

Workforce Partnership of Greater Rhode Island

Board of Directors

Tuesday, November 9, 2010

Present: Allen Durand, Andrew Tyska, Betty Pleacher, Carmen Ferguson, Courtney Murphy, Cynthia Farrell, Diane Cook, Dorothy Mattiello, Evaristo Amaral, Joseph DeSantis, Joseph DiPina, Joseph Oakes, Kathleen Grygiel, Michael Cassidy, Paul Harden, Paul Ouellette, Peter Koch, Ray Pingitore, Robin Smith, Scott Seaback, Steven Kitchin, Steve Wilson, Vanessa Cooley, Victoria Gailliard-Garrick, and Wendy Kagan

Absent: Alexis Devine, Bob Cooper, Darrell Waldron, David Francis, Fred Ricci,

James White, Philip Stone, Raymond Filippone, and Susan O'Donnell

Staff: Brain Gambardella, Carlos Ribeiro, Christine Grieco, Cristin Taylor, Diane Vendetti, Erin Brouillette, Gail DuPont, Jen Buck, Kara Aniballi, Kathy Quattrini, Kathy Tobin-Henry, Pam Blais, Sharon Geoffrey, and Shirley Winslow

Guests: Keith Stokes, Dan Brown, Helder Videira, Jo-Anne Thibedeau, Marie DeRoche, Mavis McGetrick, Paul Genovesi, Sue Chomka and Thomas Fay

With a quorum present, Chair Steve Kitchin called the meeting to order at 8:05 am. Mr. Kitchin asked everyone to take a quick review of the minutes for September 14, 2010.

VOTE: Mr. Harden made a motion to accept the minutes. Ms. Pleacher seconded the motion. The motion carried unanimously.

Chairman's Report: Mr. Kitchin read Governor Carcieri's Citation to Pat Talin for her outstanding contribution on the Workforce Partnership of Greater Rhode Island's Board of Directors.

Mr. Kitchen noted the Board Development Committee's recommendation was to have Robin Ann Smith replace Pat Talin for the balance of Ms. Talin's term as Secretary on the Board of Directors.

VOTE: Mr. Ouellette made a motion to nominate Robin Ann Smith to replace Pat Talin for the balance of her term as Secretary. Mr. Koch seconded the motion. The motion carried unanimously.

Mr. Kitchin introduced the Board of Director's guest speaker Keith Stokes, Director of RIEDC.

Mr. Stokes spoke on the cost of doing business in the State of Rhode. RI's economy is not just a state economy, but part of the New England corridor. High skilled and high income workers live in

Rhode Island but work outside the borders. To build a recovery plan, land, labor and cost of capital at the end of the day has to be in line with Massachusetts and Connecticut.

Rhode Island is growing with significant land of opportunities, whether existing or new opportunities depends on highway corridors with direct access to CT. and MA. Companies such as Raytheon, Electric Boat and Amgen look for easy access transportation, highways, air and trains. These companies look at the cost of doing business, i.e. utilities, land and access to a well trained workforce.

Mr. Kitchin reported he was a guest on Business Matters produced by the Northern RI Chamber of Commerce for COX Cable which will be aired on Channel 18 PEG Access.

Mr. Kitchin received a letter of resignation with deep regret from Nancy Roderick, SEA CORP.

VOTE: Mr. Ouellette made a motion to accept the letter of resignation from Nancy Roderick, SEA CORP. Ms. Smith seconded the motion. The motion carried unanimously.

Executive Director's Report: Ms. Grieco asked for a vote to approve the Modification #1 of WPGRI Corporate Contract with DLT for PY10.

VOTE: Ms. Cooley made a motion to approve Modification #1 of

WPGRI Corporate Contract with DLT for PY10. Mr. Cassidy seconded the motion. The motion carried unanimously.

Ms. Grieco asked for a vote to approve PY10 One-Stop Agreement with DLT.

VOTE: Mr. Harden made a motion to approve PY10 One-Stop Agreement with DLT. Mr. DiPina seconded the motion. The motion carried unanimously.

Revision of Budget: Ms. Vendetti discussed the PY11 budget revision. The original budget in September showed a deficit and was an estimate; this new budget is an actual with no deficit.

VOTE: Mr. Koch motioned to accept the revised budget for PY11. Ms. Farrell seconded the motion. The motion carried unanimously.

KLR Audit reports: Ms. Brouillette asked for a vote to approve WPGRI 501 (c) 3's 2008 and 2009 KLR final audit reports.

VOTE: Mr. DiPina made a motion to accept both 2008 and 2009 KLR final audit reports. Mr. Seaback seconded the motion. The motion carried unanimously.

Ms. Brouillette reports she and Mr. Fay were working together on

updating the Accounting Policies and Procedures Manual.

Ms. Brouillette discussed moving the Corporate Money Market account from Sovereign Bank to Bank of America into an identical money market account.

Ms. Brouillette notes the 2010 audit field work is starting.

Skills Tutor Instruction Contract: Ms. Buck asked for a vote to continue the Skills Tutor contract thru June 3, 2011. RIRAL will offer the instruction of Skills Tutor. The award to fund Skills Tutor is \$62,387.08.

VOTE: Ms. Farrell made a motion to continue the Skills Tutor contract thru June 3, 2011 and issue an RFP for RIRAL to be the instructors and fund them \$62,387.08. Ms. Pleacher seconded the motion. The motion carried unanimously.

OJT and ISDI update: Ms. Buck gave a brief update on OJT and ISDI.

Committee Reports:

Strategic Development: There was no business to come before the Board.

Board Development: Mr. Ouellette reports Ray Pingitore will be the new Vice Chair of Board Development. The Board Development

committee is waiting for Deb Anthes to send in her letter of resignation.

Quality Assurance: Mr. Cassidy gave the final report on the monitoring for the three netWORKri One-Stops.

Mr. Cassidy submitted his letter of resignation to the Board of Directors.

Youth Council: Ms. Farrell gave her report regarding the Youth RFP – WIA funding for the summer programs.

Finance Committee: There was no business to come before the Board.

New Business: Ms. Grieco introduced two new employees at WPGRI, Katherine Quattrini and Judy DiGiorgio.

Old Business: There was no old business to come before the Board.

Adjournment: Mr. Ouellette made a motion to adjourn the meeting at 9:35 am. Mr. Cassidy seconded the motion. The motion carried unanimously.

The next meeting for the Board of Directors will be Tuesday, January 11, 2011.

Respectfully submitted

Shirley Winslow