



**State of Rhode Island and Providence Plantations
Department of Administration
Rhode Island Housing Resources Commission Continuum of Care Board
(401) 222-7901**

DRAFT BOARD MEETING MINUTES

Thursday, April 2, 2015
11:00 a.m.

Harrington Hall
Pastore Complex
Cranston, RI

Attendance: Nancy Paradee, Michelle Wilcox, Deborah DeBare, Michelle Brophy, Eric Hirsch, Diana Burdette, Stephanie Gellar, Eileen Hayes, John McDonough, Lisa Guillette
Staff: Laura Archambault, Carlos Hernandez, Maryrose Mensah

Meeting was called to order at 11:10 a.m. Each member introduced themselves and their affiliation with the Continuum of Care.

Accept nominations and vote for Board Chair

Eileen Hayes moved that Michelle Brophy be Chair of the RI Continuum of Care and its board in accordance with the governance charter.

Eric Hirsch seconded

The vote was unanimous for Michelle.

The vice-chair and secretary will be voted in at the next Board Meeting.

Review slate and Vote for Committee Chairs

Veterans Committee: William Carr

Youth and Families Committee: Stephanie Gellar

Chronically Homeless Committee: Diana Burdett

HMIS: Eric Hirsch

Systems Performance and Planning Committee: Jessica Mowry

Recipient Approval and Evaluation Committee: Deborah DeBare

Each committee chair was individually presented to the board and a show of hands unanimously approved each chairmanship.

Discussion of Annual Work Plan

Committee coordination

The Board discussed the importance of bringing policy issues raised at committee meetings to the full board for discussion and decision making.

It was noted that each committee should have representation on the System Performance and Planning committee.

Each committee will develop an annual work plan and provide for the next board meeting. This plan will be the basis for reporting successes and challenges

Report Template

CoC staff will develop a template for reporting on each committee. Suggestions of what should be included were solicited. Two things to track are the policy issues which arise in committee discussions and housing placements/lack of housing placements.

Update on CoC grant re-budgeting

Laura reported that the CoC re-budget process will result in a large reallocation amount available for new projects in the FY15 NOFA. The recipient acceptance and evaluation committee will be spearheading the request for new project proposals and the subsequent review and recommendation of projects.

The next meeting will be May 7, 2015.

Adjourn: The meeting was adjourned at 12:48