

WORKFORCE PARTNERSHIP OF GREATER RHODE ISLAND
Workforce Investment Board
Meeting Minutes
May 10, 2005
Pawtucket netWORKri Office

WIB voting members present included:

Sue Babin	Vin Balasco	Stacey Carter	Michael Cassidy	Diane Cook
Joe Crowley	Joe DesRoches	Steve Wilson	Diane Karcz	Steve Kitchin
Vina Leite	Paula Morris	Joe DeSantis	Jane Nugent	Paul Ouellette
Fred Pendlebury	Betty Pleacher	Fred Ricci	Paula Santos	Ed Sneesby
Marie Strauss	Frank Sullivan	Ernie Vergano	Richard Westlake	

WIB voting members absent included:

Vanessa Cooley	Darrell Waldron	Paul Harden	Joan Lariviere	Pat Talin
Dorothy Mattiello	Linda Sanchez	Colleen Odell	Brian Wallin	

Others in attendance included:

Patricia McCreary	Ed Lombardo	Donna Treglia	Linda Hutnak	Marie DeRoche
Richard D'Iorio	Kathy Partington	Sonia Rodrigues-Carr	Amy Lapierre	Gloria Hole
Tom Fay	Michael Koback	Nancy Olson	Dale Soderlund	Dottie Miller
Barbara Irish	Maureen Palumbo	Patrice Cavanaugh	Russ Irving	Karen Waters
Carlos Ribeiro	Arthur Jodoin	Ken Cahill		

WELCOME & INTRODUCTIONS

Chairman Steve Kitchin called the meeting to order at 8:15 a.m. He welcomed and thanked everyone for attending. Mr. Kitchin welcomed John Iaderosa of CVS who is pending appointment to the Board. Mr. Kitchin also congratulated Ed Lombardo, Warren Center Manager on his new position on the Board of Review for the DLT. It was noted that there were enough members present to constitute a quorum.

APPROVAL OF MINUTES

Paul Ouellette motioned to approve the April 12, 2005 meeting minutes as presented. Joe DesRoches seconded the motion. The motion was unanimously approved.

CHAIRMAN'S REPORT

NAWDP Conference Report - Steve Kitchin reported that he, Mike Koback, Paul Ouellette, and Nancy Olson attended the National Association of Workforce Development Professionals (NAWDP) conference. He reported that the conference was productive and focused on the impending WIA reauthorization, performance and common measures, and board and staff development. Mr. Kitchin also noted that Senator Reed's office notified us that WIA reauthorization is going to mark-up and conference and it appears that it may not make through conference. He further noted that they are trying to maintain flexibility, reduce the size of boards, streamline performance measures, and focus more resources to the older, out-of-school youth. Steve Kitchin added that he and Mike Koback also had the opportunity to meet with Director Orefice to discuss a number of issues concerning the board and workforce development.

DIRECTOR'S REPORT

Staffing Update - Mike Koback announced that Mike Salois has accepted a new position outside the agency and is now working on a part time basis through the end of June. He noted that there are no more EIG funds to award at this time. Mr. Koback then announced that Dale Soderlund has also been offered a position in state government at the Donley Rehabilitation Center and she will be leaving for her new position some time in late June. Mike Koback also recognized Linda Hutnak for her years of service and wished her the well on her retirement from DLT.

COMMITTEE REPORTS

Executive Committee / Quarterly Budget Report - Mike Koback reviewed the third quarter PY'04 budget report. Mr. Koback explained reasons for the deficit in the WIA Administration of \$10, 728 and added that appropriate adjustments are being made at this time.

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Youth Council / PY '05 Older Youth Program Status – Frank Sullivan reminded members that the older, out-of-school youth RFP has been referred back to the Youth Council for their review and final comment and a new RFP will soon be issued in attempt to solicit new providers.

Board Development / Membership Status – Paul Ouellette reported that there are a few pending appointments; John Iaderosa of CVS, Joe Cannon of CAS America, Colleen Callahan of RIFT, Anthony Federico of Job Corps, and Muriel Morrissette of Amgen. Paul Ouellette reminded members of the Annual Board Meeting scheduled for Monday, June 13, 2005 and encouraged everyone to attend.

One-Stop Quality Assurance / Update – Sue Babin reported that the nominations for the three award categories were received and will be reviewed on May 17th for selection. Ms. Babin reported that two monitorings were completed and the reports have been submitted.

Program Development & Evaluation / H-1B – Dottie Miller reported on behalf of Chairman Paul Harden. Ms. Miller stated that staff is working on a modification to the H-1B grant to include another target population and to also include some Massachusetts based companies. She added that there is the option to submit for the one-year extension if the funds are not expended within the initial allotted time.

Program Development & Evaluation / FBCO – Ms. Miller explained the Faith Based/Community Organization Initiative (FBCO) document available for review. She further explained the solicitation and the involvement of more outreach to the community based organizations. Ms. Miller noted that the geographical area proposed includes Central Falls, Pawtucket, and Woonsocket for a total request of \$497,000 with 70% of the funds targeted to services. She added that notification of awards may be made some time in July.

Program Development & Evaluation / WIA Two-Year Draft Plan – Mike Koback explained the executive summary of the draft WIA Two-Year Plan available for review. Mr. Koback further explained that in light of pending WIA reauthorization, DOL decided to require a two-year plan instead of a five-year plan. He added that a public hearing has been scheduled on May 25th for comments prior to submittal of the final plan on June 10th. Discussion followed regarding the use of data that could be used as an internal report card to evaluate the effectiveness of services.

Paul Ouellette motioned to approve the draft WIA Two-Year Plan as presented with the understanding of the option to include additional data within the plan at a later date. Joe Crowley seconded the motion. The motion was unanimously approved.

Mike Koback requested that any additional comments be submitted to him before the public hearing.

Marketing Committee / Update – Stacey Carter reported that the committee is seeking additional members. Ms. Carter noted that work continues with Cote & D'Ambrosio to promote the activities of WPGRI to create awareness and branding. She further reported that the publicity initiatives will continue with EIG and news releases for the Youth awards are planned. She referred the members to an H-1B article in the meeting folder.

WIA Performance Review / Update – Richard Westlake reported at their last meeting, the committee learned the methodologies for calculating the two customer satisfaction objectives. He also noted that Kathy Partington provided a comprehensive presentation of the One-Stop Operational report and common measures were discussed including the impact on the current 17 measures. Mr. Westlake further reported that the committee plans to continue to educate and update the board on performance issues as more information develops.

PRESENTATION

Amy Lapierre and Sonia Rodrigues-Carr of RI Kids Count provided the board with a very interesting and detailed presentation on RItE Care / RItE Share program offered throughout the state of Rhode Island to eligible families.

There being no other business to attend to the meeting adjourned at 9:52 a.m.

Respectfully submitted,

Dale Soderlund
Administrative Assistant
Workforce Partnership of Greater RI