

WORKFORCE PARTNERSHIP OF GREATER RHODE ISLAND
Workforce Investment Board
Meeting Minutes
April 12, 2005
RI Department of Labor & Training

WIB voting members present included:

Sue Babin	Frank Sullivan	Joe DesRoches	Steve Kitchin	Peter Koch
Paul Ouellette	Steve Wilson	Richard Westlake	Ernie Vergano	Diane Cook
Paul Harden	Paula Santos	Ed Sneesby	Joan Lariviere	Fred Pendlebury
Fred Ricci	Paula Morris	Marie Strauss	Mike Cassidy	Linda Sanchez
Stacey Carter	Jane Nugent			

WIB voting members absent included:

Vanessa Cooley	Joe DeSantis	Darrell Waldron	Ray Filippone	Diane Karcz
Pat Talin	Vina Leite	Joe Crowley	Dorothy Mattiello	Vin Balasco
Betty Pleacher	Brian Wallin			

Others in attendance included:

John O'Hare	Donna Treglia	Mavis McGetrick	Geri Guardino	Paul Cleary
Kathy Partington	Linda Hutnak	Richard D'Iorio	Patricia McCrea	Gloria Hole
Ed Lombardo	Marie Deroche	Adelita Orefice	Jean Severance	Bob Carosi
Tom Fay	Michael Koback	Barbara Irish	Arthur Jodoin	Maureen Palumbo
Karen Waters	Patrice Cavanaugh	Carlos Ribeiro	Dale Soderlund	

WELCOME & INTRODUCTIONS

Chairman Steve Kitchin called the meeting to order at 8:13 a.m. He welcomed and thanked everyone for attending. It was noted that there were enough members present to constitute a quorum.

CHAIRMAN'S REPORT

Steve Kitchin welcomed and introduced Director of RI Department of Labor & Training, Adelita Orefice. Director Orefice provided information that pertained to WIA Reauthorization, WIA two-year state plan, consolidation of the Regional office, and the internal systems change with the HRIC and the local WIBs. She explained that there are many similar changes happening throughout the country.

APPROVAL OF MINUTES

Paul Harden motioned to approve the March 8, 2005 meeting minutes as presented. Peter Koch seconded the motion. The motion was unanimously approved.

COMMITTEE REPORTS

Executive Committee / PY 05 WIA Allocations – Executive Director Michael Koback explained the PY 05 WIA Allocations document that was available for review. He noted that the allocations are determined using labor market information statistics from year to year. Mr. Koback further noted that there was an increase in WIA funding allocations. He also noted that a two-year WIA plan, as opposed to the traditional five year plan, was due May 31, 2005. Mr. Koback further noted that WPGRI was also pursuing funding through a variety of grant opportunities as they become available.

Youth Council / New Member Appointments – Frank Sullivan presented the names of the most recent nominations endorsed by the Youth Council membership; Elizabeth Gilheeny of the RI Justice Commission, Kathleen Stoddard of the Town of Cumberland, and Monica Texieria DeSousa of RI Legal Services.

Frank Sullivan motioned to approve the Youth Council nominations for membership as presented. Paul Ouellette seconded the motion. The motion was unanimously approved.

Youth Council / PY '04 Older Youth Funding -

Frank Sullivan noted that approximately \$344,000 was previously voted on and approved to fund programs operated by Paxen and Providence Community Action. Paxen has begun their program, however, Providence Community Action withdrew as did not feel they could run the program with the limited funds available.

Youth Council / PY '05 Younger Youth Funding – Frank Sullivan reported that three new Youth programs are recommended by the Youth Council. They are: Family Resources/younger out of school for \$142,019; Family Resources/ younger in school for \$194,219 and Paxen/younger youth in school for \$275,722.63.

Frank Sullivan motioned to approve Family Resources/younger out of school for \$142,019; Family Resources/ younger in school for \$194,219 and Paxen/younger youth in school for \$275,722.63 be funded as presented. Ernie Vergano seconded the motion. The motion was unanimously approved.

PY '05 Older Youth Status – Frank Sullivan reported that the proposal submitted by Tides Family Services concerned the Executive Committee based upon being the only proposal submitted, the score, and the cost per participant. The Executive Committee voted to send the matter back to the Youth Council for further action, preferably to issue another RFP. No action required on this matter at this time.

Board Development / Membership Status & Orientation – Paul Ouellette reported that Ernie Vergano of VR Industries announced that he is not retiring as planned. He further reported that there are a few pending nominations; John Iaderosa of CVS, Colleen Callahan of FEA, Anthony Federico of Job Corps, and Muriel Morrisette of Amgen. He reminded members that the new member board orientation is scheduled for Thursday, April 28, 2005, not only for new members, but for existing members also. Paul Ouellette noted that the Annual board meeting is scheduled for Monday, June 13, 2005 and encouraged everyone to attend.

One-Stop Quality Assurance / Update – Sue Babin reported that the committee last met on March 22nd and reviewed the board involvement forms again and will share the information with Kathy Partington. Ms. Babin further reported that when a board member utilizes a center it had been suggested for the board member share their experience at a board meeting with a brief presentation. She further noted that a list of questions is being prepared before contacting other one-stops and an ad hoc committee has been formed to streamline the survey. Sue Babin noted that the committee received feedback from the National Association of Workforce Board Conference. Ms. Babin reported that two monitorings had occurred on Tuesday, February 1st in Woonsocket and Wednesday, February 9th in Warren. Both centers provided excellent presentations.

Program Development & Evaluation / H-1B – Paul Harden reported that training is moving forward with Amgen recently contracting with a trainer and funds offsetting the tuition of URI students in the biomanufacturing program. He noted that there is concern with the current rate of spending, but added that plans are underway to outreach to other eligible companies. Mr. Harden noted that we are pursuing an earmark grant that focuses on marine trade in the East Bay region for approximately \$650,000. He further noted that the hiring of employees for the Bank of America call center is behind schedule.

Marketing Committee / Update – Stacey Carter reported that the committee meets next on April 22nd and looking for more members to participate on the committee. Ms. Carter reported that work continues with Cote & D'Ambrosio to promote the activities of WPGRI under the strategy of creating awareness and branding. She further reported that the publicity initiatives will continue with EIG and will also move forward with news releases for the Youth awards and H-1B.

WIA Performance Review / Update – Richard Westlake reported that the committee meets again on April 14th and will be reviewing the customer satisfaction measure in more detail, reviewing the netWORKri operational report, NAWB information, common measures and WIA quarterly report. Mr. Westlake further reported that the committee will educate the board on a continuous basis.

OLD BUSINESS

Steve Kitchin reiterated that the annual board meeting is scheduled for Monday, June 13th and the new slate of officers will be selected at that time.

There being no other business to attend to the meeting adjourned at 9:40 a.m.

Respectfully submitted,

Dale Soderlund
Administrative Assistant
Workforce Partnership of Greater RI