

ADVISORY COMMITTEE FOR THE STATE PUBLICATIONS CLEARINGHOUSE MINUTES

A regular meeting of the Advisory Committee was held on July 11, 2006 in the Department of Administration Building, in the Reserved Dining Room. The meeting was called to order at 2:05 p.m. The following people were present: Linda Caisse, Susan Dunn, Tom Evans, Greg Facincani, Colleen McConaghy and Deborah Mongeau.

MINUTES

The minutes of the April 3, 2006 meeting were accepted as submitted.

UPDATE ON CLEARINGHOUSE ACTIVITIES

- Greg said that the State Library will purchase an update to the State Library's catalog which will allow the staff more flexibility in storage and retrieval of electronic documents.**
- Greg will continue to visit the depository libraries this summer.**
- The last shipment sent to depositories was in April; a shipment is due to be sent out in the next few weeks.**
- Some state agencies have not published annual reports in a timely manner. The Attorney General's Office, for example, has not filed any reports (with the exception of Traffic Stops) for several years.**
- The Statewide Planning Department has digitized a collection of aerial photographs and is giving a copy of the digitized photographs to the State Archives.**

OTHER BUSINESS

· The final revisions to the Clearinghouse Rules and Regulations were approved by the Committee. Tom will post a pdf version on the State Library website and will publish it in the Providence Journal Legal Notices. If there is no comment period, they will take effect 20 days after they are filed with the Secretary of State's Office.

The meeting was adjourned at 3:20 p.m.

Respectfully Submitted,

Susan E. Dunn