

Workforce Partnership of Greater RI

Board of Directors Meeting

March 8, 2013

Present: Gip Cabral, Diane Cook, Bob Cooper, Thomas Fay, Paul Harden, Karen Jedson, Wendy Kagan, Steve Kitchin, Peter Koch, Bob Langlais, Mark Mancinho, Joseph Oakes, Paul Ouellette, Gail Patry, Raymond Pingitore, Mark Riolo, Lauren Slocum, Robin Ann Smith, Jason Vlaun, James White, Paul Wielgus

Absent: Michael Black, Vanessa Cooley, Joseph DeSantis, Alexis Devine, Victoria Gaillard-Garrick, Kathleen Grygiel, Sharon Lee, Dorothy Mattiello, Scott Seaback, Andrew Tyska, Jay Visnjic, Darrell Waldron

WPGRI Staff: Kara Aniballi, Brian Gambardella, Sharon Geoffrey, Kathy Quattrini, Carlos Ribeiro, Jo-Anne Thibedeau, Diane Vendetti, Helder Videira

Welcome/Call to Order

Chair Steven Kitchin called the meeting to order at 8:15am and requested the Board review the minutes from the January 15, 2013 meeting.

Vote: Paul Harden made a motion to accept the minutes. Bob Cooper seconded the motion. The motion passed unanimously.

Open Meetings Act

Chair Kitchin introduced Lisa Pinsonneault from the attorney General's Office to give the Board a presentation on the Open Meeting's Act. Lisa provided the Board with handouts of the Open Meetings law, the Department of Attorney General Open Meetings Act PowerPoint presentation, and an Open Meetings Act checklist.

Chairman's Report

Chair Kitchin stated that he and Executive Director Nancy Olson went to the State House on February 27, 2013. He stated he testified in support of Article 15. Janet Raymond, Chair of Workforce Solution Providence/Cranston's WIB was also there to testify in support of Article 15.

Board Member Resignation

Chair Kitchin stated Carmen Ferguson has retired from United Way and has sent in her Board Resignation letter. Chair Kitchin read her letter to Board.

Vote: With regret Robin Ann Smith made a motion to accept Carmen Ferguson's resignation. Joe Oakes seconded the motion. The motion passed unanimously.

Executive Director's Report

Executive Director Nancy Olson stated the hold on the amount of

ITA's that can be done a week has been lifted. She also stated WPGRI has been in talks with companies such as Blount Boats and Tunstall in regards to Customized Training.

Nancy then stated that she will be attending the Governors Workforce Board Strategic Investments & Evaluation Committee on March 13th along with Workforce Solutions of P/C to request money to fund the Youth Centers and Summer Youth Programs.

WIA Plan 2012-2016

Chair of the Strategic Development Committee, Paul Harden, presented the WIA Plan. He stated the Strategic Development Committee met on several occasions to review this plan and the Youth Council met to review the youth portion of the plan. Both the Youth Council and Strategic Development Committee voted to recommend the Board to approve the plan.

Vote: Paul Harden made a motion to approve the WIA 2012-2016 Plan. Mark Mancinho seconded the motion. The motion passed unanimously.

Potential Board Members

Chair of the Board Development Committee, Paul Ouellette, presented two potential new Board Member's resumes

Paul first presented Guy Gauvin's resume to the Committee for

consideration of approval to the Board of Directors. Guy is currently employed with the Hinckely Company as the General Manager.

Vote: Paul Ouellette made a motion to send Guy Gauvin's resume to Governor Chafee for approval to his Board. Mark Mancinho seconded the motion. The motion passed unanimously.

Paul then presented Carol Holmquist's resume to the Committee for consideration of approval to the Board of Directors. Carol is currently employed with Dorcas Place International Institute of RI as the Executive Director.

Vote: Paul Ouellette made a motion to send Carol Holmquist's resume to Governor Chafee for approval to his Board. Gip Cabral seconded the motion. The motion passed unanimously.

WIA Youth Center Funding

Due to a possible conflict of interest Chair Steve Kitchin recused himself from this portion of the meeting and did not participate in any discussion. He requested Vice Chair Paul Ouellette conduct this portion of the meeting. Paul asked Chair of Youth Council, Gip Cabral, to present the proposed Youth Center funding for PY13. It is as follows:

% Allocation # for 2013

South County \$308,865.59 52

Woonsocket \$353,479.50 60

Pawtucket \$389,513.82 66

West Bay \$360,343.18 61

East Bay \$387,797.90 66

TOTALS \$1,800,000.00 305

Gip Cabral is recommending the Committee vote to send the proposed funding to the March 8, 2013 Board of Directors for approval.

Vote: Gip Cabral made a motion to accept the proposed funding. Robin Ann Smith seconded the motion. Due to a potential conflict of interest Chair Steve Kitchin recused himself from the vote. The motion passed.

Committee Reports

Quality Assurance Committee

Chair of the Quality Assurance Committee, Joe Oakes, stated that the Committee did not meet in March. He proceeded to state that when the Committee does meet they will be working on monitoring the one-stops and working on item #3 of Strategy # 1 of the Strategic Plan.

Finance Committee

Chair of the Finance Committee, Lauren Slocum, presented the FY12-FY13 budget to the Committee. Lauren stated the format of the budget was changed to be more reader friendly.

Vote: Lauren Slocum made a motion to approve the FY12-FY13 budget. Robin Ann Smith seconded the motion. The motion passed unanimously.

Strategic Development Committee

There was no new business to be discussed.

Youth Council

There was no new business to be discussed.

Board Development

There was no new business to be discussed.

Adjournment

Chair Kitchin requested a motion to adjourn the meeting at 9:45am.

Vote: Lauren made a motion to adjourn the meeting. Peter Koch seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi