

Workforce Partnership of Greater RI

Annual Board of Directors Meeting

June 11, 2013

Present Board Members: Gip Cabral, Vanessa Cooley, Bob Cooper, Joseph DeSantis, Thomas Fay, Victoria Gaillard-Garrick, Kathleen Grygiel, Paul Harden, Karen Jedson, Steven Kitchin, Peter Koch, Robert Langlais, Sharon Lee, Mark Mancinho, Joseph Oakes, Paul Ouellette, Gail Patry, Mark Riolo, Scott Seaback, Lauren Slocum, Robin Ann Smith, Jason Vlaun, Jay Visnjic, James White, Paul Wielgus.

Absent Board Members: Michael Black, Diane Cook, Alexis Devine, Wendy Kagan, Dorothy Mattiello, Raymond Pingitore, Andrew Tyska, Darrell Waldron.

WPGRI Staff: Kara Aniballi, Brian Gambardella, Adrianna Goode, Sharon Geoffrey, Nancy Olson, Kathy Quattrini, Carlos Ribeiro, Jo-Anne Thibedeau.

Executive Office Staff & DLT Staff: Director Fogarty & Deputy Director D'Agostino, Sean Fontes; Sue Chomka, Terri Avila, Joan Andreozzi, Sue Biagioni, Scott Greco, James Hagan, Julie O'Connell, Jane Palmer, Maria Pilon, Carla Spremulli, Diane Gagne, Elizabeth Jardine, Maria Ferreira, Janet Pratt, Pat Leduc Pelletier, Paul Genovesi.

Guests: Craig Baker, David Banno, Robin Coia, Val Gallagher, Brian Hannon, AJ Metthe, Chris Mansfield, Jo-Anne McGunagle, Deana Pecchia, Bianca Policastro, Janet Raymond, Robert Ricci, Dennis Roy, Chris Selwin, Jo-Anne Johnson, Helder Videira, Justin Waranis, Jen Cornwell, Emily Harris, Jeanne Gattegno, Melanie LaMountain, Nancy Contillo, Elizabeth Fox, Bill Porter, Ray Sepe, Bobbi-Jo Marcotte, Lynn Zarella, Robert Fraser.

Welcome

Chair Steven Kitchin called the Annual Meeting to order at 8:10 a.m. and welcomed the Director of the Department of Labor and Training Charles J. Fogarty, the Board, and guests to this morning's annual meeting.

Steve proceeded to introduce WPGRI's Executive Director-Nancy Olson, Vice Chair- Paul Ouellette, Secretary-Robin Ann Smith and Treasurer -Lauren Slocum.

Steve invited Director Fogarty to speak. Director Fogarty thanked the Board and Staff for all the hard work they have put forth through the year. Director Fogarty also acknowledged Nancy Olson for her smooth transition into the role of Executive Director.

Board Business

Minutes of May 14, 2013

Chair Kitchin requested the Board review the minutes from May 14,

2013 Board of Directors meeting. Steve then requested a motion to approve the minutes.

Vote: Robin Ann Smith made a motion to approve the minutes. Paul Ouellette seconded the motion. The motion passed unanimously.

Follow-Up Strategic Retreat-September 10, 2013

Chair Kitchin reminded the Board they are asked to attend an all day follow up Strategic Retreat on September 10, 2013. The retreat will be the same date as the September Board meeting. Steve requested the Board members mark their calendars for this retreat.

Potential Board Members

Vice Chair Paul Ouellette presented two potential Board members resumes. The first resume he presented was Michael Ando. Michael is currently the Vice President of Envision Technology Advisors. If approved; Michael will represent the technology sector.

The second resume Paul presented was Jennifer Rossi-Stevens. Jennifer is the Director of Income and Community Grants Management at the United Way of RI. If approved; Jennifer will represent the Community Based Organizations.

Vote: Bob Cooper made a motion to send Michael Ando and Jennifer Rossi Stevens resumes to the Governor for consideration of appointment to the Board. Paul Harden seconded the motion. The

motion passed unanimously.

Election of Officers

Vice Chair Ouellette turned the election of officers to Board member Peter Koch. Peter stated all Board members were invited to run for office. With no Board members coming forward to run for office the current officers agreed to run for re-election. The slate is as follows; Chair-Steve Kitchin, Vice Chair-Paul Ouellette, Treasurer-Lauren Slocum, Secretary-Robin Ann Smith.

Peter Koch requested a motion to re-elect the current officers.

Vote: Gip Cabral made a motion to approve the current Officers re-election for a term of two years. Joe Oakes seconded the motion. The motion passed unanimously.

90-Day Extension for Operations.

Chair Kitchin stated the next item on the agenda is to vote for a 90-day extension for WIA operations at the one-stops. The request being made is for WPGRI Staff to continue to operate and support the One-Stop Center agreement at a level of 80% of the PY13 first quarter budget for 90 days. This will allow the One-Stop Centers to continue to provide WIA Services until the September Board meeting at which time a budget will be presented to the Board for PY13.

Vote: Vanessa Cooley made a motion to extend Operations for 90

days. Peter Koch seconded the motion. The motion passed unanimously.

Committee Reports

Board Development Committee

Vice Chair Paul Ouellette stated the Board Development Committee met four times this year. There were a total of five new appointments made. The Governor also re-appointed six members to the Board.

Quality Assurance Committee

Chair of the Quality Assurance Committee, Joe Oakes, stated he is monitoring the One-Stops with other Board members. He stated the monitoring visits should finish up next week and he will then compile his monitoring reports. Joe thanked those Board members who had conducted the monitoring visits with him and thanked WPGRI staff for their work and support.

Strategic Development Committee

Chair of the Strategic Development Committee, Paul Harden, stated his Committee reviews the progress of OJT's and ITA's through the year. Paul also stated he will be working closely with Nancy Olson and Jen Hetzel-Silbert to prepare for the September 10, 2013 Strategic Retreat.

Finance Committee

Chair of the Finance Committee, Lauren Slocum, acknowledged the Finance Committee and Vice Chair of the Finance Committee, Vanessa Cooley. Lauren stated the Committee reviews and approves the budget and expenditures. The committee also revamped the budget format to make it more reader friendly.

Youth Council

Chair of the Youth Council, Gip Cabral, stated the Council met 10 times this program year. He also stated WPGRI held a joint Youth RFP with Workforce Solutions of Providence/Cranston. Gip announced a new youth center was opened in North Kingstown, RI and will be operated by South County Community Action. Gip ended his update thanking all those who read and rated youth proposals.

Awards and Recognitions

Nancy Olson stated this year WPGRI is recognizing a youth participant's outstanding achievement. Nancy then introduced case manager, Val Gallagher, from Comprehensive Community Action Program to the podium. Val gave a brief overview of the programs CCAP offers from GED classes, to work readiness classes, to summer employment experiences and more. Val then introduced the youth that participated in both CCAP's JDF and WIA programs whom is receiving this year's award, Michael Stone.

Michael stated he was very grateful for the programs he participated in. He stated he dropped out of high school because he did not fit in

and without this program he does not think he would have been able to attain his GED on his own.

Michael also stated he participated in a 120 hour a week internship with BCI Computers. He feels as though this experience has made him confident to apply for jobs.

Nancy Olson then welcomed Porter Machine to the podium to receive the award for outstanding On-the-Job Training Employer (OJT). Bill Porter stated Porter Machine currently has 8 OJT employees and plans to hire more. He then thanked WPGRI for the award.

Adjournment

At 10:02 Chair Kitchin thanked all the staff and Board members for their hard work during the year and requested a motion to adjourn the meeting at 10:02.

Vote: Lauren Slocum made a motion to adjourn the meeting. Robin Ann Smith seconds the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi