

# **Workforce Partnership of Greater Rhode Island**

## **Board of Directors**

**Tuesday January 11, 2011**

**Present: Alexis Devine, Allen Durand, Betty J. Pleacher, Bob Cooper, Carmen Ferguson, Cynthia Farrell, David Francis, Diane Cook, Fred Ricci, James White, Joseph DiPina, Joseph W. Oaks Jr., Kathleen Grygiel, Paul Harden, Paul Ouellette, Peter Koch, Ray Pingitore, Raymond Filippone, Robin Ann Smith, Scott Seaback, Steven Kitchin, Susan O'Donnell, Vanessa Cooley, Victoria Gailliard-Garrick**

**Absent: Andrew Tyska, Courtney Murphy, Darrell Waldron, Dorothy Mattiello, Joseph DeSantis, Steve Wilson, Wendy Kagan**

**Staff: Gail DuPont, Diane Vendetti, Kathy Tobin-Henry, Sharon Geoffrey, Jen Buck, Judy DiGiorgio, Cristin Taylor, Erin Brouillette, Kathy Quattrini, Carlos Ribeiro, Brian Gambardella, Christine Grieco, Kara Aniballi**

**DLT Guests: Dan Brown, Jo-Anne Thibedeau, Marie DeRoche**

**Guests: Joe Winn, Thomas Fay, Jillian Salerno**

**With a quorum present, Chair Steve Kitchin called the meeting to order at 8:05 am. Mr. Kitchin asked the Board to review of the**

**minutes of November 9, 2010.**

**Mr. Harden noted Keith Stokes was referred to incorrectly as the Director of RIEDC; in actuality he is the Executive Director.**

**VOTE: Ray Filippone made a motion to accept the minutes with the above correction. Betty Pleacher seconded the motion. The motion carried unanimously.**

### **Chairman's Report**

**Mr. Kitchin reported two members' resignations.**

**Mr. Kitchin read Phil Stone's resignation letter to the board dated November 6, 2010. Due to a heavy work schedule Mr. Stone will no longer be able to sit on the Board.**

**VOTE: With regret Paul Ouellette made a motion to accept Mr. Stone's resignation. Peter Koch seconded the motion. The motion passed unanimously.**

**Mr. Kitchin proceeded to read Everett Amaral's resignation to the board; he is inundated with work and no longer can serve on WPGRI's board.**

**VOTE: With regret Vanessa Cooley made a motion to accept Mr. Amaral's resignation. Fred Ricci seconded the motion. The motion**

**carried unanimously.**

## **Executive Director's Report**

### **WIA PY10 Plan MOD #1**

**WPGRI's Executive Director Christine Grieco presented WIA PY 10 plan Modification NO. 1 to the Board. The purpose of this Mod is to present changes to the local Board for PY10 and to present PY10's allocated funding and project service levels for WIA Adults, Dislocated Workers and Youth.**

**VOTE: David Francis moved to accept PY10 Plan Mod NO. 1. Ray Filippone seconded the motion. The motion carried unanimously.**

### **Youth Services net MOU w/PC**

**Ms. Grieco proceeded to present the MOU WPGRI and PC shares regarding "YouthServices.net". The MOU states WPGRI agrees to pay 100% of the one time on-site software training for Youth Center staff estimated at \$3,200. PC will serve as the licensing agent for the software and will invoice WPGRI for half of the annual licensing. The annual licensing cost is \$25,500. WPGRI will pay PC \$12,750.**

**VOTE: Paul Harden moved to accept YouthService. net MOU w/PC. Cynthia Farrell seconded the motion. The motion carried unanimously.**

## **Corporate Accounting Updates**

**Erin Brouillette presented the results of FY 09 with no findings. All audits are currently up to date. Ms. Brouillette proceeded to invite all board members to the next finance committee meeting scheduled February 1, 2011 to review financial statements.**

**Ms. Brouillette stated the updated accounting policies and procedures will be discussed at next Executive Committee meeting and then will be brought to the Board of Directors meeting.**

## **Committee Reports**

### **Board Development**

**Paul Ouellette presented the Board Development report. Currently there are six vacancies on the Board. Mr. Ouellette presented six potential individuals for Board approval to be submitted to the Governor for Board appointment. The following individuals are: Sharon K. Lee- Director –Office of Multiple Pathways (RIDE), Ernest J. “Gip” Cabral-President of Cabco Engineering Company, Mary E. O’Rourke- Advanced Solutions for Tomorrow, Karen Jedson-Warwick Department of Tourism, Culture, and Development, Lauren Slocum- Central Rhode Island Chamber of Commerce, and Paul Welgis-Cost Way Credit Union.**

**VOTE: Bob Cooper made a motion to submit all six individual’s**

**nominations to the Governor. Scott Seaback seconded the motion. The motion carried unanimously.**

### **Quality Assurance**

**Joseph Oakes, Jr., is the new Chairman of the Quality Assurance Committee. His first meeting as Chair will be held January 25, 2011.**

### **Strategic Development**

**Paul Harden presented the Strategic Developments report. Mr. Harden announced Tech Collective will be presenting at the Strategic Development meeting on Friday January 21, 2011 meeting.**

### **Finance Committee**

**Vanessa Cooley presented the Finance Committee report. She stated the Finance Committee voted to approve the FY09 draft of the audit.**

### **Youth Council**

**Cynthia Farrell presented the board with the Youth Council Report. Ms. Farrell stated the RFP for WIA Stand Alone programs had occurred in November. We received 13 proposals and currently have enough readers for those proposals.**

**Ms. Farrell proceeded to state we recently had an RFP on January 6,**

**2011 for JDF (Job Development Funds) for 2011 summer programs. The proposals are due on January 28, 2011. Ms. Farrell is requesting the board to volunteer to be readers for the JDF proposals. The reading period is February 3, 2011 through February 14, 2011.**

### **Guest Speaker**

**Ray Pingitore gave a brief presentation on his work, duties, and many roles with the Teamsters Local 251.**

### **New Business**

**Robin Ann Smith from CCRI introduced two new CCRI employees: Jillian Salerno - Career Pathways Coordinator and Joe Winn- Sales and Outreach Coordinator.**

**Ms. Smith stated there will be a third hire, a grant writer, he/she will be presented to the board when the position is filled.**

### **Adjournment**

**There being no Old Business Chair Kitchin called the meeting to an adjournment at 8:55am**

**VOTE: Paul Ouellette made a motion to adjourn. Cynthia Farrell seconded the motion. The motion carried unanimously**

**Next Board of Directors Meeting is scheduled for February 15, 2011**