianna Goode, Nancy Olson, Carlos Ribeiro, Diane Vendetti

Guests: The Honorable Lincoln D. Chafee, Joan Andreozzi, Terri Avila, Craig Baker, Richard Beneduce, Michelle Brophy, Rick Brooks, Sue Chomka, Michael Crapa, Cheryl DaCosta, Lisa D'Agostino, Alberto Deburgo, Maria Ferreira, Sean Fontes, Diane Gagne, Ketty Gil, Paul Genovesi, Jim Glover, James Hagan, Lee Lewis, Pat Leduc-Pelletier, Michael Montanaro, Sharon Moylan, Connie Parks, Mark Perrotti, Sandra Powell, Janet Pratt, Janet Raymond, Robert

Ricci, Kathy Shields, Heather Singleton, Linda Soderberg, Kathleen Stoddart, Chris Tanguay, David Tremblay, Dennis Roy, Brian Hannon, Steve Dolce, Chris Mansfield, Gary Littlefield, Jo-Anne McGunangle, Deanna Pecchia, David Banno, Justin Waranis, Nancy Paradee, Stump Olson, AJ Methes, Dawn Morales, Chris Selwyn, Suzanne Dacey, Steve Gothberg, Charlotte Higham, Shelly Hoffinger, Pat Liddell, John Romano, Dan Shedd, Brandon Kidd, Seth Muraskin, Justin Fontaine, Ruth Gobeille, John Keimig, Anne Walsh, Dawn Rubino, David Brouillard

Welcome

Chair Steven Kitchin welcomed the Honorable Lincoln D. Chafee, Board members, Staff, and Guests to WPGRI's 2014 Annual Board of Directors meeting. Chair Kitchin thanked Governor Chafee for attending the meeting and welcomed him to give his remarks.

Remarks by the Honorable Lincoln D. Chafee

Governor Chafee thanked Chair Kitchin and stated he saw the importance of offering youth real work experiences during their summer break to help prepare them for the workforce, as they are the next generation in the labor workforce. Governor Chafee then announced \$2.1 million in state and federal funding for youth summer work experiences. He stated The Governor's Workforce Board has allocated \$1.5 million in Job Development Fund dollars and DHS has allocated \$600,000 of TANF (Temporary Assistance to Needy Families) to the WPGRI and WSPC for this initiative. He stated in the

beginning of July, more than 20 community-based organizations throughout the state will offer a combination of work experience and work readiness training to approximately 1,400 youth ages 14-24. Some of the work experience industries include information technology, health care, hospitality, arts, marine trades, construction and manufacturing. Governor Chafee acknowledged the Department of Labor and Training, the Governor's Workforce Board, the Department of Human Services, the Workforce Partnership of Greater Rhode Island, the Workforce Solutions of Providence/Cranston and all the community-based organizations for coming together to offer the youth of RI an opportunity to be involved in summer work program.

Remarks by DLT's Deputy Director Lisa D'Agostino

Deputy Director Lisa D'Agostino stated regrettably DLT Director, Charles J. Fogarty was in Washington for the NASWA conference and was unable to be in attendance today. Deputy Director D'Agostino thanked the Governor for acknowledging the hard work and collaboration from the GWB, DHS, DLT, WPGRI, WSPC and all the CBO's in creating summer work opportunities and programs for the youth of RI. Deputy Director D'Agostino stated youth programs do not run only in the summer; they are available all year long through the statewide YouthWORKS411 system. She stated there are fourteen youth centers across the state, serving youth aged 14-24, whether in or out of school. The YouthWORKS411 system serves over 2,500 youth each year with services such as vocational interest inventory,

academic assessment, job skills training, résumé writing and mock interviews, pre-GED or GED preparation; and financial literacy.

Youth Council Report

Chair of the Youth Council Gip Cabral stated, in PY13 there were 9 Youth council meetings. In PY13, the Youth Council approved 5 WIA programs serving 306 WIA youth (\$1.8M), 5 JDF Youth Centers serving 1,922 youth (\$350,000), 14 Summer Youth Programs serving 749 JDF youth (\$900,000) and 12 DHS Summer Programs serving 239 DHS youth (\$300,000). Chair Cabral asked members of the Youth Council stand for acknowledgment and thanked all Council members for their service.

Youth Award

WPGRI Executive Director Nancy Olson introduced Justin Waranis from South County Community Action. Justin gave an overview of all the services SCCA has to offer to both adult and youth populations.

Executive Director Olson then introduced David Brouillard to receive the outstanding youth award. David participated in the SCCA WIA youth program. David then spoke about the great experiences he had through then SCCA youth program.

On-the-Job Training Program Service Award

Executive Director Olson invited Taylor Box Company, President Dan Shedd to give an overview of his company and his experience

working with WPGRI and the OJT program.

Executive Director Olson then presented Taylor Box Company with the outstanding Company award and OJT participant Justin Fontaine with the outstanding OJT participant award. Justin completed the OJT program through Taylor Box Company and is currently a full time employee.

Service Awards

Chair Kitchin announced this meeting would be the last meeting for Board members Gip Cabral, Peter Koch and Joe Oakes as they are resigning from the Board. Governor Chafee presented service awards to the Board members and thanked them for their service to the Board.

Committee Reports

Board Development/Marketing Task Force

The Board Development Committee/Marketing Task Force, Paul Ouellette, stated the Board Development Committee/Marketing Task Force met 4 times this year. He stated were 3 new appointments to the Board and 8 Board members re-appointed to the Board in PY13. Chair Ouellette thanked the Committee members for all their hard

work.

Quality Assurance Committee

Chair of the Quality Assurance Committee, Joe Oakes, stated the monitoring of the netWORKri One Stop Centers took place in April. During our visits to the 3 One Stops, 8 customers were also interviewed.

Chair Oakes stated as of today, there were 70 On the Job Training contracts totaling \$477K. The OJT program provides assistance to employers that hire our Workforce Investment Act customers with reimbursement of 50% of wages paid to the employee for up to six months while the employee is trained. He also stated that to date 284 customers received training through WIA Individual Training Accounts (ITA's) at a total cost of \$1,176,000. These training opportunities are available to our WIA eligible customers to upgrade their current skills to make them more employable. Additionally, WIA Supportive Service payments to customers for assistance in completing their training was offered to 17 customers totaling \$7,000.

Chair Oakes thanked all the Committee members for their service to the Board and Quality Assurance Committee.

Strategic Development

Chair of the Strategic Development Committee, Paul Harden, stated there was a Strategic Retreat organized for WPGRI Board members

and staff held on September 10, 2013.

As a result of the retreat, the following priorities were identified:

- Build awareness of workforce development programs and services within the business community, with elected officials, and other stakeholders**
- Develop alternative resources and the capacity to serve an additional 500 youth through the YouthWorks411 system**
- Create a dashboard of key performance indicators to measure program effectiveness and return on investment**
- Evaluate WIA Program Performance and effectiveness**
- Create a means of evaluating partnerships to maximize funding, resources and services**

Chair Harden stated the Committee met 3 times in PY13 and thanked the Committee members for their work.

Finance Committee

Vice Chair Vanessa Cooley stated Chair Lauren Slocum had to depart the meeting early due to a work engagement; however, she would like to thank the committee members and the GRI staff for their work throughout the year. The Finance committee held three meetings in Fiscal Year 2014.

Each September, the committee has the responsibility of preparing a budget which is presented to the Executive Committee and the Full Board of Directors for approval. The FY14 budget was approved by

the Board in September. The committee also met throughout the year to monitor expenditures to ensure that spending was on target with the FY14 budget and to recommend modifications when necessary to meet service demands.

Board Business

Minutes of May 13, 2014

Chair Kitchin requested the Board Review the minutes of the May 13, 2014 Board of Directors meeting.

Vote: Vanessa Cooley made a motion to accept the minutes of May 14, 2014 Board of Directors meeting. Paul Harden seconded the motion. The motion passed unanimously.

Consent Agenda

Chair Kitchin presented the consent agenda. The consent agenda included funding for the DHS, JDF, and WIA Youth programs, \$50,000 to fund the On-Ramps program for PY14, and a 90-Day extension for operations through September 30, 2014.

Vote: Bob Cooper made a motion to accept the consent agenda. Gip Cabral seconded the motion. The motion passed unanimously.

Adjournment

Chair Kitchin thanked the Board and staff for all their hard work through the year. Chair Kitchin thanked all the guests for attending

WPGRI's 2014 annual meeting and requested a motion to adjourn at 9:28 a.m.

Vote: Joe Oakes made a motion to adjourn the meeting. Roger LaFlamme seconded the motion. The motion passed unanimously.

**Respectfully submitted,
Kara Aniballi**