



**State of Rhode Island and Providence Plantations
Department of Administration
Rhode Island Housing Continuum of Care Board Meeting
(401) 222-7901**

Meeting Minutes

Thursday January 7, 2016

11:00 a.m.

BHDDH

Barry Hall Rm 226

Harrington Rd.

Cranston, RI

Attending: Michelle Brophy, Nancy Paradee, Eric Hirsch, Diana Burdett, Jim Ryczek, John McDonough, Michelle Wilcox, Eileen Hayes, Jenifer Reid

Also Attending: Eileen Botelho, John MacDonald, Karen Flora, David Spink, Richard Staples, Lisa Guillette, Jenifer Reid, Carol Ventura, Michael Tondra, Mary Bray

The meeting was called to order at 11:10 a.m. by Chairperson Michelle Brophy. Michelle Brophy opened the meeting with a welcome and introductions.

Approval of Minutes of Board Meeting Held on October 29, 2015

Michelle Brophy indicated that the Minutes from the October 29, 2015 are not available but the purpose of the meeting was to rank proposals. Carol Ventura indicated that she has evidence of actions taken by the Housing Resources Commission to support the recommendations of the RICOC.

Review of Governance Charter

Michelle Brophy asked that Carol Ventura review the Governance Charter with the Board. The Board reviewed the Governance Charter through Article V. Michelle Brophy recommended that the remaining Articles of the Governance Charter be reviewed at the February meeting of the Board.

Rental Assistance Program and challenges

Michelle Brophy discussed that she was concerned over challenges associated with the rental assistance programs and wanted to discuss policy related issues for moving individuals from shelter to housing. Jim Ryczek discussed that shelters are exceeding occupancy limits and shared similar concerns. There was broad discussion on the topic. Michelle Brophy recommended convening a special meeting of the Board on the topic to be scheduled shortly.

HMIS Consent Form

Eric Hirsch presented a revised HMIS Consent Form for Board review. Eric Hirsch informed the Board that the revised form was endorsed by the HMIS steering committee.

MOTION was made by Michelle Wilcox, seconded by Diana Burdett and unanimously approved to adopt the HMIS Consent Form endorsed by the HMIS steering committee.

There being no further business to discuss, a motion was made by Jim Ryczek, seconded by Eric Hirsch and unanimously approved to adjourn the meeting at 1:15.

Respectfully submitted,

Carol A. Ventura

Interim Continuum of Care Planner