

Workforce Partnership of Greater Rhode Island

Annual Board of Directors meeting

Crown Plaza Hotel

Tuesday, June 14, 2011

Present: Betty Pleacher, Bob Cooper, Carmen Ferguson, Cynthia Farrell, Gip Cabral, James White, Joe Oakes, Karen Jedson, Lauren Slocum, Marie DeRoche, Paul Harden, Paul Ouellette, Paul Wielgus, Peter Koch, Ray Pingitore, Ray Filippone, Robin Smith, Sharon Lee, Steve Kitchin, Susan O'Donnell, Vanessa Cooley, Victoria Gaillard-Garrick, Darrell Waldron, Kathleen Grygiel, Diane Cook, Joseph DeSantis, Scott Seaback

Absent: Alexis Devine, Allen Durand, Andrew Tyska, Courtney Murphy, Dorothy Mattiello, Fred Ricci, Joseph DiPina, Wendy Kagan

Staff: Carlos Ribeiro, Christine Grieco, Cristin Taylor, Diane Vendetti, Erin Brouillette, Gail DuPont, Jen Cornwell, Judy DiGiorgio, Kara Aniballi, Kathy Quattrini, Kathy Tobin-Henry, Sharon Geoffrey, Shirley Winslow, Brian Gambardella

Guests: Governor Lincoln D. Chafee, Director Charles J. Fogarty, Thomas Fay, Mary Ellen McQueeney-Lalley, Laura Hart, Janet Pratt, Maria Ferreira, Dan Brown, Nancy Olson, Sharon Alexander, Jane Palmer, Karen Mellor, Howard Boksenbaum, Wendy Mackie, Kathie Shields, Kevin Bettencourt, Michael Asciola, Louis Victorino, David

Banno, Kathleen Stoddart, Helga Ferreira, Scott Greco, Rebecca Mahle, Joseph Healey, Benedict Lessing, Robert Ricci, Lisa DiRaimo, Melissa Punchak, Colleen Burg, Jillian Salerno, Anne Walsh, Russ Irving, Jim Glover, Connie Parks, Ronni Gannek, Sue Biagioni, Hector Rivera, Sue Chomka, Mariluz Blandon, Jim Larisa, Jr, Jo-Anne Thibedeau, Sherri Carello, Maureen Palumbo, Angelo Dafonseca, Paul Genovesi, Helder Videira, David Tremblay, Pat Leduc, Mark Perrotti, Martin Trueb

Steve Kitchin, Chairman of the Workforce Partnership of Greater Rhode Island welcomed the Honorable Lincoln D. Chaffee, Governor of the State of Rhode Island and Charles J. Fogarty, Director of the Department of Labor and Training. Mr. Kitchin noted the governor had approved WPGRI Board with 16 re-appointments.

Mr. Kitchin introduced the Executive Director, Christine Grieco, and the WPGRI Board officers: Paul Ouellette, Vice Chairman, Joseph DiPina, Treasurer and Robin Smith, Secretary.

Mr. Kitchin introduced the Governor.

Governor Chafee thanked the WPGRI Board for their hard work. The Governor briefly discussed the budget and economy and stated he is working with the House and Senate to pass a budget in the next few days. He also mentioned economic growth such as the Warwick train station, growth in non-profits, and expansion in the medical and

education areas. Mr. Kitchin thanked Governor Chafee for his remarks and for attending the Board of Directors meeting.

Mr. Kitchin introduced Director Fogarty.

Director Fogarty thanked the Board of Directors for their dedication. He noted with a 10.9% unemployment rate, equaling 62,000 Rhode Islanders out of work, the economic condition needs to turn around. He expressed the need to focus on the On-the-Job Training program as it has been beneficial to many RI employers. The Director discussed the survey of new OJT employers such as Greystone Plating who was in need of five rotary machine operators and successfully utilized the OJT program. They stated it is not very easy to find trained employees. The Director spoke about another company HTP Meds who started six years ago with five employees and now has 30 employees. The employees were trained in positions such as engineering, marketing and cleaning. He also noted the Pathways to Success at CCRI to help guide students to a career selection and technical opportunities.

Mr. Kitchin thanked the Director for his remarks and for attending the Board meeting.

Mr. Kitchin noted the WPGRI Board is a Local Workforce Board mandated by the federal Workforce Investment Act (WIA) representing 37 of the 39 cities and towns in Rhode Island.

Mr. Kitchin stated the Board met eight times over the past year and this is the last meeting for the program year ending June 30, 2011. This meeting is designed to conduct year-end business, recognize our partners, and celebrate all the good work that has been done.

Chairman's Report: With regret Mr. Kitchin read a resignation letter from Steve Wilson

Vote: Mr. Wielgus made a motion to accept the resignation of Steve Wilson. Mr. Harden seconded the motion. The motion carried unanimously.

Board Business: Mr. Kitchin asked the Board to review the minutes of May 10, 2011.

Vote: Mr. Harden made a motion to approve the minutes of May 10, 2011. Ms. Jedson seconded the motion. The motion carried unanimously.

Election of Officers: Mr. Kitchin introduced Ray Pingitore, Vice Chair of the Board Development Committee. Mr. Pingitore presented the nominations of the Board of Directors' officers for PY11: Chairman-Steven Kitchin, Vice Chairman-Paul Ouellette, Treasurer-Joseph DiPina and Secretary- Robin Ann Smith.

Vote: Mr. Koch made a motion to approve the nominations for WPGRI. Board of Directors' officers for PY11 as listed above. Ms. Jedson seconded the motion. The motion carried unanimously.

Mr. Kitchin announced the re-appointment (by the Governor) of the following Board members whose terms run out as of June 30, 2011.

Gip Cabral Steven Kitchin

Diane Cook Peter Koch

Bob Cooper Dorothy Mattiello

Marie DeRoche Joe Oakes

Joseph DeSantis Ray Pingitore

Alexis Devine Fred Ricci

Kat Grygiel Scott Seaback

Paul Harden Paul Wielgus

Mr. Kitchen also noted the re-appointment of all the Youth Council members.

Consent Agenda: Mr. Kitchin stated the recommendations for the Consent Agenda were from the May 20th Board meeting and the June 7th Executive Committee meeting. The Board had the option to approve the Consent Agenda in total or item by item. The Consent Agenda included the following:

- o PY11 WIA Services Agreement w/WIA One-Stop Services**
- o Workforce Partnership annual contribution to 501c(3)**
- o Local Area Workforce Investment Notice: PY10-06**
- o Local Area Workforce Investment Notice: PY10-07**

Vote: Ms. Cooley made a motion to approve the Consent Agenda. Ms. O'Donnell seconded the motion. The motion carried unanimously.

Committee Reports:

Strategic Development Committee: Mr. Harden thanked the dedicated members of the Strategic Development Committee for their service to the committee and the workforce board. Mr. Harden spoke about the purpose of the committee and its responsibilities. He also mentioned some of the work done over the past year which included presentations from two of the Industry partnerships, the Tech Collective representing IT and Bio-Tech and Marine trades about how their programs are helping companies address their needs for a skilled workforce and how the partnerships are working to expose young people and potential new hires to career opportunities in the industry.

Quality Assurance Committee: Mr. Oakes stated the Quality Assurance Committee got a late start in February, 2011. Judy DiGiorgio and Kathy Quattrini have monitored the One-Stop Centers and have made suggestions to address some of the issues. The Quality Assurance Committee will start the yearly monitoring of the

One Stops the last weeks of June, 2011. Mr. Oakes made note of the Job Fair held on May 5, 2011 at the Crowne Plaza Hotel. There were 37 employers with almost 500 attendees.

Youth Council: Cynthia Farrell thanked the Youth Council for their dedication and hard work. In the past year the Youth Council met 10 times. They developed two RFP's with the Governors Workforce Board and Providence/Cranston. Ms. Farrell noted that in PY08WPGRI served 140% of youth contracted to serve under JDF funds. In 2009 WPGRI served 112% of youth contracted to serve under JDF funds. Under WIA funds WPGRI served 100% of youth contracted in PY08 and in PY09 WPGRI served 102% of youth contracted to serve. Ms. Farrell also added that the PY11 contracts are ready to start. WPGRI will be serving 2,190 JDF youth, 440 summer employment opportunities with JDF funds and 341 WIA clients will be served in year round programs.

Board Development Committee: Mr. Ouellette stated there were sixteen re-appointments approved by Governor Chafee. The Board Development Committee recommended seven individuals for the Board and all seven were appointed. Mr. Ouellette had orientations for all the new Board members during the year. Currently there are two openings on the Board of Directors.

Finance Committee: In the absence of Mr. DiPina there was no report to come before the Board.

New Business: There was no new business to come before the Board.

Old Business: There was no old business to come before the Board.

Awards and Recognitions: Ms. Grieco noted each year WPGRI awards individuals who have worked towards the success of WPGRI and its programs. This year WPGRI presented awards to the following employers and partners.

- o Creative Partnership – Office of Library & Information Services**
- o Creative Partnership – My-Turn**
- o Creative Partnership – Tech Collective**
- o Employer Recognition – Interplex Engineered Products**
- o Employer Recognition – East Bay Manufacturing**

Ms. Grieco thanked the staff of WPGRI for all their hard work over the past year.

Mr. Kitchin motioned to adjourn the meeting.

VOTE: Mr. Koch motioned to adjourn the annual meeting. Ms. Jedson seconded the motion. The motion carried unanimously.

The Board of Directors Annual meeting adjourned at 9:40 AM.

Respectfully submitted,

Shirley Winslow