



**State of Rhode Island and Providence Plantations
Department of Administration
Rhode Island Housing Resources Commission Continuum of Care Board
(401) 222-7901**

Meeting Minutes

Thursday, December 18, 2014
9:00 a.m.

Rhode Island Public Utility Commission
89 Jefferson Blvd.
First Floor – Hearing Room A
Warwick, RI 02888

Attending: Jennifer Barrera; Eileen Botelho; Mike Burk; Bill Carr; Maria Cimini; Amanda Clarke; Jeanne Cola; Deborah DeBare; Daniel Evangelista; John Frietas; Kelly Henry; Eric Hirsch; Melissa Husband; Jeanne Johnson; Barbara Kalil; Patricia Martinez; John McDongough; Jessica Mowry; Russell Partridge; Jim Reed; Jim Ryczek; Ken Pariseau; Ernest Spaziano; David Testoni; Mike Tondra; Steve Vadnais; Barry Weiner; Cicely Dove for Michelle Wilcox.

The meeting was called to order at 9:05 am.

1. Review and Acceptance of Governance Charter: Mike Tondra summarized the Governance Charter as amended after a legal review which resulted in no substantive changes.

No Public Comment

Resolved: That the RICOC approves the RICOC Governance Charter as presented.

Motion to approve resolution by Jim Reed and seconded by Jim Ryczek
The resolution was approved unanimously.

2. Approval of Memorandum of Agreement between Rhode Island Continuum of Care and Rhode Island Housing
RESOLVED: That the RICoC recommends the HRC to enter into the MOA, substantially in the form set forth in Attachment A the MOA.

RESOLVED: That the Executive Director is hereby authorized and empowered to take any and all actions necessary or desirable to carry out the foregoing resolution.

3. The Resolution was amended to read:

Resolved: That the RICoC recommends the Executive cCommittee of the Housing Resources Commission to enter into the MOA, substantially in the form set forth in Attachment A the MOA.

RESOLVED: That the Executive Director is hereby authorized and empowered to take any and all actions necessary or desirable to carry out the foregoing resolution.

Jim Reed moved to approve the resolution which was seconded by Jim Ryczek. The resolution passed unanimously.

4. Review of RICOC Policies and Procedures

Laura Archambault presented the initial draft and requested volunteers to review and submit to the CoC Board for approval.

There was a note to include that those fleeing domestic violence and veteran's administration activities in the policies and procedures ensuring their privacy and

RESOLVED: The RICOC acknowledged the receipt of draft working document of policies and procedures and to be reviewed the document to the appropriate committees for review and update for final review by the RICOC.

Jim Reed moved to approve the resolution and Jessica Mowry seconded. The motion was approved unanimously.

5. Acceptance of VI-SPDAT as assessment tool for RICOC

Clarification that the assessment tools being approved is not just the orgcode VI for families and individuals, but the full Service Prioritization Decision Assistance Tools for individual and families as well.

RESOLVED: That the RICOC adopts the VI- and VI-F-SPDAT as the single assessment for the placement of individuals and families into homeless programs in the state of Rhode Island.

The resolution was amended to say:

RESOLVED: That the RICOC adopts the ORGCODE VI for individuals and families and the SPDAT(service prioritization decision assistance tool) for individuals and families as the assessment tools for placement of individuals and families into homeless programs in the state of Rhode Island.

John Frietas moved to approve the amended resolution and Jim Reed seconded the motion.

The motion was approved unanimously.

6. Update from Zero 2016

Jim Ryczek and Eric Hirsch presented the data of the registry week. 855 ORGCODE VI'S were conducted during the 3-day October registry. Highlights/surprises 311 reported living outside the Shelter system including: cars, doorways, parks, etc.. Also 489 (58%) use the hospital for healthcare.
26% assessed to need HousingFirsst
52% assessed to need Rapid Re-Housing
22% assessed to need diversion services

7. Update from Nominating Committee:

Jim Ryczek reported that the nominating committee is filling empty seats of the RICOC membership, developing a slate for the RICOC board and accepting letters of interest from people for the committees. Laura indicated she will be sending out invitations to sit on committees and requests that people forward the invitations to their contacts that seem appropriate. All responses should be sent to Laura at larchambault@rhodeislandhousing.org

At the next RICOC meeting, the nominating committee will present a slate and ask for additional nominations from the membership. At that meeting a vote will be taken and the Board selected.

8. Adjourn: The meeting was adjourned at 10:35

The next meeting was set for February 5, 2015 at 9:00 a.m.