

# **ADVISORY COMMITTEE FOR THE STATE PUBLICATIONS CLEARINGHOUSE**

## **MINUTES FOR JULY 14, 2009**

**A regular meeting of the Advisory Committee was held on July 14, 2009 in the Department of Administration Building, in the Reserved Dining Room. The meeting was called to order at 2:05 p.m. The following people were present: Susan Dunn, Greg Facincani, Colleen Hanna, Deborah Mongeau, Julia Tryon and Lisa Zawadzki.**

## **ANNOUNCEMENTS AND INTRODUCTIONS**

- Colleen Hanna has a new email address at the State Law Library: channa@courts.ri.gov**
- Deb Mongeau announced that the URI Government Publications office has a new assistant, Scott Briggs.**
- The State Law Library has joined HELIN and is in the process of adding their new materials into the shared catalog.**

## **MINUTES**

**The minutes of the April 13, 2009 meeting were accepted as submitted.**

## **UPDATE ON CLEARINGHOUSE ACTIVITIES**

- Greg mentioned that Bryant wanted to change the selection profile**

of what they were receiving through the state depository system. The Committee decided that it was a good time to ask the selective depositories to revisit what they are currently receiving. The Committee recommended placing a note in the next shipment asking them to review the shipping list and if there is anything that they would like to get in the future, to contact Greg or Tom. Likewise, if there is an item they would like to drop, let Greg or Tom know. Greg will post online the Core List of Materials for depositories to review. Any annual or serial can be added or dropped by any selective depository.

- E-Docs are still being captured and are all listed in OCLC; they cannot be posted on the State Library page at this time. Live links are available in OCLC if the document is no longer in print.

- The document liaison forms were not sent out to state agencies as stated at the last meeting. The Committee suggested the forms be sent in paper format to each department to move along the process of naming a documents liaison contact. The regulation is on file authorizing the State Library to designate the contacts.

- There is a summer intern at the State Library from the Secretary of State's Office who is working on a research project.

- The Older Rhode Islander, a 2-6 page newspaper put out by the Rhode Department of Elderly Affairs, is only available online at <http://www.dea.ri.gov/New%20DEA%20Publications/index.php> . Greg is checking with the DoEA to see if the Pocket Manual of Elder Services is still being printed.

**Other Business:**

**Deb asked that the October meeting date be changed since she will be away at a conference. The next meeting will be Tuesday, October 20th in the Reserved Dining Room.**

**Respectfully Submitted,**

**Susan Dunn**

**Secretary**